

Ahmad Bilal Jahan

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Technical Profile

Monitoring & Evaluation professional with over 8 years of progressive experience in humanitarian and development sectors, specializing in results-based M&E systems, donor reporting, and information management. Skilled in managing data collection, analysis, visualization, and reporting for ADB, World Bank, INL, USAID, and KfW-funded projects. Skilled in log-frame development, accountability frameworks, learning capture, and data quality assurance. Adept at leading multi-sectoral assessments, managing cross-functional MEAL teams, and integrating CHS, Sphere Standards, and safeguarding mechanisms. Strong command of tools such as KOBO Toolbox, SPSS, Power BI, and GIS, with a deep commitment to evidence-based programming and inclusive, community-centered approaches.

Competencies

- Indicator Tracking & KPI Monitoring
- MEAL system design and integration across multi-sector programs
- Results-based monitoring and KPI tracking
- Logframe, ToC, and performance framework development
- CHS-compliant accountability and feedback systems
- Baseline, midline, endline, and KAP survey oversight
- MEAL team training and capacity building
- Data quality assurance and real-time monitoring
- Stakeholder and donor coordination
- Data visualization (Power BI, Tableau, Excel & GIS)
- PSEA and complaint response mechanism setup
- Interagency MEAL coordination and learning forums
- Donor reporting and compliance monitoring
- MEAL innovation and learning scale-up

Work History

2024-6-
2025 - 5

Monitoring & Reporting Specialist

International Development Law Organization (IDLO), Kabul

- Support the development of M&R systems and tools, including drafting performance management plan, logic models, indicator tracking tables, and reporting formats.
- Assist in developing and reviewing Monitoring Framework, Performance Management Plans, Performance Indicator Reference Sheets, targets and achievements and highlight adjustments in approaches and tools, based on project specific needs.
- Support the training and orientation sessions on the SOPs, workflows and other guidelines in coordination and consultation with the Supply Section, Programme Sections and Field Offices for the project's management.
- Assist in developing methodologies for checking and revalidating the data under the selected indicators reported by partners.

- Monitor technical and administrative project activities in coordination with the Area Manager and according to the established timeline.
- Coordinate staff efforts to ensure timely implementation and reporting, including submission of financial reports to donors in collaboration with the Head of Mission.
- Provide technical advice on program design and implementation while monitoring program progress and identify potential risks.
- Provide technical analysis, information, and guidance during all assessment phases as required.
- Support the establishment of a mechanism to collect complaints and feedback from stakeholders so that all the categories of the stakeholders have outlets to voice potential grievances, including PSEA, Sexual Harassment and other sensitive complaints.
- Review data collection methods and tools are being used at the field level.
- Ensure performance evaluations are conducted and facilitate external program evaluations.

2022-12-
2024-6

National Monitoring & Evaluation Coordinator

Norwegian Afghanistan Committee, Kabul

- The National M&E Coordinator is responsible for supporting the M&E head and Knowledge Management with monitoring, evaluation, and reporting of projects/programs throughout the country program while maintaining good relations with the donor.
- Design, develop, and implement a comprehensive monitoring and evaluation framework for national-level programs or projects, ensuring alignment with organizational goals and objectives.
- Oversee the collection, analysis, and interpretation of data related to program/project activities, outputs, outcomes, and impact, utilizing both quantitative and qualitative methods.
- Developed M&E plans, tools, and sampling methodologies for impact measurement.
- Led M&E framework development for national humanitarian programs.
- Lead the development of M&E plans and protocols, including data collection tools, sampling methodologies, and data management procedures, in collaboration with relevant stakeholders and responsible for writing M&E reports.

2022-05
2022-11

Monitoring and Evaluation Officer

Norwegian Refugee Council, Herat

- Develop and strengthen monitoring, and evaluation procedures.
- Monitor all project activities, expenditures, and progress toward achieving the outputs of the project.
- Supported monthly, quarterly, and annual reporting aligned with donor frameworks.
- Develop and design M&E plan and ensure smooth project progress and coordination.
- Managed donor indicator tracking and analysis, including FCDO-aligned reporting.
- Conducted routine monitoring, reporting, and coordination for humanitarian programming.
- Support the M&E coordinator in preparing monthly and annual reports on project progress based on MIS reports on project activities.

2020-08-
2022-04

Program Specialist (M&E)

Dynamic Vision, Kabul

- Lead the development and implementation of comprehensive projects' plans, ensuring alignment with organizational objectives and stakeholder expectations.

