

LIAM J. MILLETT

121 4th St. • Wilmette, IL 60091 • (847) 707-0891 • liamjmilllett@gmail.com

Education

University of Illinois at Urbana-Champaign

Bachelor of Arts | College of Liberal Arts and Sciences

Expected Graduation: May 2019

Cumulative GPA: **3.74 / 4.00**

Majors: Economics | Global Studies

Minors: Portuguese | Spanish

Related Coursework: Computer Science, Marketing, Political Science

Education Abroad:

- BCNLIPI Language School | *Barcelona, Spain*
- Universitat de Barcelona | *Barcelona, Spain*
- Pontificia Universidade Católica | *Rio de Janeiro, Brazil*
- CIAL Centro de Línguas | *Lisbon, Portugal*

May - August 2018

January - June 2018

February - July 2017

May - July 2016

Work and Volunteer Experience

East Central Illinois Refugee Mutual Assistance Center

Urbana, IL

Student Volunteer

August - December 2017

- Offering critical translation services and resources to immigrants and refugees settling in the Urbana-Champaign area
- Informing, assisting, and investigating on behalf of clients to complete relevant health, immigration and other legal documentation
- Identifying employment opportunities and aiding with job application processes for illiterate and non-English-speaking clients
- Resolving linguistic and legal misunderstandings between clients and their employers, social services, or immigration authorities

Northwestern University Sailing Center

Evanston, IL

Sailing Instructor

May 2015 - August 2016, Seasonal

- Taught as a sailing instructor, offering rentals and lessons to Northwestern University students, tourists and community members
- Instructed adults' and kids' sailing courses for groups ranging in size from individual lessons to children's camps of thirty students
- Adjusted curriculum on-water and in the classroom to meet students' needs
- Oversaw rentals and safety contracts for windsurfing, sailing, kayak and paddleboard equipment
- Monitored clients on the water while offering assistance with problems such as weather emergencies and malfunctioning equipment
- Completed a course on boat safety and rescue procedures, preparing me for unpredictable on-water rescues

Lad & Lassie Shop

Wilmette, IL

Retail Employee

Aug 2011 - May 2015

- Performed retail sales, responded to customer inquiries, and assisted with marketing and management of product inventory
- Shadowed the management, buying and merchandising of products at a multi-generation family business
- Balanced the responsibilities of helping to support my family's business with studying and extracurriculars throughout high school years

Language Proficiency

Language Proficiency Level

Official Certifications

Spanish	High Advanced / Effective Operational Proficiency (C1)	C1 DELE (Diploma of Spanish as a Foreign Language), Cervantes Institute
Catalan	High Advanced / Effective Operational Proficiency (C1)	C1 Certificate, BCN LIP Language School
Portuguese	High Advanced / Effective Operational Proficiency (C1)	B2 Certified by CIAL Centro de Línguas

Other Languages: French - Intermediate (B1) | Italian - Intermediate (B1) | German - Elementary (A2)

Skills and Abilities

Technical Skills

- Microsoft Excel (Proficient)
- Stata (Proficient)
- Google and Microsoft Office Suites (Proficient)
- Java (Intermediate)

Work Strengths

- Intercultural Communication and Translation
- Research and Data Analysis
- Customer Service and Conflict Resolution
- Teaching and Effectively Engaging Students

Fellowships

Foreign Language and Area Studies (FLAS) Fellow | *Summer 2018*

- Awarded by the UIUC European Union Center for the intensive study of Catalan at the C1 level in Barcelona, Spain

Foreign Language and Area Studies (FLAS) Fellow | *Academic Year 2016-2017*

- Awarded by the UIUC Center for Latin American and Caribbean Studies for the study of Brazilian Portuguese and Latin American Studies

Foreign Language and Area Studies (FLAS) Fellow | *Summer 2016*

- Awarded by the UIUC European Union Center for the intensive study of Portuguese at the B2 level in Lisbon, Portugal

Campus Involvement

- **Luso - Brazilian Association** (Student Organization)
- **UIUC Sailing Team** (Intercollegiate Athletic Club)
- **Pickin' Illini** (Folk Music Club)
- **No Comment** (Co-Ed A Cappella Group)