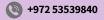
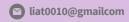
# **LIAT PINHAS**

FULL STACK WEB DEVELOPER









## SUMMARY

Fast typing speed, able to work under pressure in order and organized fashion, customer service oriented, excellent interpersonal skills, responsible, reliable, patient and tolerant.

#### SKILLS

- High-level knowledge of **OFFICE** (Word, Excel etc..), internet and social networks.
- Software: Spectrum, Salesforce, Wordpress, JavaScript, HTML, CSS, DOM, SQL, API, REACT, SASS.
- Strong problem-solving
- Interpersonal Skills
- Collaboration
- Critical thinking

- Analytical skills
- Communication
- Leadership
- Attention to detail

#### WORK EXPERIENCE

## **Gemological Institute of America**

Customer service representative 2019 till today

- Giving service and consultation for the Diamond Exchange members.
- Submitting stones to the grading process accordingly, paying attention to details and solving problems.
- The job included English email correspondence, phone and frontal service.
- Working with computer systems such as: Word, Excel, Salesforce and Spectrum.

## Efrati Galili and co.

Law firm - Receptionist and office secretary. 2016-2019.

- Lawyers appointment management, receive and route all incoming calls.
- Working closely with the legal, typing legal documantaions.
- Experience with the computer legal system, and all Office systems.
- Assidting and hosting meetings with clients, working very closely with the office manager.

## Lili Jewelry

Independent jewelry designer 2015-2019

- Designing, creating and selling fashionable jewelry from silver, gold-filled and other materials.
- Managing my own business with my own branch and working with evening dress designers, matching jewelry for dresses.
- Working with an accountant, paying attention to all income and expenses.

### EDUCATION

## **Full Stack Web Development**

HackerU 2024

## **Tourism and Hotels**

Tourism School 2010

## LANGUAGES

Hebrew

Native language

English

Speech: Excellent, Reading: Excellent Writing: very good

Spanish

speech: very good, Reading: very good Writing: very good