

eHS Tools


**Engineering Actions Close Out Solution Tailored To Your Needs
User Manual**

PRISM
17-May-2021

Login

- Login Steps
 - Open the browser & enter the following url <https://sapuraphase4a.prism-ehstools.com/> in order to gain access to eHSTools application
 - Once the url is entered, you will be brought to the login page as shown below.

Login



Email*


Password*

Login

Forgot Password

Login Steps

Login



Email*

actionee@prism.com

Password*

.....

Login

Type in the username(email)

Type in password

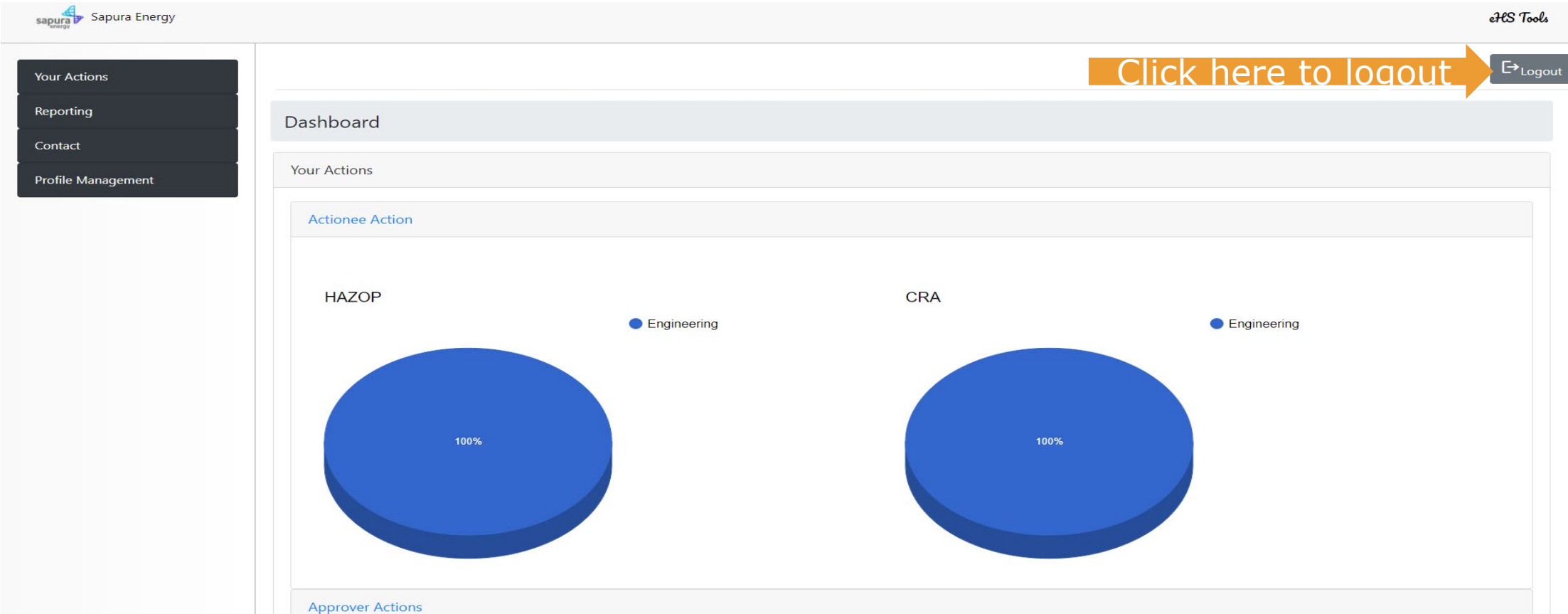
[Forgot Password](#)

