

Benhurst United Website Manager User guide

Please note that all information in this user guide is not real player/manager information.

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Navigation around the website

In order to Navigate around the website you are able to click links within the menu bar located near the top of the page. These links will take you to different web pages. ie clicking Login will take you to the login page.



BENHURST UNITED

[Homepage](#) [Contact](#) [Login](#)

Who are Benhurst United?

Benhurst United (Nicknamed the Pandas) is a Sunday League Football Club who competes in the 5th Division of the Orpington & Bromley Sunday Football League. Please click on the badge below for more details on the League including League Table, League Fixtures and results.



What are the Origins of Benhurst United?

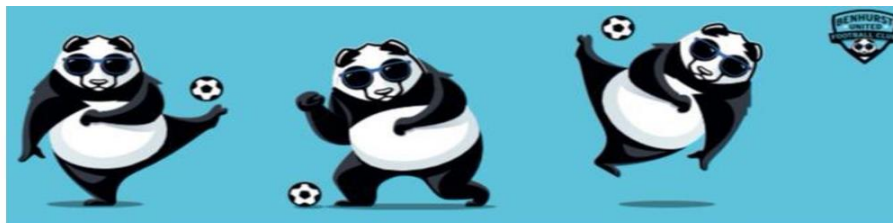
Benhurst United was established in 2019, by the owner and manager Ryan Fellows. The team consists of players who are friends, family and ex 5 a side teammates.

Recent Results

Benhurst	Opposition	Opponent	Date
2	3	Ted UTD	01/04/2021

Where does Benhurst United play?

Benhurst United train in a variety of locations in and around the Seslodon area (South Croydon). Their current home pitch is: Norman Park, Hayes Lane, BR2 9EF.



Login

[Homepage](#) [Contact](#) [Login](#)

Username:

Password:



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2.

Login

The login page consists of where you will be able to enter in your username and password to access your individual pages. A manager will need to create you as a user to login. The manager will give you your password and your username will be your email address.

1. Type in your email address in the username textbox.
2. Type in your password in the password textbox.
3. Click Submit.
4. You should then have access to your homepage.
5. Should you wish to logout, then please click the logout button underneath the menu.

Reasons error messages may display:

- A username must be an email address format and no more than 100 characters.
- The password needs to be at least 5 characters and no more than 50 characters.
- Your username and password must match the username and password within the system. (if you believe you are using the correct details, then please speak to a manager about resetting your details.

Login

[Homepage](#) [Contact](#) [Login](#)

Username:

Password:

Manager Homepage

[Homepage](#) [Users](#) [Announcements](#) [Sessions](#) [Availability](#) [Attendance](#) [Payments](#) [Results](#)

You are currently logged in as: liamseanpoole@hotmail.co.uk

Homepage

The homepage is the entry page after you have logged in, on this page there is a link to the user guide should you need.

Also, on the homepage has a table of the all the people requesting to join Benhurst United through the contact page, including their contact information. This can be used to contact the players if the club wants to offer the players a trial or reject the player from joining the club.

On this page you can delete any requests that people have had in joining the club.

1. Find the request number that you wish to delete
2. Enter the Request Number in the textbox
3. Click the delete button.

Reasons error messages may display:

- The Request Number must be a number.
- A row will only be deleted if the request number inputted is on the system.

Manager Homepage

Homepage	Users	Announcements	Sessions	Availability	Attendance	Payments	Results
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You are currently logged in as: liamseanpoole@hotmail.co.uk

[Logout](#)

Welcome to the Manager Homepage.

You now have access to the following pages

- Users
- Announcements
- Sessions
- Availability
- Attendance
- Payments
- Results

For more information on these pages and for some help regarding the website then please click "[USER GUIDE](#)"

Players requesting to join Benhurst United

Delete Request					
Request Number					
<input type="text" value="16"/>					
Delete					

Request Number	Name	Email	Contact_No	DOB	Reason
16	Flint Hill		07218327162	01/04/1982	I am wanting to join a club as I have recently moved to the area. I have previous experience playing for Sunday League teams
19	Matthew Time		07848756978	05/01/1992	I know a couple players at the clubs and am wanting to try out for the Sunday side
20	Michael Wall		0748578487	07/01/1994	Been playing Sunday League in Bromley for a few years now, and am looking for a switch to a new team

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Players requesting to join Benhurst United

Delete Request

Request Number

Delete

Request Number	Name	Email	Contact_No	DOB	Reason
19	Matthew Time		07848756978	05/01/1992	I know a couple players at the clubs and am wanting to try out for the Sunday side
20	Michael Wall		0748578487	07/01/1994	Been playing Sunday League in Bromley for a few years now, and am looking for a switch to a new team

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Users

The User page can be split into 3 section, create user, search user and edit/delete user.

