



# How does Letters work?

Our digital tool empowers clinicians to devote their full attention to you during visits. We help them by transcribing your consultation for intelligent note-taking and analysis.



## Where is my data stored?

All data is securely encrypted and kept on Australian-based servers in Sydney, New-South Wales. Meeting the local medical data jurisdiction regulations.



## Who has access to my information?

Only your clinician! We adhere to Australian privacy standards and the Privacy Act. Our information systems are certified for strict data security, safeguarding your privacy.



## Are my appointments recorded?

Our technology transcribes notes in real-time, adding relevant information to your clinician's practice management system to maintain your health record.



## Is my consent required?

Absolutely. We require your consent to use our technology. You can provide it during your visit and revoke it anytime if you change your mind.



## How is my data used?

We are committed to:

**Transparency:** We clearly outline how your data will be used.

**Minimal Collection:** We only gather what's necessary to provide you with top-quality care and enhance our service.

**Security:** We strictly control access, usage, and retention of your data to ensure it remains protected.