

Criteria	Not	Partially	Largely	Fully
Stage One				
Introduction				
Purpose is clearly stated	Purpose is absent or incorrect	Purpose is present, but vague	Purpose is present and outlined with minor errors	Purpose is clearly outlined and defined
Scope is correctly defined	Scope is absent or incorrect	Scope is present, but vague	Scope is present and outlined with minor errors	Scope is clearly outlined and defined
Background is clearly described and original	Background is absent or incorrect	Background is present, but vague or missing elements	Background is present and outlined with minor errors	Background is clearly outlined and defined
Business Goals				
Business goals are comprehensive and appropriate	Business Goals absent or incorrect	Business Goals are present, but vague	Business Goals are present and outlined with minor errors	Business Goals are clearly outlined and defined
Goals are measureable and defined	Goals are absent or incorrect	Goals are present, but vague	Goals are present and outlined with minor errors	Goals are clearly outlined measureable and defined
Agile approach is specified and appropriate	Agile Approach is absent or incorrect	Agile Approach is present, but vague or inappropriate	Agile Approach is present and outlined with minor errors	Agile Approach is clearly outlined and appropriate
Work products are listed and accurate	Work Products are absent or incorrect	Work Products are present, but shallow or inappropriate	Work Products are present and outlined with minor errors	Work Products are clearly outlined and accurate

Stakeholders				
Stakeholders are clearly defined	Stakeholders are absent or not appropriate	Stakeholders are present, but incomplete or brief	Stakeholders are present and related to project needs, with minor errors	Stakeholders are clearly defined and relevant to project needs
Stakeholder list is comprehensive to project	grouping and description is absent or incorrect	grouping and description is present, but unclear or incomplete	grouping and description is present and clearly related to needs with minor errors	grouping and description is clear, complete, accurate, and related to needs
Stakeholder communication approach is defined	Communication approach is absent or incorrect	Communication approach is present, but unclear or incorrectly defined	Communication approach is relevant and correctly defined with minor errors	Communication approach is clear, comprehensive, accurate, and correct
Product Vision				
Product vision is clearly presented and a good basis for project	Product Vision is absent or incorrect	Product Vision is present, but unclear or incomplete	Product Vision is appropriate and supports development, with minor errors	Product Vision is clear and correct, and supports development
Agile Tool 1 is correctly developed and applied	Agile Tool 1 is unclear or inappropriate	Agile Tool 1 is present, but unclear or incomplete	Agile Tool 1 is generally correct, appropriate for product, with minor errors	Agile Tool 1 is clear and correct, and appropriate for product
Agile Tool 2 is correctly developed and applied	Agile Tool 2 is unclear or inappropriate	Agile Tool 2 is present, but unclear or incomplete	Agile Tool 2 is generally correct, appropriate for product, with minor errors	Agile Tool 2 is clear and correct, and appropriate for product

Requirements				
Requirements are detailed, defined, and prioritised	Requirements are unclear, inappropriate, or absent	Requirements are present, but incomplete or incorrect	Requirements are detailed, defined, prioritised, with some mistakes	Requirements are correct, detailed, defined, and prioritised
Requirements Tool 1 is correctly developed and applied	Requirements Tool 1 is unclear or inappropriate	Requirements Tool 1 is present, but unclear or incomplete	Requirements Tool 1 is generally correct, appropriate for product, with minor errors	Requirements Tool 1 is clear and correct, and appropriate for product
Requirements Tool 2 is correctly developed and applied	Requirements Tool 2 is unclear or inappropriate	Requirements Tool 2 is present, but unclear or incomplete	Requirements Tool 2 is generally correct, appropriate for product, with minor errors	Requirements Tool 2 is clear and correct, and appropriate for product