Create User

In create a user, you can create a new user who will be able to log into the Benhurst website.

- Email address – This will be the username for the person who logs in. This must be an email address and is limited to a maximum of 100 characters. This is required to be entered.
- Type of user – You will select on a dropdown list between player and manager. This selection will grant the user different levels of access. This is required to be entered.
- Forename – Enter the Forename of the user. This must be letters and have a maximum of 50 characters. This is required to be entered.
- Surname - Enter the Surname of the user. This must be letters and have a maximum of 50 characters. This is required to be entered.
- Date of Birth – Open up the calendar or type in the date of birth of the user.
- Contact Number – Enter contact number of the user. This will be a maximum of 12 characters.
- Player Registration Number – Enter Player Registration Number. This must be numbers and will be a maximum of 9 characters.
- Click create user button.

Create User

Email Address

Type of User

Player

Password

password

Forename

Surname

Date of Birth

dd/mm/yyyy

Contact Number

Player Registration Number

Create User

Search User

Search User will filter the table of users below once you enter a search.

To search you must enter what you require in the correct textbox and then click search. These textboxes have the same restrictions as mentioned in restrict a user.

Search User

Username

Search

Access

Search

Forename

Search

Surname

Search

Player Registration Number

Search

Edit/Delete User

The below table shows the entire list of users who have access to the Benhurst United website.

To edit a user:

1. Click the edit button on the table of the row in which you want to edit
2. You can change any information apart from the email/username.
3. Click the button to update and make changes to the table/information or click cancel if you don't wish for the changes to be made.

To Delete a User:

Click the delete button on the row in which user you want to delete.

Email/Username	Password	Player/Manager	Forename	Surname	Date Of Birth	Contact Number	Player Registration Number		
Alan.Ken@hotmail.com	backpack	Player	Alan	Kennedy	08/01/1978	07283472631	109234	Edit	Delete
b.nelson@gmail.com	horse	Player	Brian	Nelson	22/05/1988	07482738419	106283	Edit	Delete
bradley@gmail.com	tiger	Player	Bradley	Fuller	28/08/1993	07482736471	106347	Edit	Delete
d.r@benhurst.co.uk	rabbit	Player	Daniel	Robbin	10/09/1996	07438279312	106895	Edit	Delete
fred.claxton@benhurst.co.uk	panda	Player	Fredrick	Claxton	01/02/1992	07384928391	106348	Edit	Delete
h.r@gmail.com	hellyeah	Player	Harry	Riley	04/12/1998	07589273841	102732	Edit	Delete
Hunter@gmail.com	foxtrot	Player	Lee	Hunter	20/08/1995	07382742332	107283	Edit	Delete
J.Myer@benhurst.com	password	Player	Jared	Myer	06/05/1997	07833281733	106274	Edit	Delete
J.R@hotmail.com	piglet	Player	Jack	Reither	09/02/1978	07219382718	109224	Edit	Delete
J.Rocket@hotmail.com	motor	Player	Jerome	Rocker	13/02/1998	07898997869	109382	Edit	Delete
k.miller@hotmail.com	dog	Player	Kenny	Miller	22/03/1991	07849362156	106283	Edit	Delete
keith.mill@gmail.com	password	Player	Keith	Mill	04/12/1914	93718392841	109232	Edit	Delete
Keith.W@hotmail.com	goalpost	Player	Keith	Williams	03/02/1998	07281734827	109283	Edit	Delete
l.Max@benhurst.com	jumper	Player	Lee	Max	05/06/1987	07382467381	106328	Edit	Delete
liamseanpoole@hotmail.co.uk	password	Manager	Liam	Poole	19/08/1997	07572637463		Edit	Delete
M.Keeley@benhurst.com	Alpha	Player	Matthew	Keele	21/03/1997	07221341324	108294	Edit	Delete
Mike.A@hotmail.com	bamboo	Player	Mike	Arnold	04/01/1997	07283773281	108249	Edit	Delete
Pete.Jackson@gmail.com	engine	Player	Peter	Jackson	12/11/1994	07999954234	106222	Edit	Delete
Roberts.P@hotmail.com	foster	Player	Percy	Roberts	10/12/1995	07382463271	108224	Edit	Delete
Robinson@benhurst.co.uk	hamper	Player	Daniel	Robinson	15/04/1990	07927465237	106213	Edit	Delete
Steve.Coop@hotmail.com	zebra	Player	Steven	Cooper	14/04/1985	07182374831	106298	Edit	Delete

