

# GuideXP TechLauncher Client Meeting Minutes

Meeting No. 7  
6:00 pm, 1 Moore St Civic  
August 25, 2019

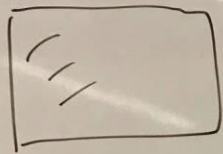
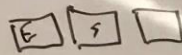
Meeting Chaired by Client, Open at 6:05PM

## Attendees:

Jayden Castillo	Client
Irenez Zhen	Client
Liang Hong	u6303287
Rutai Sun	u6227336
Danny Feng	u6611178
Yuanze Niu	u6401780
Yu Qiu	u6063921
Kelin Zhu	u5746348
Tianai Qiu	u6744700

## Agenda & Discussions:

1. Around the room, everyone states what they worked on last week. Review Trello board and what was achieved last week.  
Every team member contributed, completed most of their tasks, and discovered several further sections.
2. Questions of several tasks.  
We have a disagreement about developing the upload website and the exhibition pages, still need to discuss about this
3. Plan work for following week. (Discuss with the clients, only four days.)  
Keep in process of some current tasks.
4. Audit Presentation report.  
We show our clients the audit presentation draft. Jayden gave us some suggestions:
  - a). Focus on the Main Point.
  - b). Practice.
5. Client Audit presentation participate time confirm.  
6:00pm, 28 August 2019.  
Confirmed with clients and shadow team.



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