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| 周状态报告 | | | | |
| **项目名称** | |  | **项目编号** |  |
| **报告人** | |  | **报告日期** |  |
| **各项目组进展情况、偏差原因** | | | | |
| 1 |  | | | |
| 2 |  | | | |
| 3 |  | | | |
| 4 |  | | | |
| 5 |  | | | |
| **存在的问题、产生原因、改进措施** | | | | |
| 1 |  | | | |
| 2 |  | | | |
| 3 |  | | | |
| 4 |  | | | |
| **下一周重点工作（任务、责任人、时间）** | | | | |
| 1 |  | | | |
| 2 |  | | | |
| 3 |  | | | |
| 4 |  | | | |
| 5 |  | | | |