Application Form

Cover Letter

To:

From: Shamsullah Habibzai

Date:

Vacancy:

Subject:

Dear Sir/Madam



I have been informed through your vacancy announcement that you are seeking applications for the position of **(Finance Assistant)** in your office. With due respect, I am offering myself as a candidate for the position and submitting my application for your consideration. I hope that my qualification and work experience will fulfill your requirement and please refer to my resume for more details of my particulars hoping to hear from positive –back I wish you receive my CV. I would appreciate if you would kindly give me an opportunity to explain my qualifications and experiences during an interview. Please refer to my contact address in my C.V (attached) in case you need further information pertaining to my Ability or anything relevant.

Thank you for your time and interest. I look forward to speaking with you in the near future

Sincerely, Yours

Shamsullah Habibzai

Curriculum Vitae

İ	To join a multi- cultural, dynamic and prestigious organization, where					
	experience is shared, new ideas are welcomed and new challenges are					
	daily	routines.				
Personal	Name):	Shamsullah I	Habibzai		
Information	F/ Name: Aminullah Habibzai					
	Date of Birth: 20 July,1999					
	Place	of birth:	Kabul Provi	nce, Afghanistan.		
	Gend	er:	Male			
	Marita	al Status:	Single			
	Natio	nality:	Afghan			
	Healtl	h:	Excellent			
Education	2017 Graduated from Ghazi High School (Afghanistan)					1)
	• 20	18 DEL a	t Muslim Engl	ish Language Ins	titute® (Afg	ıhanistan)
	• 20	21 DIT at	Faham Comp	uter Center (Kabı	ıl, Afghanis	stan)
	> B	achelor deg	ree:			
	<u>B</u> ı	usiness Adm	ninistration (E	BBA) from Kateb	University	y (Kabul-
	Af	ghanistan)				
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Contact Address	Address: 3 th Zone Dehmazang, Kabul-Afghanistan Mobile #: +93 (0) 702122876 Mobile#2 +93 (0) 745235351 Email Add: Shams.habibzai311@gmail.com
References	Mustafa Farhat: Managing Director At New Kara Consulting Services Email: newkara.af@gmail.com Mobile: 0786144273 Naseer Ahmad Adeeb: Email: NaseerAhmad.Adeeb@fao.org Mobile: +1(440)8342325