

Sample Bad Resume

JANE SMITH	
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<div style="border: 1px solid black; padding: 2px;">OBJECTIVE</div> <p>To obtain a job as a Human Resources professional where I can advance within the organization.</p>	
<div style="border: 1px solid black; padding: 2px;">WORK EXPERIENCE</div> <p>ABC Bank of the U.S., Chicago, Illinois DIVERSITY & INCLUSION SPECIALIST, 2013 to present</p> <ul style="list-style-type: none">• Responsible for assisting with developing and implementing Inclusion & Diversity programs and initiatives in support of workforce, workplace, and marketplace strategies.• Utilize program and project management experience to execute programs and projects related to employee resource groups (ERGs) and talent acquisition & staffing outreach• Special projects relating to analytics, reporting and communications. <p>Recruiters R Us, Chicago, Illinois MANAGING RECRUITER, 2009 to 2013</p> <ul style="list-style-type: none">• Cultivate strong relationships with business leaders, industry professionals, and partner organizations.• Develop and research leads in order to set meetings with prospective clients; track leads in CRM database.• Source candidates via social media and traditional avenues.• Screen and interview candidates for legal, real estate, banking and administrative positions; conduct reference checks. <p>New York Life Insurance Agency, New York, New York MANAGER FINANCIAL SERVICES, 2003 to 2009</p> <ul style="list-style-type: none">• Responsible for recruitment, selection, development, retention and supervision of financial advisors.• Managed programs and initiatives that enhanced workforce diversity.• Measured the business advantages of programs that support and promote inclusion.• Identified and developed relationships with key stakeholders.• Coached and counseled advisors to help them achieve their goals.• Monitored activity for compliance with Prudential and FINRA guidelines. <p>FINANCIAL ADVISOR</p> <ul style="list-style-type: none">• Assisted clients with a range of insurance and investment needs.• Conserved current clients and maintained existing insurance products• Proposed insurance and investment products suitable for the client's needs and goals• Consulted with clients on their savings and investment goals.• Kept current with financial trends. <p>Sony Entertainment, New York, New York INTELLECTUAL PROPERTY MANAGER, 2001 to 2003</p> <ul style="list-style-type: none">• Effectively managed more than 1,500 active trademarks worldwide for all business segments.• Reviewed vendor agreements; prepared and maintained budget guidelines.	
<div style="border: 1px solid black; padding: 2px;">EDUCATION</div> <p>Juris Doctorate, Fordham University School of Law (New York, NY) Bachelor of Science in Business Administration, New York University (New York, NY)</p> <p>REFERENCES AVAILABLE UPON REQUEST</p>	