- Coordinate with internal teams, external partners, key stakeholders, and contractors to facilitate smooth execution of projects, including scheduling, resource allocation, and task assignment.
- Lead the development and submission of project proposals in collaboration with Project Managers, under the guidance of the Regional Manager and Project Development Unit Manager.
- Liaise with potential donors and follow up on submitted proposals or ongoing negotiations.
- Conduct assessments at national or regional levels to inform new project proposals as required by HQ.
- Provide technical expertise and guidance on energy-related projects, including renewable energy initiatives, power generation, distribution, and energy efficiency.
- Initiated project management knowledge study and subsequently standardized project management practices.

2019-11-
2020-08

Project Manager

Dynamic Vision, Kabul

- Supervise all project activities, expenditures, and progress toward achieving the project output.
- Lead the process of developing and updating program strategy, manuals, and procedures.
- Supervise the implementation and upgrade of data security, risk assessment, and regular safeguard measures.
- Manage the project processes; ensure the documents study, tools development, site visits and defects analysis are performed with set standards and timeline.
- Reviewed the prepared daily and final reports, incorporated comments and submitted the supporting documents.
- Manage and supervise local staff, ensuring compliance with local employment laws (e.g., Consultancy law, tax, health and safety, insurance).
- Conduct periodic staff meetings to monitor activity progress, address challenges, and propose solutions.

2018-09-
2019-09

Monitoring & Evaluation Coordinator

Integrity Watch Afghanistan

- Create and implement an M&E framework for humanitarian and energy programs, ensuring alignment with organizational objectives and donor requirements.
- Oversee data collection, analysis, and interpretation for humanitarian and energy activities, including emergency response, disaster risk reduction, and energy access initiatives.
- Provide training and technical support to humanitarian and energy professionals on M&E concepts, tools, and methodologies, enhancing their ability to evaluate program performance.
- Generate timely and accurate M&E reports on humanitarian and energy activities, facilitating evidence-based decision-making and accountability.

2017-08-
2018-09

Monitoring and Evaluation Officer

Assist Consultants Incorporated

- Assist in the development and implementation of electrical programs and projects, ensuring alignment with organizational goals and industry standards.
- Coordinate with stakeholders to define project scope, objectives, and deliverables, and develop detailed work plans and timelines for program activities.
- Provide administrative support for program activities, including procurement,

- logistics, budget management, and contract administration.
- Coordinate meetings, workshops, and training sessions related to electrical programs, and maintain accurate records and documentation.

Education

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| 2020-01 - 2020 -05 | Diploma: Monitoring & Evaluation <i>Smart Afghan International Trainings & Consultancy</i> |
| 2013-03 - 2017- 06 | Bachelor of Science: Engineering <i>Kabul University – Kabul, Afghanistan</i> |
| 2013 -03 2012 -12 | High School Diploma <i>Habibia High School – Kabul, Afghanistan</i> |
| 2009-12 - 2010-09 | Diploma: English Language and Literature <i>Azeraksh English Language & Computer Center – Kabul, Afghanistan</i> |

Trainings & Certifications

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| 2023 | Certificate: SPSS Statistics and Data Analysis <i>Smart Afghan International Trainings & Consultancy</i> |
| 2022 | Certificate: BSAFE <i>United nations Department of Safety and Security</i> |
| 2020 | Diploma: Monitoring & Evaluation <i>Smart Afghan International Trainings & Consultancy</i> |
| 2020 | Certificate: Report Writing and Effective Communications <i>TATA Power DDL</i> |
| 2020 | Certificate: Project Management <i>TATA Power DDL</i> |
| 2020 | Certificate: Project Implementation Demand Side Management <i>TATA Power DDL</i> |
| 2019 | Training Workshop: Off-grid and On-grid Solar PV Design <i>Dynamic Vision</i> |
| 2019 | Training Workshop: Scheduling using Primavera P6 <i>Dynamic Vision</i> |
| 2010 | Certificate: IT Fundamentals <i>Afghanistan Demain</i> |

Computer Skills

- Microsoft Windows
- Microsoft Office
- Autodesk AutoCAD
- Tableau US
- Google Maps
- Primavera P6
- SPSS Statistics
- KOBO Toolbox
- Microsoft Power BI
- Google Workspace

Language

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| English | Fluent |
| Pashto | Native |
| Dari | Fluent |