Announcements

There are 2 parts to the announcements page create announcement and delete announcement.

Create Announcement

In Create announcement you need to enter the following information:

- Title: Enter the title of the announcement. This is restricted to 60 characters.
- Date: Select the date of this announcement.
- Announcement: Enter the announcement. This is restricted to 500 characters.

Create Announcement

Title

Date

dd/mm/yyyy

Announcement

Post

Delete Announcement

For delete announcement, you can view a table of all the announcements that have been made. Above the table is a textbox where you can enter the Announcement Number, upon clicking the delete button, this will get rid of the row containing the entered Announcement Number.

Delete Announcement

Announcement number

Delete

Announcement Number	Date	Title	Announcement
27	15/04/2021	Forgotten goalkeeping gloves	Jim has forgotten his goalkeeping gloves, please if anyone sees them at training pick them up and give them back to Jim
26	07/04/2021	Twitter poll	Please can you go over to our twitter page, to vote on a poll on who you think should have been voted man of the match
25	05/04/2021	New Season	Hello everyone, Just wanted to say that we shall be starting to post training sessions on website ahead of the new season.

Sessions

There are 3 part to sessions: Create Location, Create Session and Edit/Delete Session.

Create Location

As locations can be repeated, you are able to create a location separate from creating a session.

To create a location, you will need to enter the following:

- Name: Enter Location Name. This is restricted to 50 characters. This is a required field.
- Address Line 1: Enter the first line of the address. This is restricted to 50 characters.
- Address Line 2: Enter the second line of the address. This is restricted to 50 characters.
- Address Line 3: Enter the third line of the address. This is restricted to 50 characters.
- Postcode: Enter the postcode of the address. This is restricted to 10 characters.
- Please click the submit button when this information has been entered.

Enter new location (if required)

Name

Location Name

Address Line 1

Address Line 2

Address Line 3

Postcode

Submit

Create Session

To create a session, you will need to enter the following:

- Type of Session: This is a dropdown list with the option between training and fixtures.
- Date: This is the date in which the session will take place. This is a required field.
- Time: This is the time in which the session will take place. This is a required field.
- Location: Please select from the dropdown list the name of the location in which the session will take place.
- Opposition: If you are facing any opposition teams for training or fixtures then please enter the name of the opposition. This is restricted to 50 characters.
- Kit colour: From the dropdown list please select the colour kit the players need to wear during the session.
- Contact Name: Please enter a contact name for the session. This is restricted to 50 characters.
- Contact Number: Please enter a contact number for the session. This is restricted to 12 characters.

Create session

Type of Session Training

Date
dd/mm/yyyy

Time
--:--

Location Norman Park

Opposition

Kit Colour Blue and White

Contact Name

Contact Number

Fee £

Submit

Edit/Delete Session

The below table shows the list of upcoming sessions for Benhurst United.

To edit a user:

1. Click the edit button on the table of the row in which you want to edit.
2. You can change any information apart from the Session ID.
3. Click the button to update and make changes to the table/information or click cancel if you don't wish for the changes to be made.

To Delete a Session:

Click the delete button on the row in which user you want to delete.

