



PETAL

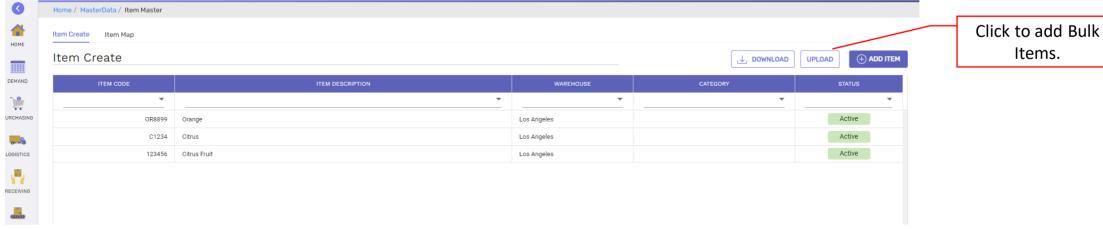
User Training Manual
LLPT 1.3 – Master DataItem Master & Item Map.

CONTENTS



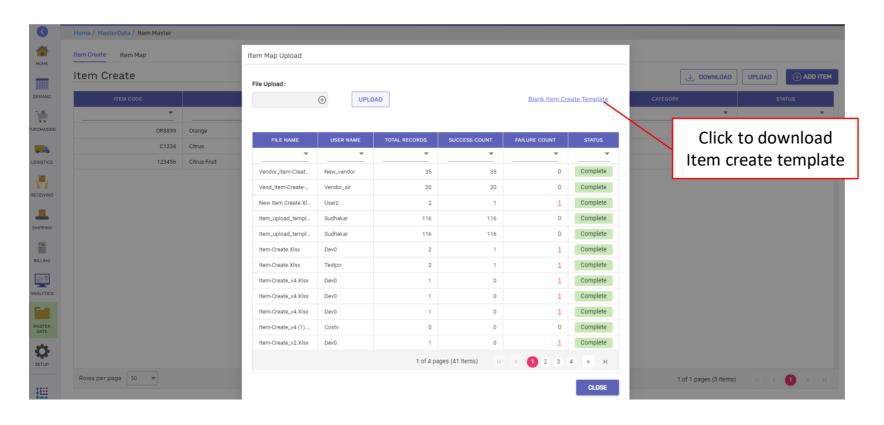
- Item Create
- Item Map





- > Template based upload functionality can be used for bulk item upload
- > Click on upload button where the link is provided for blank template download

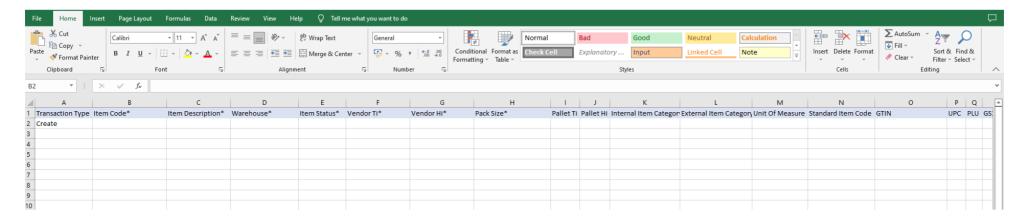




- > Download the template from the link provided
- > Uploaded file status can be seen in the results section with record processing counts



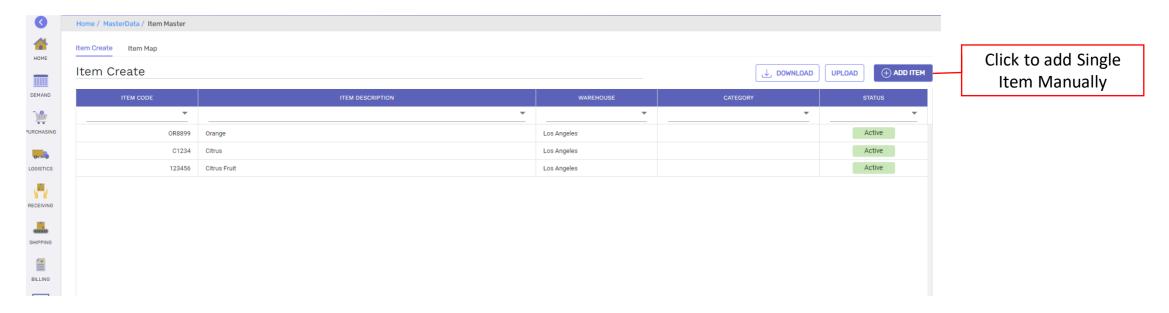
Item Create Template



- > Enter all the mandatory details in the template, while entering write transaction type to create.
- > Save the template and upload from the link provided

