
SKILLS

- Clear and effective writing skills developed through creating marketing materials as well as written essays
- Ability to communicate orally in interpersonal settings as well as in presentations
- Able to work on multiple tasks under time constraints while paying attention to detail and by prioritizing and planning effectively
- Fluent in English and German both written and spoken, basic conversational French
- Proficient with PowerPoint, Word, and Excel; experience with creative programs such as Photoshop, Adobe Illustrator, and Final Cut Pro; well-versed with social media such as Facebook and Twitter
- Canadian, United States, and German citizenship

RELEVANT EXPERIENCE

Film Production Intern**June-August 2011**

The Backwards Class

- Worked closely with director to create ads and marketing materials for a documentary film using Adobe Illustrator
- Documented and organized film clips by chronology and topic to aid the editing process

Marketing Intern**May-June 2010**

Justice Works

- Created numerous marketing materials as well as brochures, pamphlets, and newsletters focused on gaining corporate sponsorships and strengthening client relationships
- Participated in organization of annual fundraiser hosting hundreds of guests by running family-friendly activities and seeking in-kind donations for raffle prizes

Retail Sales Associate**June-August 2011**

Sur La Table

- Engaged hundreds of customers in a designer kitchen store to discover their needs, provide them with information about products and ultimately sell merchandise
- Replenished stock, responded to phone inquiries, and assisted customers with their wedding registries
- Worked cash registers in a demanding, fast-paced environment

Office Assistant**Sept 2009-August 2011**

OTB Solutions

- Assisted with developing blog entries, gave design input and wrote content for websites
- Provided general office and technical assistance during meetings as well as after hours

Construction Volunteer**April 2009**

Habitat for Humanity

- Volunteered on a house construction project in Taos, New Mexico while learning applicable team-work and leadership skills
- Worked daily with others to complete dry walling, pouring concrete, and applying stucco

Trail-Building Volunteer

September 2006-July 2009

Washington Trails Association

- Spent multiple weekends and summers working on rebuilding Washington state backcountry hiking trails
- Developed many outdoor survival techniques as well as construction skills such as sawing and trench-digging while working on week-long projects in the woods

EDUCATION

University of British Columbia

September 2010-present

- Intended BA in English Literature
- Strong focus in Visual Arts and German
- Completion of Arts One, rigorous first year humanities program emphasizing English and Philosophy
- Recipient of the Presidential Entrance Scholarship

Schule Birklehof

Spring 2008

- Four months spent immersed in a boarding school in southern Germany taking high school equivalent courses in German

OTHER INTERESTS

- Played Varsity Basketball and Ultimate Frisbee throughout high school and soccer on a rec team
- Extensive hiking, kayaking and camping experience in Alaska, Montana, BC and Washington
- Certified Scuba Diver
- Passionate Skier