

# GuideXP TechLauncher Group Meeting Minutes

Meeting No. 2  
4:00 pm, 3.34 Hancock Library Friday  
August 2, 2019

## Attendees:

Liang Hong	u6303287
Rutai Sun	u6227336
Danny Feng	u6611178
Yuanze Niu	u6401780
Yu Qiu	u6063921
Kelin Zhu	u5746348
Tianai Qiu	u6744700

## Discussions & Output:

1. Audit presentation documents determined:  
New landing page, PowerPoint document, statement of work, decision log, meeting minutes.
2. Presentation's presenters confirm:  
Rutai, Tina, Danny, and Colin.
3. Most documents are still in process, and will be completed on August 4.
4. Presentation practice meeting determined on August 6.