In case forgot password, click here

Private and confidential

Main-Dashboard

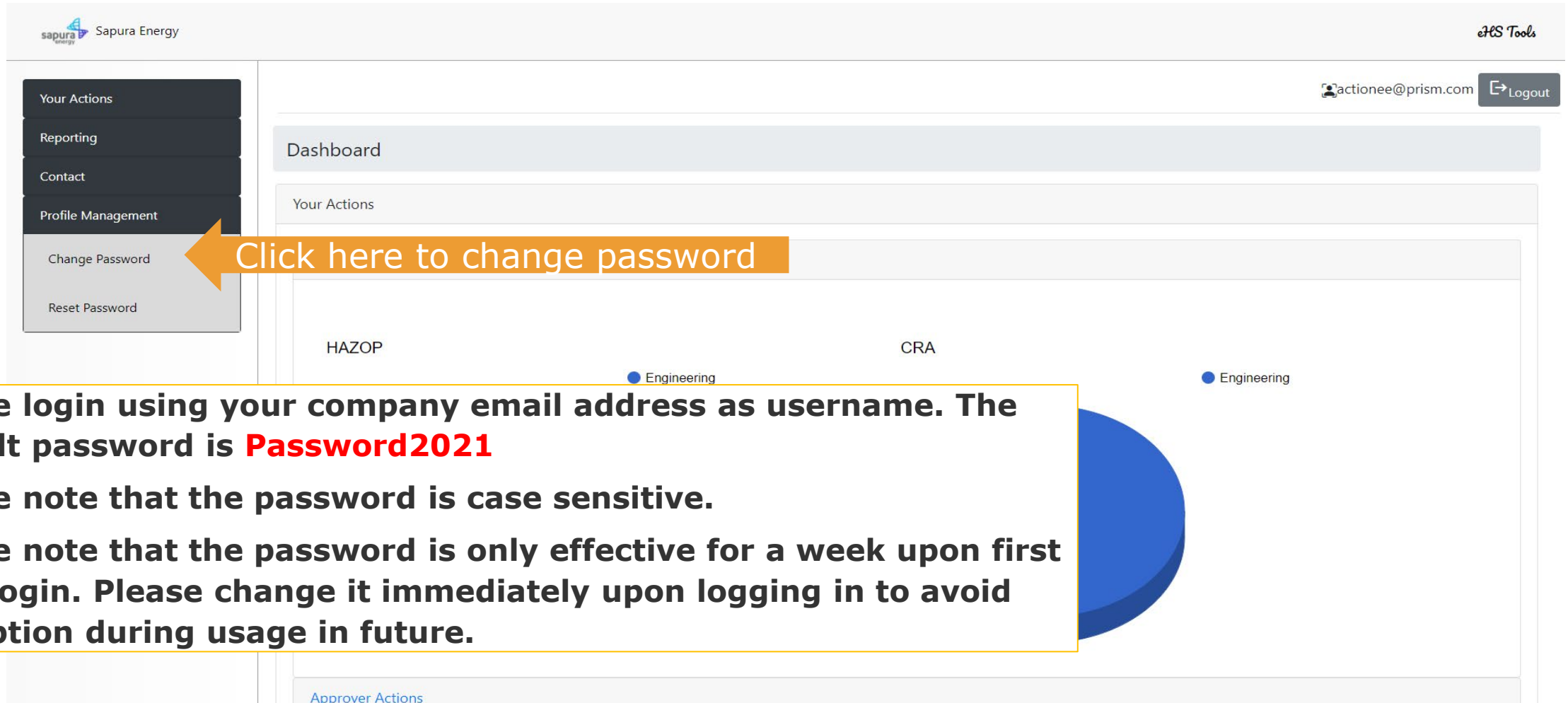
After entering the credentials, you will be brought to the main dashboard page as shown below.



Private and confidential



Change Password



The screenshot shows the Sapura Energy H&S Tools interface. On the left is a sidebar with a dark header 'Your Actions' and a list of menu items: 'Reporting', 'Contact', 'Profile Management', 'Change Password', and 'Reset Password'. The 'Change Password' item is highlighted with a grey background. An orange arrow points from a text box to this item. The main content area has a light blue header 'Dashboard' and a section titled 'Your Actions' containing a table with columns 'HAZOP' and 'CRA'. Below the table, there are two rows, each with a blue dot and the label 'Engineering'. At the bottom of the main area is a link 'Approver Actions'.

