

Volunteer Application Form

Thank you for your interest in volunteering with the STEM Montessori Academy of Canada and its subsidiary companies.

Volunteers play a vital role in the communities, non profits and work program placements. All volunteer applications are reviewed with consideration of current volunteer opportunities. The information you provide will be stored in confidence under the provisions of the Non-Disclosure and Confidentiality Agreement. Your completed form will be held securely and confidentially. Only authorized staff will have access to your information.

Personal Details

Name: _____ Mr. ☐ Mrs. ☐ Miss. ☐ Ms. ☐

Postal Address: _____

Province: _____ Postal Code: _____ Country: _____

Telephone: (Home) _____ (Mobile) _____

E-Mail: _____

Age: _____ (Only required if under the age of majority (18) or if a vulnerable sector check is required)

If you are involved with us as a volunteer and an emergency arises, whom should we contact?

Name: _____ Relationship: _____

Telephone: (Home) _____ (Mobile) _____

Equal Opportunities

Our organization and Non Profit Sector is committed to equal opportunities and all volunteer recruitment decisions will be based on merit, suitability for the role and experience. All volunteer recruitment decisions will not be influenced by race, colour, nationality, religion, sex, marital status, family status, sexual orientation, disability, age etc. Our organizations fully endorse a working environment free from discrimination and harassment.

We are committed to standards of excellence in Individual and Child Protection practices. Where your volunteer role may have direct contact with other individuals and children, you will be required to complete a **Police Clearance Form**. In the mean time, please complete the question below.

Have you ever been convicted of an offence anywhere in the world? Yes ☐ No ☐

If you ticked yes, please provide details below

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Your Skills and Interests

1. Have you ever done any voluntary work before? Yes ☐ No ☐

If you answered yes, please tell us a little about the experience.

2. Why do you want to volunteer now? What has motivated you to get in touch with us?

3. Do you have any particular skills or qualities that you could use in your voluntary work?

4. Are you applying for a specifically advertised position? Yes ☐ No ☐

If yes, please write the following; Role name _____

Reference # _____

5. What kind of voluntary work interests you?

(See 'Current Work Opportunities' document for more information)

- ☐ Non Profit
- ☐ Volunteer Work Program for Experience
- ☐ Work From Home Project Based Volunteer Work
- ☐ On the Job Training
- ☐ Internship in the National Office
- ☐ Other

6. When are you available for voluntary work? ☐ Totally Flexible

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

7. How long do you intend to volunteer for? _____

(*Note - Some opportunities demand a minimum time commitment, ie. Board Level Roles, Work Placement Program)

8. Where do you wish to volunteer? _____

(Office / Events / Out of Town Opportunities)

9. How did you find out about volunteering with us?

- ☐ Information / Outreach meeting
- ☐ Website
- ☐ Leaflet / Poster
- ☐ Word of Mouth
- ☐ Internet www. _____
- ☐ Other _____
- ☐ A Volunteer Centre
- ☐ Media Radio / Television / Newspaper

References

1.

Name: _____ Relationship: _____

Place of Work: _____ Position: _____
(If applicable)

Telephone: (Home) _____ (Mobile) _____

E-Mail: _____

2.

Name: _____ Relationship: _____

Place of Work: _____ Position: _____
(If applicable)

Telephone: (Home) _____ (Mobile) _____

E-Mail: _____

If you have any queries when completing this application form, please phone **877 822 0080** or e-mail hr@stemcanada.ca.

Is there any additional information you would like to bring to our attention?

I declare that the information I have provided is true. All my actions as a volunteer will reflect the ethics of SMAC and its subsidiary companies and I agree that being of the utmost ethical morale will be central to my role.

Signed _____ Date _____

Volunteer Position _____

Volunteer Interview _____

Volunteer Role Description sent _____

References Collected _____

Volunteer Start Date _____