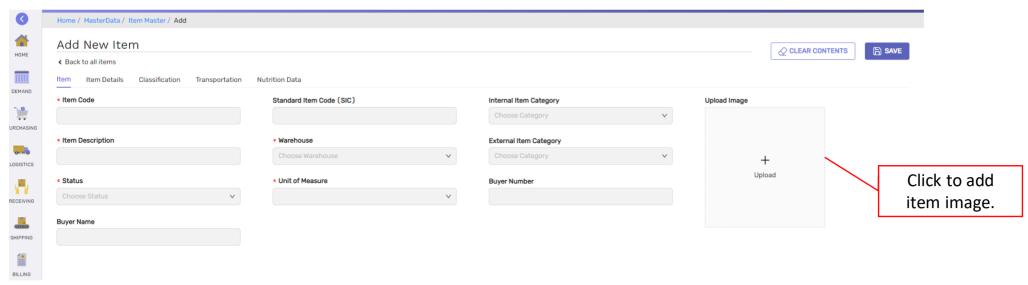


Navigation: Master Data -> Item Master -> Item Create



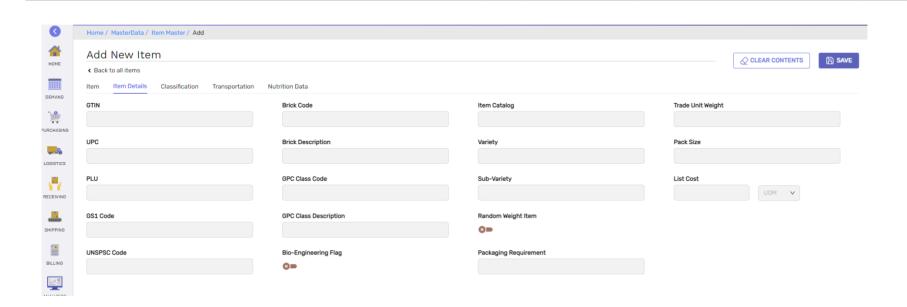
- > Item Create section contains the summary information of all Items belong to that Client.
- Column positions can be changed, Data can be filtered and downloaded to excel using the download option.
- > If you want to add every item manually, click the add item, UI shown in next slide.



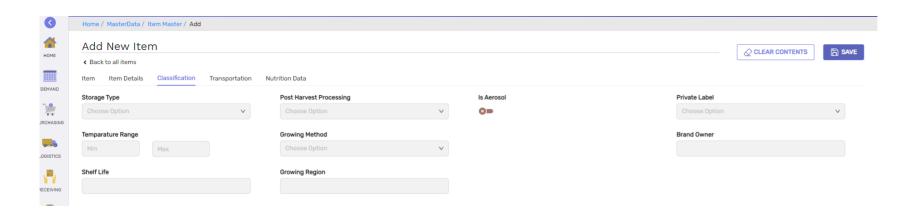


- > User can create a items with giving all mandatory fields in all tabs.
- > By Clicking the Clear contents button you can Clear the content before you save the item, after item will saved the Button should be disable.

