

# Mohammad Naim Sulimanzai

## Store Keeper Assistant

#### **EDUCATIONS**

- 2009 2011 in Institute
  Computer Information
  Technology
- 2012 2015 in Sun Shine University
   BCS in Computer Since

## Training's

- 2012 Completed Basic Operational Management (L-1)
   Best Operation
- 2010 Vocational TrainingBest Plumbing
- 2024 Completing AI and Data Science Training
   Best Data Science

## **CONTACT INFO**

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10 block of 12th district of Kabul – Afghanistan

#### MY PROFILE

I worked as an Logistic Assistant and Inventory + Stock Assistant for a long time. I have experience working in this field since I graduated from college until now. I have a large portfolio to support my work as an Stock Management and Stock Keeping. My activity during workis to meet daily base stock and recorded the new data in the systems.

#### WORK EXPERIENCE

- 2012 2016
- Logistic and Inventory + Stock Assistant(WAW)NG(

My job at this NGO is daily, weekly and monthly purchasing and also controlling of inventory and stock management as well and monthly report of cash amount to finance section.

- 2017 2020
- Admin finance and Logistic officer in (MCPA)NGO

My job at this NGO in logistic serve the all purchasing of transport stock and teams and also monthly report to admin officer and finance officer.

2024 - 2025

Data Management Officer in (MgtWell) consultancy

My job in this consultancy is cleaning the data analyze the data and visualize data in daily base and achieving the target daily base and also controlling the animator in data collection.

## MY SKILLS









Finance

Stock Data management

Procurement