Click here to change password

Please login using your company email address as username. The default password is **Password2021**

Please note that the password is case sensitive.

Please note that the password is only effective for a week upon first time login. Please change it immediately upon logging in to avoid disruption during usage in future.

Private and confidential

Change Password

Change Password

Old password*

New password*

- Your password can't be too similar to your other personal information.
- Your password must contain at least 8 characters.
- Your password can't be a commonly used password.
- Your password can't be entirely numeric.

New password confirmation*

Update


Put in the old password

Put in the new password

Put in the new password again

Click here to update the new password

Reset Password

 Sapura Energy

Your Actions

Reporting


Contact

Profile Management

Change Password

Reset Password

etS Tools

 actionee@prism.com

Logout

Dashboard

Your Actions

Actionee Action

HAZOP

● Engineering

100%

CRA

● Engineering

100%

Approver Actions

Click here to reset password

Private and confidential



Reset Password

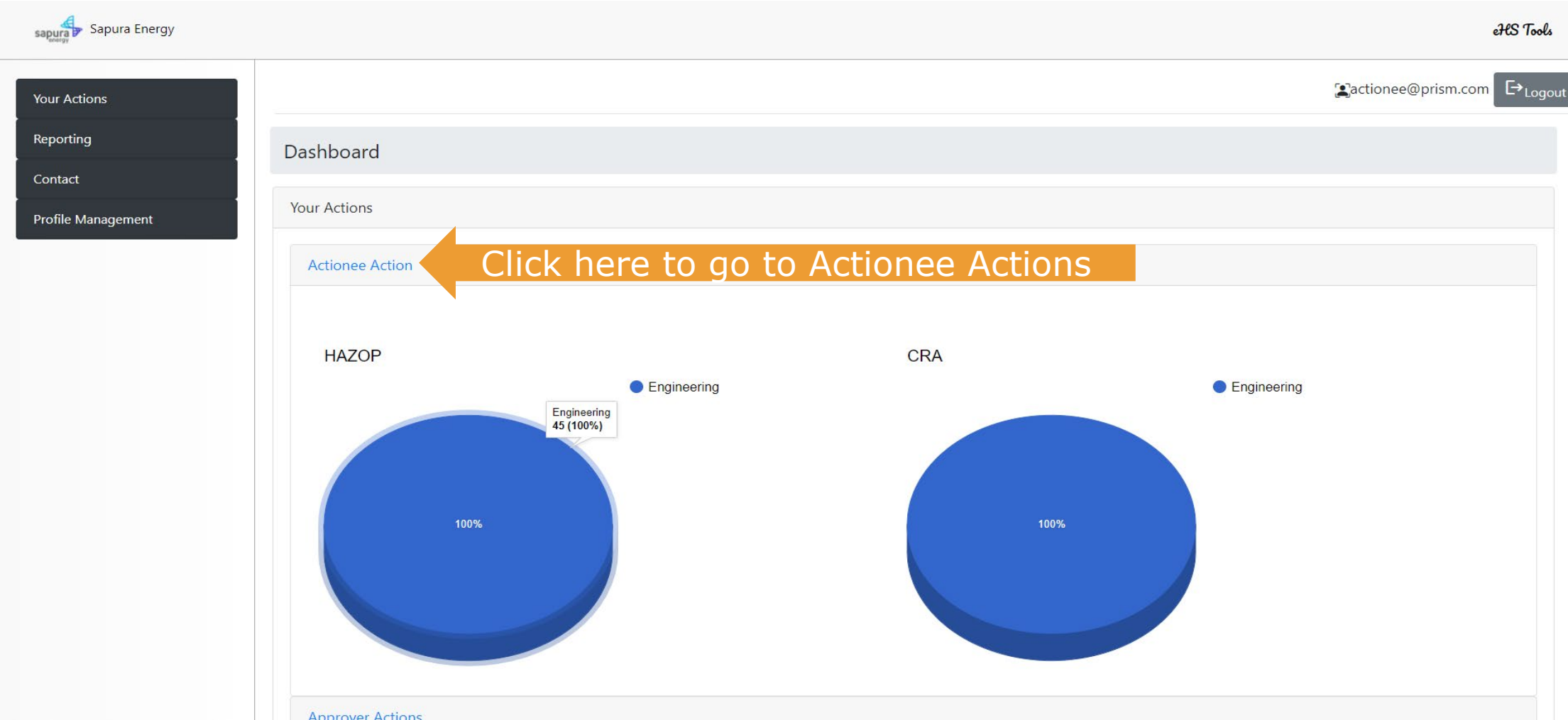
Reset Password

Email*

Send reset email

Enter the email for
the password reset
link to be sent to


Action Items (Actionee)



Private and confidential



Action Items (Actionee)

 Sapura Energy

ATS Tools

actionee@prism.com Logout

Dashboard / Actionee List

Actionee List

Show entries

Filter →


Overall filter → Search:

StudyActionNo ↑↓	StudyName ↑↓	Discipline ↑↓	Cause ↑↓	Consequence ↑↓	Recommendations ↑↓	Due Date ↑↓	Response ↑↓
<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>
CRA-1			/ Swung Object from platform activities (platform south hydrocarbon piping area is exposed to swing path)	/ gas leading to fire & explosion at BRG WHB & potential multiple fatalities	Place restriction on lifting over the pipeline on Platform South and the vent boom on Platform East. (No go zone will be indicated on Main Deck Layout Drawing.)	May 15, 2021	None
CRA-10	CRA	Engineering	1. Bad weather. 2. Crane Failure. 3. Operator error.	LOC of hydrocarbon condensate / gas leading to fire & explosion at BRG WHB & potential multiple fatalities	Develop specific SOP for crane operations for crane package (SOP to include operating limit, robway switch, no go zones and etc.)	May 15, 2021	None
CRA-11	CRA	Engineering	Crane boom length insufficient	Inability to reach supply vessel laydown area	Outboard lifting PDMS review to be performed to ensure that the supply vessel laydown area can be reached. Material handling study to take account specific vessel proposed for this facility.	May 15, 2021	None

Click here to go to your Action ←

Private and confidential

Action Items (Actionee)

 Sapura Energy



Your Actions

Reporting

Contact

Profile Management

etS Tools

 actionee@prism.com  Logout

Dashboard / Actions / CRA-1

Details

StudyActionNo	StudyName	ProjectPhase	InitialRisk	ResidualRisk
CRA-1	CRA	3	5A	

Cause

2. External Impact “Dropped / Swung Object from platform activities (platform south hydrocarbon piping area is exposed to swing path)

Safeguard

1. Integrity of crane & lifting apparatus.

2. Ex rated equipment (minimum Zone 2).

3. F&G detection & ESD systems

4. Emergency response equipment (i.e. muster area, liferaft, rescue equipment, rescue boat)

5. Fire extinguishers

6. Main Deck is plated and has no hydrocarbon process on this deck.

7. Pipeline is on Platform South while lifting from boat takes place from Platform North.

Consequence

Private and confidential



Action Items (Actionee)

StudyActionNo

CRA-1

StudyName

CRA

ProjectPhase

3

InitialRisk

5A

ResidualRisk

Cause

2. External Impact – Dropped / Swung Object from platform activities (platform south hydrocarbon piping area is exposed to swing path)

Safeguard

1. Integrity of crane & lifting apparatus.
2. Ex rated equipment (minimum Zone 2).
3. F&G detection & ESD systems
4. Emergency response equipment (i.e. muster area, liferaft, rescue equipment, rescue boat)
5. Fire extinguishers
6. Main Deck is plated and has no hydrocarbon process on this deck.
7. Pipeline is on Platform South while lifting from boat takes place from Platform North.