Upcoming Sessions

Session Number	Fixture/Training	Date	Time	Opponent	Kit Colour	Contact Name	Contact Number	Fee		
9	Fixture	08/05/2021	12:30	Notting Rovers	Blue and White	Jeff	07182938127	5	Edit	Delete
11	Fixture	08/05/2021	16:00	Mulberry United	Blue and White	Steven Cook	04879287478	4	Edit	Delete
5	Training	09/06/2021	13:30		Blue and White	Steven	07281732842	5	Edit	Delete
4	Training	15/06/2021	19:00		Blue and White	James	07283271632	5	Edit	Delete

Availability

The availability page is designed to either accept or reject a player for a session. If a player has registered their interest for a session, the manager can decide whether they want to accept the player onto the session.

To accept or reject a player from a session follow these steps:

- You can see the table of upcoming sessions. You must choose a session from the dropdown list.
- Click submit. This will bring up the players who have registered their interest in the session.
- Click the edit button on the row of the player you wish to edit.
- You can change Accept the Player on the session to “yes” or “no”
- Click the button to update and make changes to the table/information or click cancel if you don't wish for the changes to be made.

Upcoming Sessions

Session Number	Fixture/Training	Date	Time	LocationID	Opponent	Kit Colour	Contact Name	Contact Number	Fee
9	Fixture	08/05/2021	12:30	2	Notting Rovers	Blue and White	Jeff	07182938127	5
11	Fixture	08/05/2021	16:00	1	Mulberry United	Blue and White	Steven Cook	04879287478	4
5	Training	09/06/2021	13:30	3		Blue and White	Steven	07281732842	5
4	Training	15/06/2021	19:00	3		Blue and White	James	07283271632	5

Select a session to Accept or reject a player from a session

Select a Session 9 ▾

[Submit](#)

Players Available for the session

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Upcoming Sessions

Session Number	Fixture/Training	Date	Time	Location	ID	Opponent	Kit Colour	Contact Name	Contact Number	Fee
9	Fixture	08/05/2021	12:30	2		Notting Rovers	Blue and White	Jeff	07182938127	5
11	Fixture	08/05/2021	16:00	1		Mulberry United	Blue and White	Steven Cook	04879287478	4
5	Training	09/06/2021	13:30	3			Blue and White	Steven	07281732842	5
4	Training	15/06/2021	19:00	3			Blue and White	James	07283271632	5

Select a session to Accept or reject a player from a session

Select a Session 9 ▼

[Submit](#)

Players Available for the session

Session Number	Player Registration Number	Forename	Surname	Is the Player Available?	Accept the Player onto the Session (yes/no)	
9	106283	Brian	Nelson	yes	no	Edit
9	106348	Fredrick	Claxton	yes	yes	Edit
9	102732	Harry	Riley	yes	yes	Edit
9	107283	Lee	Hunter	yes	yes	Edit
9	106274	Jared	Myer	yes	yes	Edit
9	109224	Jack	Reither	yes	yes	Edit
9	106283	Kenny	Miller	yes	no	Edit
9	109283	Keith	Williams	yes	yes	Edit
9	108294	Matthew	Keele	yes	yes	Edit
9	108249	Mike	Arnold	yes	yes	Edit

Attendance

On the attendance page you will be recording on whether or a player attended or didn't attend a session.

To confirm or deny a player attended follow these steps:

- You can see the table of past sessions. You must choose a session from the dropdown list.
- Click submit. This will bring up the players who were accepted onto a session.
- Click the edit button on the row of the player you wish to edit.
- You can change Did the Player Attend? on the session to "yes" or "no"
- Click the button to update and make changes to the table/information or click cancel if you don't wish for the changes to be made.

Previous Sessions

Session Number	Fixture/Training	Date	Time	LocationID	Opponent	Kit Colour	Contact Name	Contact Number	Fee
1	Training	21/03/2020	7pm	2			Ellen	07501701992	4
3	Fixture	01/04/2021	19:30	1	Ted UTD	Blue and White	Liam	04879287478	5
8	Fixture	03/04/2021	12:30	2	Caterham United	Red and Black	Steve Cook	07283754281	5
7	Fixture	05/04/2021	18:00	2	Snowy UTD	Blue and White	Liam	07501702992	5
2	Fixture	05/04/2021	5pm	3	Kev United	Red and Black	Ellen	07501701992	10
10	Fixture	11/04/2021	16:00	2	Farleigh Hill	Red and Black			10
6	Fixture	19/04/2021	18:00	2	Snowy UTD	Blue and White	Liam	07501702992	5

Select a session to mark which players attended

Select a Session 8 ▼

[Submit](#)

Select a session to mark which players attended

Select a Session 8 ▼

[Submit](#)

SessionID	PlayerRegistrationNo	Forename	Surname	Did the Player Attend? (yes/no)	
8	106348	Fredrick	Claxton		Edit
8	107283	Lee	Hunter		Edit
8	106274	Jared	Myer		Edit
8	108294	Matthew	Keele		Edit

The last header on the page states Click below to confirm player attendance.

