# Southeast University Database Resources User Guide





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# I. Database/Manual Usage Instructions

## 1. Usage Scenarios

Welcome to use the Southeast University Database Resources User Guide. This guide aims to provide a comprehensive resource manual for students, faculty, and staff at Southeast University. It is designed to guide you in efficiently searching for, accessing, and utilizing the wealth of academic resources available in our databases. Whether you are conducting academic research, preparing course papers, or aiming to enhance your professional skills, this guide will provide necessary support and assistance for your learning and research journey.

### 2. User Groups

Current students, faculty, and staff at Southeast University, as well as visiting scholars.

## 3. Notes For Regarding Electronic Resource Copyrights

- (1) The library **prohibits** users from using network download tools to bulk download purchased electronic resources.
- (2) Users **must not engage in** continuous, systematic, concentrated, and bulk downloading, browsing, or searching in databases.
- (3) Individuals **must not share** documents acquired from the school with outsiders or provide personal accounts for the school's electronic resources' external use; it is also illegal to use these documents for profit.
- (4) Individuals on campus **must not set up** proxy servers to access electronic resources without the library's prior permission, which must ensure that no external IP addresses have access to these resources.

For more details, please check the copyright notice page of Southeast University Library (Copyright Notice - Southeast University Library).

#### II\ How to Access the Databases

Southeast University databases offer multiple access methods, including both oncampus and off-campus access.

#### 1. On-Campus Access

a) Turn on WIFI and connect to the campus network "seu-wlan".

b) Enter the campus network login interface using your student ID or employee ID as the username and your campus card password.



- c) Open a browser and visit the Southeast University Library website at <a href="https://lib.seu.edu.cn/">https://lib.seu.edu.cn/</a>.
- d) Click on "Databases" in the main menu to begin using the Southeast University databases.



- 2. Off-Campus Access
  - (1) Through VPN

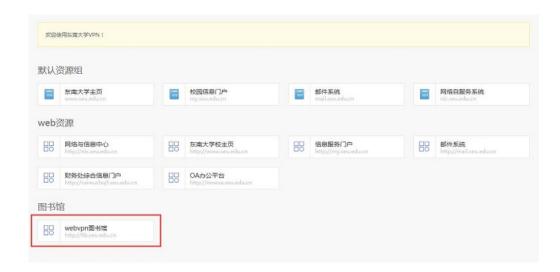
# **For Computers:**

a) Visit the VPN login page at <a href="https://vpn.seu.edu.cn">https://vpn.seu.edu.cn</a> (VPN Service Guide).

b) Perform identity authentication using your campus card number as the username and your unified identity authentication password (same as your information portal password). (If you cannot log in properly, please contact the Network and Information Center at 83790808.)



c) After successful login, click on "Library (Entry)".



 d) Navigate to the "Databases" section on the library homepage. (Find Resources -> Find Articles -> Databases).



e) Click on "Databases" to access the database list page.



f) Click on the desired database (e.g., CNKI) to access its details page.



g) Click on the database's link address to access the database.



# **For Mobile Devices:**

- a) Visit the VPN login page at <a href="https://vpn.seu.edu.cn">https://vpn.seu.edu.cn</a> (VPN Service Guide)
- b) Download the EasyConnect client or use the WEB login:
  - i. Using EasyConnect Client:



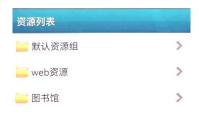
 Download the EasyConnect client by clicking on "Mobile Client" or "Tablet Client".



• Open the client and enter the VPN address: vpn.seu.edu.cn in the address bar.



 On the VPN login page, perform identity authentication using your campus card number as the username and your unified identity authentication password, which is the same as your information portal password.





 Perform identity authentication and select "Library" from the resource list.

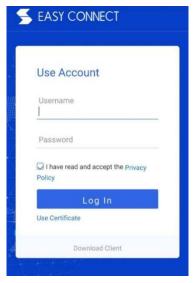




- Click on "webvpn Library" to enter the web version of the library.
  - ii. Using WEB Login:



• Click on "Direct WEB Login".



 On the VPN login page, perform identity authentication using your campus card number as the username and your unified identity authentication password, which is the same as your information portal password.



• Perform identity authentication and select "webvpn Library" from the dropdown menu.



• Enter the library homepage and open the menu in the top right corner.



• Select "Find Articles" -> "Databases" to access the database list page.



 Click on the desired database (e.g., CNKI) and follow the prompts to access it.