Consequence

LOC of hydrocarbon condensate / gas leading to fire & explosion at BRG WHB & potential multiple fatalities

Recommendations

Place restriction on lifting over the pipeline on Platform South and the vent boom on Platform East. (No go zone will be indicated on Main Deck Layout Drawing.)

Response*

FutureAction

Role	Name/email ID	Signed
Actionee	actionee@prism.com	
Approver1	approver@prism.com	
Approver2	finalapprover@prism.com	

Cancel

Next...


Fill in the Response

Fill in the Future Action

Click here to submit



Action Items (Actionee)

 Sapura Energy

HS Tools

actionee@prism.com

Logout

Your Actions

Reporting

Contact

Profile Management

Dashboard / Actionee List /

Attachment

Click here to select file


Browse

Click here to confirm upload

Upload Files & Submit..

History Page (Actionee)

User will be brought to the History Page to view all previously submitted actions.

 Sapura Energy

eHS Tools

actionee@prism.com Logout

Your Actions

Dashboard

Actionee Actions

Approver Action

History

Reporting

Contact

Profile Management

Admin

Click here to go to History Page

Dashboard / History List

History List

Show All entries

Search:

StudyActionNo	StudyName	Disipline	Subdisipline	Cause	Consequence	Recommendations	Response To pull back
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
CRA-1	CRA	Engineering	Engineering	2. External Impact â€” Dropped / Swung Object from platform activities (platform south hydrocarbon piping area is exposed to swing path)	LOC of hydrocarbon condensate / gas leading to fire & explosion at BRG WHB & potential multiple fatalities	Place restriction on lifting over the pipeline on Platform South and the vent boom on Platform East. (No go zone will be indicated on Main Deck Layout Drawing.)	This is a test response

Private and confidential

History Page (Actionee)

User can scroll to the bottom to find the delete attachment as well as pull back action function

Evidence

Submitted

[excelUpload/2021_05_12_KOM_Sapura_oDXnekj.pptx](#)

Click here to delete attachment

Delete

Role	Name/email ID	Signed
Actionee	actionee@prism.com	
Approver1	approver@prism.com	
Approver2	finalapprover@prism.com	

Click here to pullback action

Pull Back Action

Private and confidential



History Page (Actionee)

Response

This is a test response

Click here to confirm pullback action

Confirm Pull Back

Private and confidential

Action Items (Approver)

Your Actions

Dashboard

Actionee Actions

Approver Actions

History

Reporting

Contact

Profile Management

Admin

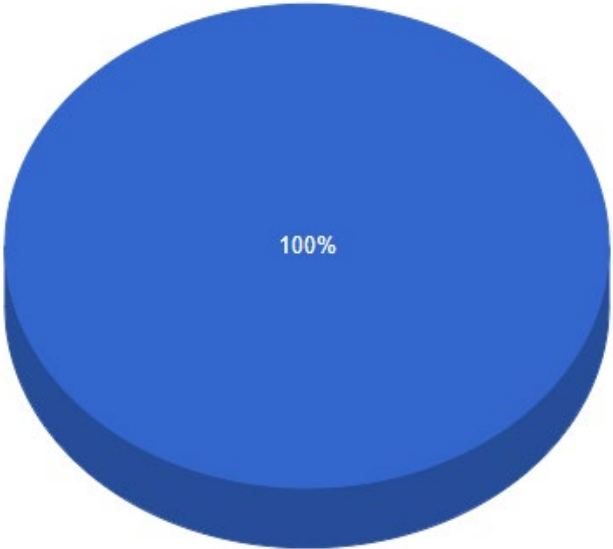
Approver Actions

Click here to go to Approver Actions


Click here to go to Approver Actions

CRA

● Level1



Action Items (Approver)

 Sapura Energy

Your Actions

Reporting

Contact

Profile Management

Dashboard / Approver List

Approver List

Show

All

 entries

Search:

