

Calendar of Activity

February 2025

Day	Date	Task/Activity	Remarks
Day 1	Feb 6, 2025	Project Familiarization & Planning – Review previous website, assign tasks, research feature improvements	Ensure alignment with client needs
Day 2	Feb 7, 2025	UI/UX Planning – Wireframing and drafting designs for new features and empty pages	Focus on user-friendly interface design
Day 3	Feb 10, 2025	Admin Dashboard Review – Analyze existing structure, list improvements	Identify pain points for redesign
Day 4	Feb 11, 2025	Begin Admin Dashboard Redesign – Develop frontend components	Implement UI consistency
Day 5	Feb 12, 2025	Backend Review & API Integration – Connect UI to backend	Optimize database queries
Day 6	Feb 14, 2025	Content Development (Academics Pages) – Provide content for UKT Hymn, Faculty of Agro-Industry	Research and draft content
Day 7	Feb 17, 2025	Continue Content Development – Institute of Ichthyology, Foreign Languages & IT	Review formatting and consistency
Day 8	Feb 18, 2025	Website Feature Enhancements – Implement user-requested improvements	Ensure functionality aligns with vision
Day 9	Feb 19, 2025	Management Pages Development – Rector, Head of Department, Head of Office	Create structured content
Day 10	Feb 20, 2025	Students' Section Updates – Admission Requirements, Scholarships	Improve accessibility
Day 11	Feb 21, 2025	Library & Resource Pages – University Library, Computer Participation Center	Include downloadable resources
Day 12	Feb 24, 2025	Testing & Debugging – Review previous implementations	Identify and fix UI/UX issues
Day 13	Feb 25, 2025	Refinement of Admin Dashboard – Optimize navigation and accessibility	Ensure smooth admin experience
Day 14	Feb 26, 2025	Student Organizations Section – Add and format content	Showcase active student bodies
Day 15	Feb 27, 2025	Feedback Session – Internal team review, adjust based on observations	Collect suggestions for further updates
Day 16	Feb 28, 2025	Interface Improvements – Polish design elements for better user experience	Apply feedback from review

March 2025

Day	Date	Task/Activity	Remarks
Day 17	Mar 3, 2025	Finalize Admin Dashboard Features – Add final elements, review for consistency	Ensure completeness before testing
Day 18	Mar 4, 2025	Testing Phase Begins – Test website responsiveness and bug fixes	Identify cross-browser issues
Day 19	Mar 5, 2025	User Feedback Collection – Conduct survey or feedback session from stakeholders	Gather insights for improvements
Day 20	Mar 6, 2025	Bug Fixes & Performance Optimization – Improve loading speed, fix broken elements	Ensure smooth navigation
Day 21	Mar 7, 2025	Implement Final Content Updates – Review and refine all textual and media content	Proofreading and SEO optimization
Day 22	Mar 10, 2025	Final Adjustments & Internal Demo – Walkthrough of completed work	Team presentation of progress
Day 23	Mar 11, 2025	Backup & Documentation Preparation – Write user manuals and guidelines	Ensure maintainability post-internship
Day 24	Mar 12, 2025	Deployment Prep & Hosting Review – Set up final hosting environment	Check deployment pipeline
Day 25	Mar 13, 2025	Final Testing & Debugging – Conduct another round of thorough testing	Ensure stability before handover
Day 26	Mar 14, 2025	Final Feature Implementations – Add minor improvements based on test results	Complete all pending feature requests
Day 27	Mar 17, 2025	Quality Assurance Review – Cross-check all website sections	Look for missing elements
Day 28	Mar 18, 2025	Client Presentation Prep – Prepare for online demo to UKT	Draft demo script and slides
Day 29	Mar 19, 2025	Online Client Demo & Feedback Session – Present work to UKT, gather feedback	Adjust based on client recommendations
Day 30	Mar 20, 2025	Final Revisions – Implement client feedback, finalize changes	Address final concerns
Day 31	Mar 21, 2025	Handover Documentation – Prepare technical documentation, explain admin features	Ensure ease of use for UKT team
Day 32	Mar 24, 2025	Website Deployment & Server Setup – Launch final version online	Verify live functionality
Day 33	Mar 25, 2025	Final Internal Review & Backup – Ensure everything is backed up	Prepare for onsite phase
Day 34	Mar 26, 2025	Preparation for Onsite Work – Plan tasks for April's onsite activities	List pending in-person work
Day 35	Mar 27, 2025	Wrap-Up Session & Farewell Meeting (Online) – Team reflection and final online meeting	Finalize internship phase online
Day 36	Mar 28, 2025	Free Day / Emergency Fixes (If Needed) – Final review	Address any last-minute bugs

Day 37	Mar 31, 2025	End of Online Phase – Ensure transition to onsite work in April	Confirm travel and onsite schedule
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