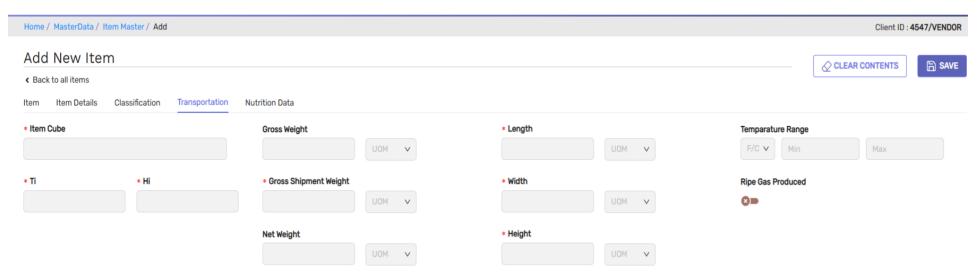




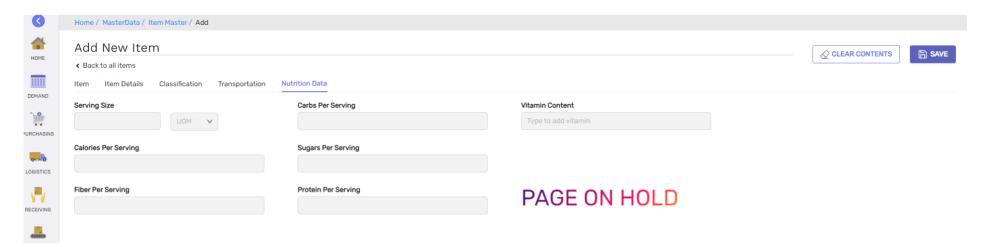
> By enable or disable the random weight number toggle it will reflect in the Vendor Price list.





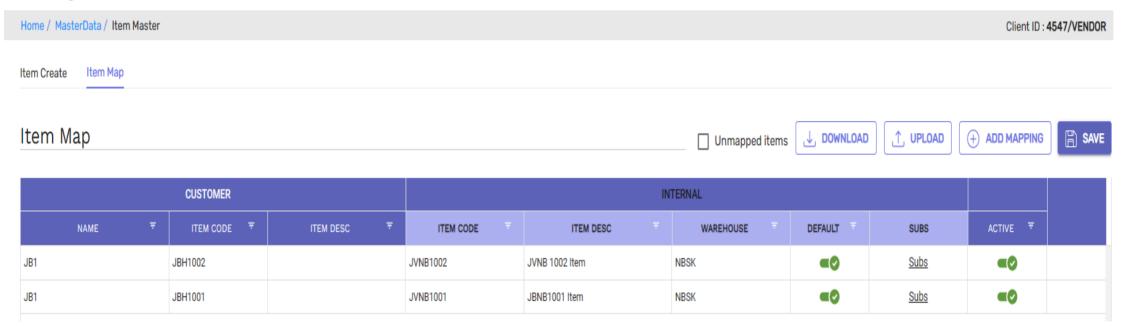


> All marked fields are mandatory.





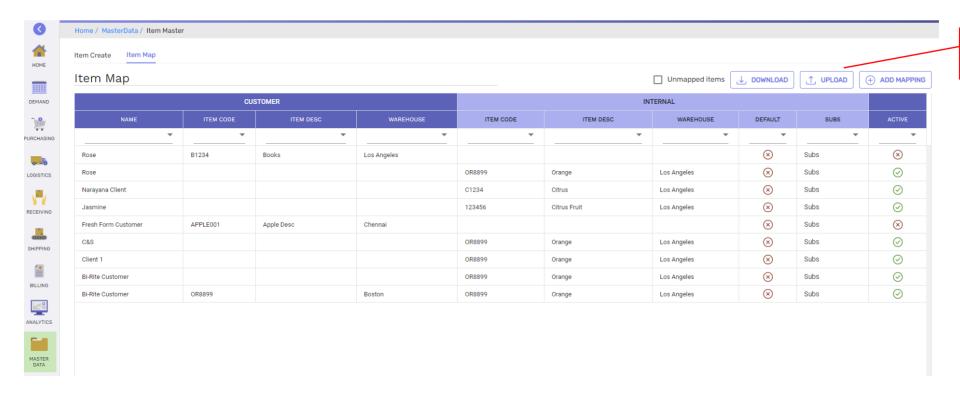
Navigation: Master Data -> Item Master -> Item Map



- Item Map section contains mapped item information between customer & vendor items.
- Download option is provided for data extract into excel.
- Mass item map can be defined using template based upload option.
- ➤ Vendors can click on 'Unmapped Items' checkbox to directly query the items ordered by customers that are not yet completed with mapping on vendor side