• Click on the link address of the database to access it.

# (2) Through CARSI

Both computer and mobile users can access the library homepage and select "Off-Campus Access" in the database information section. Find the database in the table under "Access Method 2: Direct Access to Some Electronic Resources Off-Campus through CARSI". Click on the database name, log in with your unified identity authentication account, and you can use the database.

If it does not redirect to the login interface, users can click on the database name to jump to the homepage of each database. For detailed instructions, please refer to the usage guide in the table below.

数据库名称	CARSI方式	使用指南	数据库名称	CARSIA	使用指向
中国知网	访问入口	查看	万方	访问入口	查看
北大法宝	访问人口	直看	博学思知 (考试/考研)	考试网入口 考研网入口	考试网 考研网
华艺电子书	访问入口	查看	华艺学术文献	访问入口	查看
清华文泉	访问入口	查看	新东方多媒体	访问入口	查看
空专利	访问入口	查看	月旦知识库	访问入口	查看
ACM	访问入口		ACS	访问入口	查看
ASCE	访问入口	查看	EBSCO	访问入口	查看
Ei	访问入口	責看	Elsevier	访问入口	查看
Emerald	访问入口	查看	IEEE	访问入口	查看
IOP	访问入口	查看	JoVE	访问入口	查看
Karger	访问人口	直看	KUKE音乐	访问入口	查看
LWW	访问人口	查看	Nature	访问入口	查看
ОВО	访问入口	直看	OSA	访问入口	查看
OUP	访问入口	查看	Project MUSE	访问入口	查看
PQDT	访问入口	直看	ProQuest	访问入口	直看
SCOPUS	访问入口	查看	SIAM	访问人口	查看
Springer	访问入口	直看	T&F电子期刊	访问入口	查看
T&F电子图书	访问入口	查看	wos	访问入口	查看
Westlaw	访问入口	查看	Wiley	访问入口	查看

# III、Introduction to Main Sections of the Database

# **For Computers:**

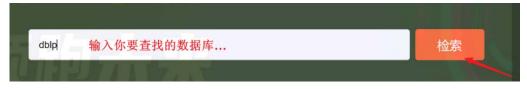
The database resources on computers mainly consist of four areas: "Search Bar", "Info Bar", "Chinese Databases", and "Foreign Databases". Below is a detailed explanation of these four areas.



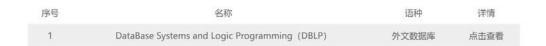
### 1. Search Bar

The Search Bar is primarily for users with specific search targets to find a particular database. Steps:

- a) Enter the name of the database you wish to search for in the Search Bar.
- b) Click the "Search" button on the right.



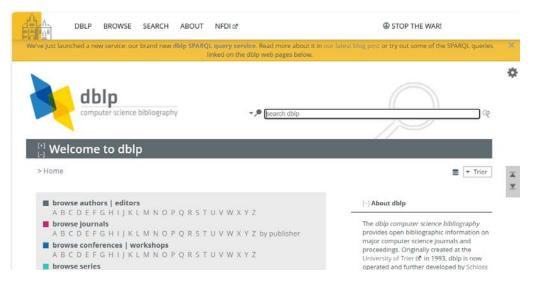
 It will redirect to the database navigation interface for the database you wish to search for.



d) Click on the specific database name to access its detailed page.



e) On the specific database page shown in the figure below, users can access the electronic resources of that database.



f) Click on the specific database name to access its detailed page.



g) Click on "Database Details" to obtain information about the database.

资源名称	DataBase Systems and Logic Programming (DBLP)
链接地址	DataBase Systems and Logic Programming (DBLP)
资源类型	期刊
学科分类	工学
咨询与反馈	联系人: 吳媚 校区: 九龙湖 电话: 52090332 email:wumei@seu.edu.cn
使用说明	
详细描述	<b>资源简介</b> 1、简介与特色 DBLP (The DataBase Systems and Logic Programming)是计算机领域内的英文文献集成数据库系统,由德国特里尔大学开发,目前由达堡
	信息学研究中心Schloss Dagstuhl – Leibniz Center for Informatics维护和更新,DBLP可通过篇名、作者、会议地点、关键词等进行检索。以作者为核心,按年代列出了作者的科研成果,包括国际期刊和会议等公开发表的论文,目前已收录440多万条文献信息。DBLP在学术界有很好的声誉,所收录的期刊和会议论文质量较高,DBLP的文献更新速度很快,很好地反应了国外学术研究的前沿方向。
	使用说明
	1、校园网内外均可使用