Study Action No	Study Name	Discipline	Sub-discipline	Cause	Consequence	Recommendations	Initial Risk	Response
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
CRA-1				Swing Object from platform activities (platform south hydrocarbon piping area is exposed to swing path)	condensate / gas leading to fire & explosion at BRG WHB & potential multiple fatalities	Place restriction on lifting over the pipeline on Platform South and the vent boom on Platform East. (No go zone will be indicated on Main Deck Layout Drawing.)	5A	This is a test response

Showing 1 to 1 of 1 entries

Previous

1

Next

Private and confidential



Action Items (Approver)

Response

This is a test response

FutureAction

No future action

Evidence

Submitted

[excelUpload/2021_05_12_KOM_Sapura.pptx](#)

Role	Name/email ID	Designation	Signed
Actionee	actionee@prism.com	None	May 17, 2021, 12:48 a.m.
Approver1	approver@prism.com	None	
Approver2	finalapprover@prism.com	None	

Click here to Reject or Approve

Reject...Approve

Action Items (Approver)

approver@prism.com

Logout

StudyActionNo	StudyName	ProjectPhase	InitialRisk	ResidualRisk
CRA-1	CRA	3	5A	

Recommendations

Place restriction on lifting over the pipeline on Platform South and the vent boom on Platform East. (No go zone will be indicated on Main Deck Layout Drawing.)

Response

This is a test response

Click here to confirm Approve & Sign

Approve & Sign.