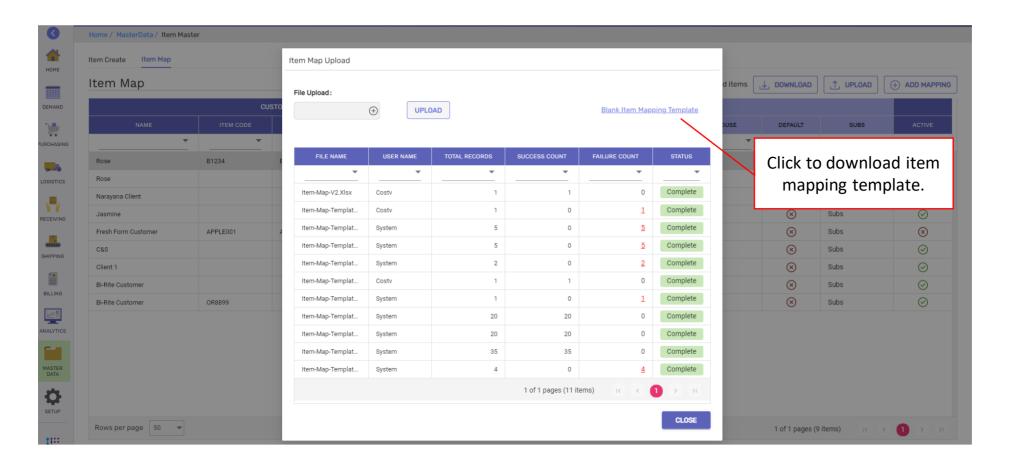
Navigation: Master Data -> Item Master -> Item Map



Click to Add Bulk items Mapping

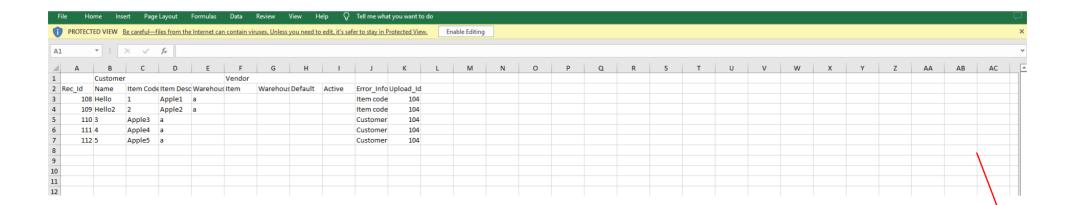
- > Template based upload functionality can be used for bulk item map upload
- > Click on upload button where the link is provided for blank template download





- > Download the template from the link provided
- > Uploaded file status can be seen in the results section with record processing counts



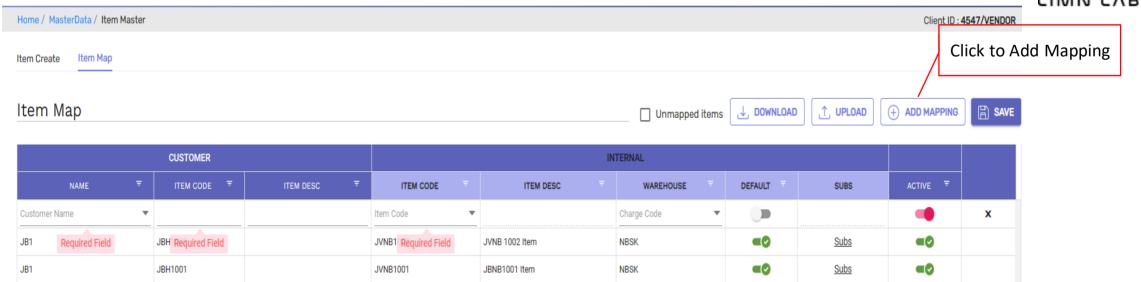


> Enter all the mandatory details in the template, while entering write transaction type to create.

Blank Item mapping template

> Save the template and upload from the link provided



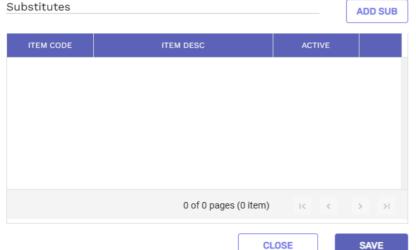


- > Upon click 'Add Mapping', new row will open to define mapping between vendor item and customer item
- > Item Map Screen should be Managed by only by vendor.
- > Here vendor can map customers.





> Upon click 'subs', new window will open to define the substitutes



- Click on 'Add Sub', so that a new row will open to define item substitutes for primary item
- When primary item mapping is inactivated, subs also get inactivated
- > Once all substitutes are entered, click save.



Thank You