

Date:08/05/2022.

TO

The Head of HR

Jamuna Electronics & Automobiles Ltd

Jamuna Future park

KA-244,Progoti Shoroni,

Dhaka.

Through: Head of Retail Sales (Plaza Network).

Subject: Resignation Letter for the post of DSM.

Sir,

I would like to inform that I am Md.Moshiur Rahman working in your company as a Divisional Sales Manager (DSM) Comilla & Chittagong Zone. During my working session I have lots of thing learning from this organization but unfortunately due to my personal problem I can't continue my job as on that date.if management need any working support from me than I should give maximum 10 days from my end to manage myself, so that my last office 20<sup>th</sup> may 2022.

In this circumstances I pray and hope please consider my family situation and approve my resignation letter and oblige their bye.

Warm Regards,

Md.Moshiur Rahman

Divisional Sales Manager(DSM)

EID:99905899.

Cell:01820006669.