#### 2. Info Bar

The information bar area is composed of four modules: "Copyright

Announcement," "Off-campus Access," "Database Training," and "Database

Navigation." Clicking on each module can redirect users to its corresponding detailed page. The main contents corresponding to each are as follows:

- ◆ Copyright Announcement: Regulations formulated by the library regarding the intellectual property rights of Southeast University's electronic resources.
- ◆ Off-campus Access: Two access methods for off-campus users to utilize electronic resources, compiled by the library.
- ◆ Database Training: Specific information on the information literacy series of lectures offered by the library.
- ◆ Database Navigation: A database navigation station that collects commonly used database URLs and categorizes them according to certain criteria.



# 3. Chinese Databases

The Chinese Databases section displays some of the Chinese databases that are frequently used by readers, facilitating quick access to the corresponding databases for users. Clicking on the icon shown in the figure below will take you to the interface

of all Chinese databases.



# 4. Foreign Databases

The Foreign Databases section displays some of the foreign databases that are frequently used by users, making it convenient for them to quickly access the corresponding databases. The icon shown in the following figure can link to the interface of all foreign databases.



On the mobile app, only the "Search Bar" area is displayed for database resources, as shown in the following figure:



#### 1. Search Bar

Similarly, like on the computer version, you can enter the name of the database you need to search for in the "Search Bar"; then click the "Search" button, and you will be able to find the corresponding database.

# IV, General Introduction to Databases

#### 1. Overall resource distribution

There are 149 electronic resource databases in the Southeast University Library, of which 125 are subscription databases, covering 15 major subject areas, including philosophy, economics, law, education, literature, history, science, engineering, agriculture, medicine, military science, management, art, interdisciplinary and comprehensive disciplines. Electronic resources include 15 types, including books, journals, conference proceedings, newspapers, dissertations, patents, scientific and technological reports, government publications, standards, archives, multimedia, factual data, tools, ancient books, and abstract indexes. The following is a brief introduction and usage instructions for some common resource libraries.



# 2. Commonly used Chinese databases

Commonly used Chinese databases include: HowNet, Wanfang, SuperStar, etc.

The corresponding introductions and usage methods are shown in the following table.

<b>Database Name</b>	Database Overview	<b>Database Usage Method</b>
CNKI	CNKI is China's largest academic	中国知网使用手册-详细版
	literature database, covering	_1.pdf (sysu.edu.cn)
	multiple disciplines such as	
	philosophy, social sciences,	
	literature, art, history, and more.	
Wanfang Data	Wanfang Data is a large online	53_20230919225241.pdf
	database developed by Wanfang	(seu.edu.cn)
	Data Company, encompassing	
	journals, conference proceedings,	
	papers, academic achievements,	
	and academic conference papers. It	
	is also a professional academic	
	database in China that is renowned	
	alongside CNKI.	
Duxiu	Duxiu is an ultra-large database	duxiu.pdf (seu.edu.cn)
	composed of massive full-text data	
	and metadata, capable of providing	
	readers with a series of massive	
	academic resource searches and	
	usages, including 2.6 million	

	books and 600 million pages of	
	full-text materials.	
Chaoxing E-	Superstar Digital Library is	超星电子图书数据库及其使
books	currently one of the largest	用指南 (usst.edu.cn)
	Chinese electronic book databases	
	in China, with a total of about 1.35	
	million digital books, covering 22	
	major categories in the Chinese	
	Library Classification.	

# 3. Commonly used foreign language databases

Commonly used foreign language databases include: ACM, Web of Science, ScienceDirect, etc. The corresponding introductions and usage methods are shown in the following table.

<b>Database Name</b>	<b>Database Overview</b>	<b>Database Usage Method</b>
Web of Science	Web of Science is a citation index	THOMSON REUTERS
	database that includes three sub-	PRESENTATION  TEN ON A TEN OF
	databases: SCI, SSCI, and A&HCI.	TEMPLATE (fudan.edu.cn)
	It covers a wide range of fields,	
	including natural sciences,	
	engineering technology, social	
	sciences, arts, humanities, and	
	many others.	
ACM	ACM is the world's oldest and	2020 ACM Open Open Access
	largest computer education and	Read + Publish Model GWLA Consortium (seu.edu.cn)
	research organization. ACM is	Consortium (seu.edu.ch)
	committed to developing	
	information technology education,	
	research and application, and	
	publishing authoritative and	
	forward-looking literature such as	
	professional journals, conference	
ScienceDirect	proceedings and news bulletins.	PowerPoint Presentation
ScienceDirect	ScienceDirect is a recognized	(seu.edu.cn)
	high-quality academic journal platform worldwide, covering	(Sea.eda.en)
	numerous academic disciplines	
	and including a vast collection of	
	Chinese journals, dissertations,	
	conference papers, and other	
	resources.	
Springer	SpringerLink is the world's largest	www.i-enet.com (seu.edu.cn)
~ F8**	online academic resource platform	
	in the fields of science, technology,	
	and medicine (STM).	
IEEE	IEEE primarily provides indexing,	IEEE 数据库使用指南.pdf
	abstracts, and full-text download	(pcl.ac.cn)
	services for literature in related	

