

Project Summary Template

This document is intended to provide a summary understanding of the high-level vision of your project goals.

Company Name	IT Clan Consulting Services	
Company Address	61, Chapman	
Company Website	Itclan.net	
Telephone	+1 4379256881	
Contact	Vimal	
Title	GDG Co-organizer	
Email	Vimal.talk@gmail.com	
Project Title	Online Document Generator Web app	
Project Description	<p><u>About the company:</u> IT Clan Consulting Services is a Canada based firm which deals in IT consulting, services, and training.</p> <p><u>About the project:</u> As part of IT training initiatives, our department is looking forward to auto-generating, validate and send various document templates like ticket, nametags or certificates using a web-application.</p>	
Problem/ Opportunity Assessment *	<i>Please describe current state problem/opportunity that describes the nature and extent of the problem (factual, quantified, concise), or that outlines a chance for advancement or progress.</i>	
	1. 2.	Training department currently manually creates the online documents using pre-designed templates. This is time taking and at times mistakes happen.
Desired Project Outcomes/ Requirements*	<i>Define how this project shall address a business need, e.g., the business problem or opportunity described above; describe what the beneficiary must be able to do / receive from the solution</i>	
	1. 2.	A web-application creates the documents using templates. After manual verification, it is sent to the associated contact email.
Key Deliverables to be produced by students*	<i>Define the boundaries of work that you expect to receive from the student's effort (vs. internal effort)</i>	
	1. 2. 3.	Web-application to receive the pre-designed templates and input files and auto generate the documents using details provided. Web-application to send the auto-generated documents to contact email provided in the input files.
Desired Start Date	Sept 2021	
Desired End Date	Mar 2022	
Attachments	<i>List attachments that support project description</i>	
	1	To be provided later to the assigned team.

* Please add fields as required