

## Karibu! To the Kenya Airways Careers Site

Kenya Airways prides itself in being the Pride of Africa. At Kenya Airways we believe that our greatest asset is our people. When you join Kenya Airways we provide you with training and the systems and tools you require to perform.

Best of all, we provide you with an environment that will enable you to achieve your full potential.

Please follow the instructions below to create an account, search for open positions and apply for a job...

- If you do not have an account, click on the Register today link
- Enter all the mandatory details and submit (\* Indicates required field)
- If you already have an account, log in to your account
- Once logged in, click on My Account and enter your personal and professional details under the Personal Information tab
   Please Note: Those who have gone through out system and failed in any of the interview stages should not apply.
- Next, enter your Employment History, Education Qualifications and any other Additional Qualifications you may have under the Qualifications and Skills tab
- Please note that you must indicate your "O" level mean grade and
  Grades in Math, English and Physics by selecting the certificate



category under Additional Qualifications and selecting the options "Kenya Certificate of Secondary Education KCSE" and "KCSE Math, English and Physics" and type in your grades in the Grade/level space provided.

- You must also indicate your National Identify Card number under your details
- Save your account information
- Once your Account has been successfully updated, go to the Jobs tab;
  Search for your desired position by selecting the "All Open Jobs" link under the <u>Date Posted</u> field.
- Apply for the desired position by completing Steps 1 to 4 of the application process.

Please note that if you have previously applied for a position and need to update your information, you **NEED NOT** withdraw your application as the system will not allow you to reapply. You may however update your account details with the necessary qualifications by following the instructions indicated above. The updated details will automatically reflect in your application.