By clicking this button, you are confirming if a player has or has not attended. This will issue payments to the player if they did attend the session, this also allows you to enter player statistics to the players who attended.

Payments

Upon typing in a player's name or their registration number and clicking search, you can see the players outstanding payments. If there is a yes in Player stated paid, then there has been a message sent by the player indicating that they have sent their payment.

To edit the confirmation:

- Click the edit button on the row of the player you wish to edit.
- You can change Confirmation of payment received? on the session to "yes" or "no"
- Click the button to update and make changes to the table/information or click cancel if you don't wish for the changes to be made.
- Upon issuing yes of completion this will then add the payment into historical payments.

Availability

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You are currently logged in as: liamseanpoole@hotmail.co.uk

[Logout](#)

Outstanding Payments

Enter a Player Name Or Player Registration Number

Lee

[Search](#)

Pay Number	Player Registration Number	Forename	Surname	Session Number	Fixture/Training	Date	Time	Contact Name	Fee	Player Stated Paid	Confirmation payment received (yes/no)	
P10728310	107283	Lee	Hunter	10	Fixture	11/04/2021	16:00		10			Ed
P1072838	107283	Lee	Hunter	8	Fixture	03/04/2021	12:30	Steve Cook	5			Ed

Historical Payments

Pay Number	Player Registration Number	Forename	Surname	Session Number	Fixture/Training	Date	Time	Contact Name	Fee
P1063488	106348	Fredrick	Claxton	8	Fixture	03/04/2021	12:30	Steve Cook	5
P10728311	107283	Lee	Hunter	11	Fixture	08/05/2021	16:00	Steven Cook	4
P1072833	107283	Lee	Hunter	3	Fixture	01/04/2021	19:30	Liam	5

Results

You can view previous matches that have taken place. To input the results and statistics you must first select a match number and click select.

The match result will appear where you will be able to edit the goals scored for and against Benhurst by clicking the edit button and clicking update.

To edit players stats:

- Click the edit button on the row of the player you wish to edit.
- You can change the amount of Goals, assists, yellows, reds and clean sheets
- Click the button to update and make changes to the table/information or click cancel if you don't wish for the changes to be made.

Results and Statistics

Homepage	Users	Announcements	Sessions	Availability	Attendance	Payments	Results
You are currently logged in as: liamseanpoole@hotmail.co.uk							
Logout							

Previous matches

Match Number	Date	Time	LocationID	Opponent	Kit Colour	Contact Name	Contact Number	Fee
3	01/04/2021	19:30	1	Ted UTD	Blue and White	Liam	04879287478	5
8	03/04/2021	12:30	2	Caterham United	Red and Black	Steve Cook	07283754281	5
2	05/04/2021	5pm	3	Kev United	Red and Black	Ellen	07501701992	10
7	05/04/2021	18:00	2	Snowy UTD	Blue and White	Liam	07501702992	5
10	11/04/2021	16:00	2	Farleigh Hill	Red and Black			10
6	19/04/2021	18:00	2	Snowy UTD	Blue and White	Liam	07501702992	5

Input Results and Statistics

Select a Match Number

[Select](#)

Input Results and Statistics

Select a Match Number

[Select](#)

Benhurst Goals Scored		Opposition Goals Scored								
3		1		Edit						
StatID	AttendanceID	PlayerRegistrationNo	Forename	Surname	Goal	Assist	Yellow	Red	Clean_Sheet	
S1062748	1062748	106274	Jared	Myer	2	0	0	0	0	Edit
S1063488	1063488	106348	Fredrick	Claxton	0	0	0	0	0	Edit
S1072838	1072838	107283	Lee	Hunter	0	1	0	0	0	Edit
S1082948	1082948	108294	Matthew	Keele	0	0	0	0	0	Edit

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