	as computer engineering,	
electronics.	engmeering,	and

# V. Utilization of Database Classification Navigation

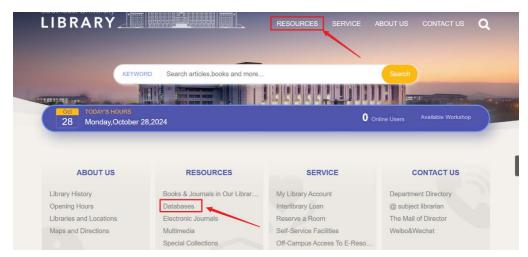
Database classification navigation refers to a navigation method that organizes and categorizes the database resources within a library, enabling users to more easily find the information resources they need.

# 1. Enter the Database Classification Navigation

**Chinese version:** Users can enter the database classification navigation interface by clicking on the "Database Navigation" in the information bar or the icon on the farthest right of the Chinese (or Foreign) Databases bar



**English version:** Users can access the database classification navigation interface by clicking on "RESOURCES" in the top information bar or "Databases" within the "RESOURCES" category section.



## 2. Introduction to Database Classification Navigation

The Database Classification Navigation allows users to search for databases through five retrieval methods: language, initial letter, discipline, document type, and database status.



- (1) By Language: This is used to find database resources in specific languages, mainly Chinese and foreign languages.
- (2) By Alphabet: This is used to quickly locate the target database by name. For example, clicking on "A" can quickly retrieve databases whose first letter of the word or pinyin is "A".
- (3) By Discipline: This is used to find database resources in specific academic fields, covering databases corresponding to 15 disciplines such as philosophy and economics.
- (4) By Document Type: This is used to find different types of database resources, including databases of 15 types such as books and journals.
- (5) By Status: This includes databases in four resource statuses: "Subscribed Databases," "Free Databases," "Self-Built Databases," and "Trial Databases." Below is an explanation of these four statuses.
- ➤ **Subscribed Databases:** purchased by Southeast University. After the user passes the unified identity authentication, the electronic resources of the database can be used for free, including paid services such as accessing and downloading resources.
- ➤ **Free Databases:** a database open to the public for free, which users can use directly without using unified identity authentication.
- ➤ Self-Built Databases: two resource databases built by Southeast University. The Southeast University Multimedia Database includes library lectures, Southeast University teaching resource library, red education, open courses and other sections. Southeast University Master and Doctoral Dissertation Database includes master's and doctoral dissertations of Southeast University, including

three sub-databases: Master's Dissertation Database, Doctoral Dissertation Database, and Dissertation Full Text Database.

➤ **Trial Databases:** displays the newly added databases.

# **VI.** Frequently Questions

1. **Q:** Why can't the master and doctor dissertation library of Southeast University find the thesis of the graduated students?

**A:** The library's master and doctoral paper database comes from the school archives, and the data is incomplete.

2. **Q:** How do readers respond to comments or suggestions?

**A:** When readers have comments or suggestions on the library work, they can reflect them through the "reader message" or "curator mailbox" on the library homepage, or through the "reader mailbox" set up in each library building, or talk directly with the librarian, or through the telephone.

3. **Q:** How to use library electronic resources at home?

**A:** Use VPN services. The Network and Information center has opened VPN service for all the teachers, students and staff of our school. Users of our school can access campus network resources and library resources through VPN service outside the campus.

4. **Q:** How to find electronic resources can not be found in the library?

**A:**Unchecked documents were acquired through the library's green channel, the Original Text Delivery service. To obtain the documents not in the library's collection, submit the application of original text transfer through the library homepage → Original text Transfer → click the "Interlibrary loan" system. Patrons using the document delivery service for the first time register online.