Private and confidential

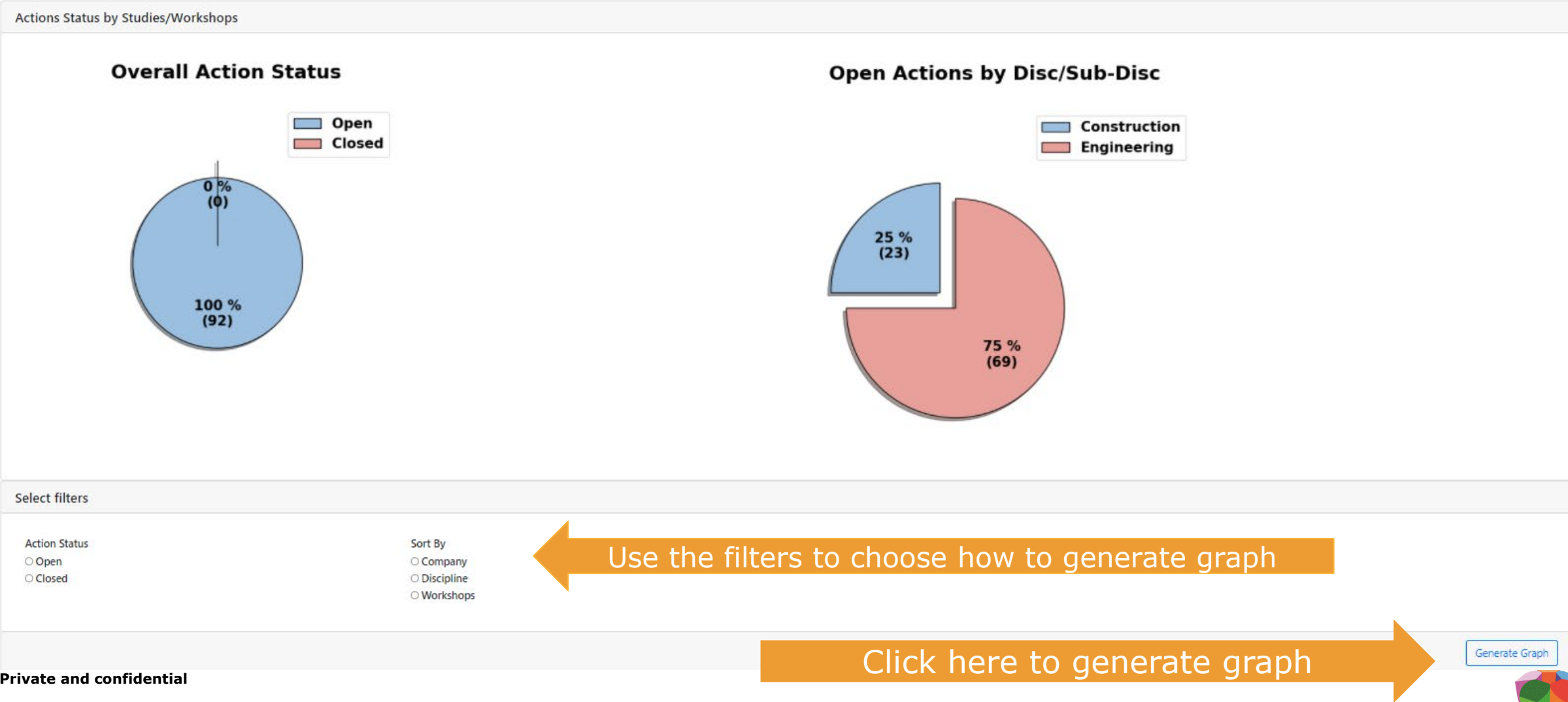


Reporting

The image shows a screenshot of the Sapura Energy PRISM web application. At the top left is the Sapura Energy logo. Below it is a vertical navigation menu with the following items: 'Your Actions', 'Reporting', 'Open/Closed Actions', 'Disciplines Breakdown', 'PMT Reporting', 'Close-Out Sheets', 'Contact', and 'Profile Management'. The 'Reporting' item is highlighted. Four orange callout boxes with arrows pointing to the left are positioned