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# LIAM MALONE

**https://github.com/Liam9165**

**PROFESSIONAL SUMMARY** Summer 2024 was an intern through Columbus State Community College at WeThree Fighter Fighters, where I was the head of communications and also an exceptional operations manager focused on successful team building, cost-cutting, and operational improvements. Determined to cut costs without impacting the quality of products and services. Reliable team player committed to building high-performing teams. Forward-thinking team leader skilled at operating departments efficiently to meet goals. Successful background matching employees with roles for maximum performance. A proactive and hardworking individual focused on continuous operational improvement

## SKILLS

Pickerington, Ohio 43147

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| * Systems Implementation * Adept in High-Pressure Environments * Upbeat and Positive Personality * Building Customer Trust and Loyalty * Efficient and   Detail-Oriented | * Staff Training * Employee Motivation * Employee Relations ● Verbal and Written Communication * Responding to Difficult Customers * Microsoft Outlook and Excel | * Assistant Project Management * Courteous with Strong Service Mindset * Calm and Professional Under Pressure |

## WORK HISTORY Past

Manager at Prime Cleaning Services Consistently ensured team members had the necessary resources to perform their tasks efficiently, demonstrated excellent punctuality, and excelled as a collaborative team player

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* Reported back to instructor to receive day-to-day tasks and responsibilities.
* Communicated effectively with faculty and staff and accepted critiques and suggestions for areas of improvement.
* Interacted with customers by phone, email, or in-person to provide information.
* Delivered clerical support by handling range of routine and special requirements. ● Analyzed problems, identified solutions and made decisions.

**EDUCATION** ● Passionate and motivated second-year college student pursuing a degree in Software Development. Eager to leverage academic knowledge and hands-on experience in programming to contribute to innovative projects and enhance my skills in a professional setting.

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**REFERENCE Travis Burtch**

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