to the right of the menu items: 'Click here to view all open/closed actions' points to 'Open/Closed Actions', 'Click here to view disciplines breakdown' points to 'Disciplines Breakdown', 'Click here to view PMT Reporting' points to 'PMT Reporting', and 'Click here to view PDF close-out sheets' points to 'Close-Out Sheets'.

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Reporting (Open/Close Actions)



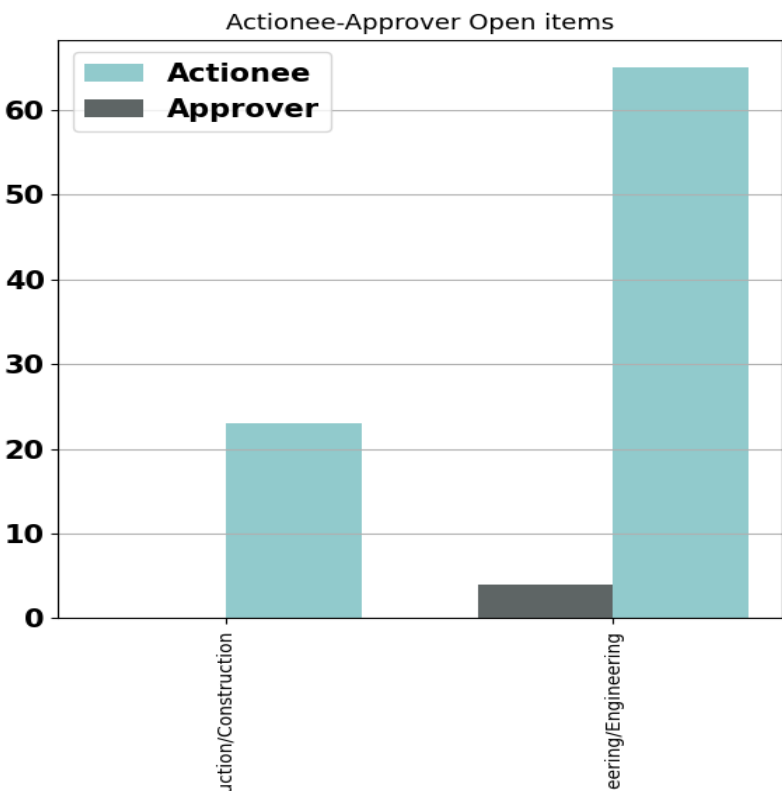
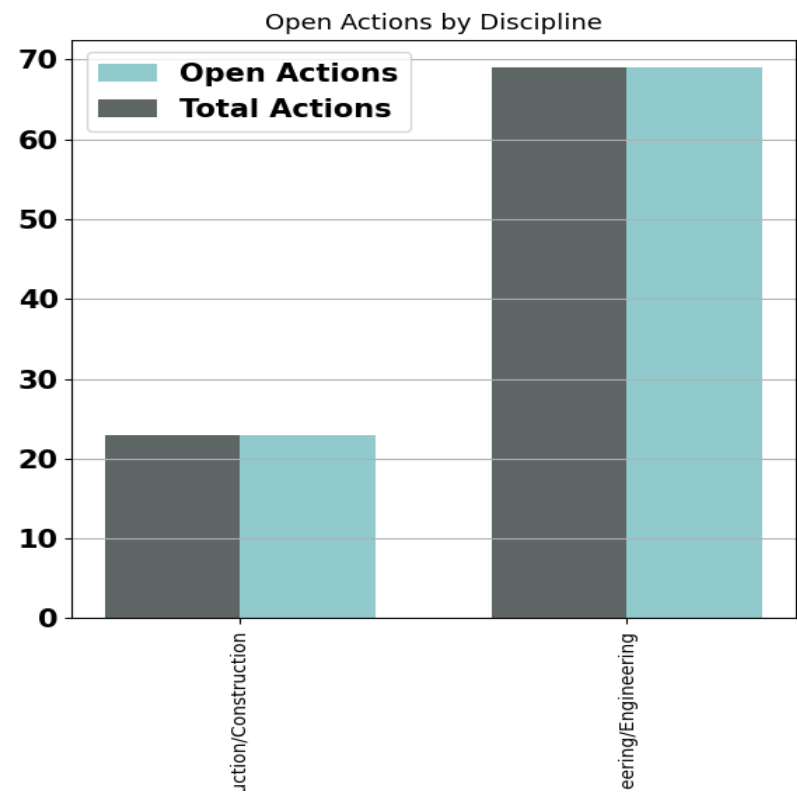
Private and confidential



Reporting (Disciplines Breakdown)

Dashboard / Actions Summary

Actions Status by Studies/Workshops



Private and confidential



Reporting (PMT Reporting)

Dashboard / Reporting

PMT Reporting

All Actions Individual Studies/Workshops Discipline Due Date, Run-Down

Various Reporting Tables for relevant info

Show entries Search:

Study Action No	Study Name	Discipline	Recommendations	Response	Initial Risk	Action At
<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>	<input type="text" value="Search"/>
CRA-1	CRA	Construction	Place restriction on Platform East. (No go zone will be indicated on Main Deck Layout Drawing.)			Closed
CRA-1	CRA	Engineering	Place restriction on lifting over the pipeline on Platform South and the vent boom on Platform East. (No go zone will be indicated on Main Deck Layout Drawing.)	This is a test response	5A	Approver1/approver@prism.com
CRA-10	CRA	Construction	Develop specific SOP for crane operations for crane package (SOP to include operating limit, robway switch, no go zones and etc.)	None	5A	Closed
CRA-10	CRA	Engineering	Develop specific SOP for crane operations for crane package (SOP to include operating limit, robway switch, no go zones and etc.)			Approver2/finalapprover@prism.com
CRA-11	CRA	Construction	Outboard lifting PDMS review to be performed to ensure that the supply vessel laydown area can be reached. Material handling study to take account specific vessel proposed for this facility.	None	3B	Closed

Able to view status of Actions

Able to view status of Actions

Private and confidential

Dashboard / Close-Out Sheets

Generate Close-Out Sheets

All HAZOP CRA

Summary

Study/ Workshop	Open Actions	Yet To Respond	Pending Approval	Closed
HAZOP	46	45	1	0

Click here to download close-out sheet with attachment

Close-Out Sheet

Search:

StudyActionNo	StudyName	Discipline	Status
CRA-10	CRA	Engineering	Closed

Thank you

For more information, please contact

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+601123806573

www.prism-ta.com

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