



# PETAL

## User Training Manual

**LLPT 1.5 – Manage  
Load V1.0**

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# SEARCH CUSTOMER LOADS



LIMN LABS

## Navigation: Logistics -> Load Summary

Home / Logistics / Load Summary

### Load Summary

Load Search

Customer:  Load Number:  Load Status:  Date Type:  Select Date:  Span:  Span:

**Load Summary Search Filters**

LOAD NUMBER	LOAD TYPE	CUSTOMER	STATUS	ORIGIN	DESTINATION	SHIP	ARRIVAL	PICKUP APPT	DELIVERY APPT	AMOUNT	FREIGHT
LD268	LTL	<a href="#">Fresh Form Customer</a>	Submitted	<a href="#">Locati...</a>	<a href="#">Chennai</a>	09/29/2022	10/20/2022				163,550.00
LD261			Submitted	<a href="#">Locati...</a>	<a href="#">Chennai</a>	09/30/2022	10/03/2022				1,800.00
LD255	LTL	<a href="#">Fresh Form Customer</a>	In Transit	<a href="#">San Fr...</a>	<a href="#">North...</a>	08/31/2022	10/09/2022				5,500.00
LD253		<a href="#">Fresh Form Customer</a>	In Transit	<a href="#">Sandle...</a>	<a href="#">North...</a>	09/14/2022	09/22/2022				1,000.00
LD233	LTL	<a href="#">Fresh Form Customer</a>	Partially Deliv...	<a href="#">Gonzal...</a>	<a href="#">Buffalo</a>	09/29/2022	10/03/2022				17,725.00
LD230	LTL	<a href="#">Fresh Form Customer</a>	In Transit	<a href="#">San Fr...</a>	<a href="#">Buffalo</a>	09/28/2022	09/30/2022				4,746.25
LD227	LTL	<a href="#">Fresh Form Customer</a>	In Transit	<a href="#">San Fr...</a>	<a href="#">Buffalo</a>	09/08/2022	10/08/2022				6.00
LD226		<a href="#">Fresh Form Customer</a>	Submitted	<a href="#">San Fr...</a>	<a href="#">Buffalo</a>	09/09/2022	09/12/2022				0.00
LD211		<a href="#">Fresh Form Customer</a>	Delivered	<a href="#">San Fr...</a>	<a href="#">Buffalo</a>	09/22/2022	09/29/2022				20.00
LD209		<a href="#">Fresh Form Customer</a>	DELIVERED	<a href="#">San Fr...</a>	<a href="#">Buffalo</a>	09/09/2022	09/16/2022				145.00
LD208		<a href="#">Fresh Form Customer</a>	DELIVERED	<a href="#">San Fr...</a>	<a href="#">Buffalo</a>	09/16/2022	09/18/2022				2,211.25
LD207		<a href="#">Fresh Form Customer</a>	DELIVERED	<a href="#">San Fr...</a>	<a href="#">North...</a>	09/20/2022	09/24/2022				1,500.00

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Click "X" to clear parameters

- Carrier can search all the loads submitted by customer from load summary screen
- Multi parameter search criteria is provided to search the loads.
- Last used search criteria will be saved and screen perform search by default based on last search until it is changed
- Download options provided into excel or csv

# LOAD DETAILS



LD6195

CONFIRM

REJECT

SAVE

PRINT

[← Back to all loads](#)

Load Details

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Load Number	Customer	Arrival Date	Distance	Total Pallets	Claim #
LD6195	Fresh Form Customer	03/01/2023		5.83	-
Load Type	Container	Pickups	Toatal Cases	Toatal Weight	Audit Log
	53x96x98	1	350	3,500.00	<a href="#">A</a>
Status	Ship Date	Deliveries	Total Cube	Freight Amount (\$)	Notes
Confirmed	02/28/2023	1	472.5	4,500.00	

Shipping

	SEQ	SHIP FROM	PO NUMBER	STATUS	VENDOR	SHIP	PICKUP #	FREIGHT (\$)	QTY	OQ	SQ	RQ	CUBE	PLTS	WEIGHT (LB)
▼	1	<a href="#">Marina</a>	P02222	Adj Ven	AJ	02/28/2023		4500.00	350	500	0	0	472.50	5.83	3,500
				RCDR S/NO	ITEM CODE	VEN X CODE	ITEM DESC								
					APPLE003	Item202	Apple Gala 3	12.86	350	500	0	0	472.50	5.83	3,500

- Click Load number hyperlink to access the details on a specific load
- Screen has section i.e.:
  - Header – Load level header information such as load freight, qty, pallets etc.
  - Shipping Sequence – Number of pickups and pickup location information
  - Receiving Sequence – Number of drop offs and location information
  - Attachments – Attachments made to load such as manifests, shipping docs etc.

# LOAD APPOINTMENT

## Date Change:

Appointment scheduled delivery date change can be made by carrier from 'arrival date' field by selecting a different date, which will place a request to the buyer for review and confirm.

## Schedule Appointment:

Appointment can be scheduled by clicking on 'Sch' hyperlink, which will open C3 scheduling application log in page.

### Receiving

SEQ	DELIVERY TO	PO NUMBER	STATUS	CUSTOMER	ARRIVAL	APPT DATE	LINK
1	<a href="#">BUFF</a>	P02222	Adj Ven	<a href="#">Fresh Form Customer</a>	2023-03-23		<a href="#">Sch</a>

Arrival date  
change can be  
requested  
from here

<< < Mar 2023 > >>

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

SAVE

### Attachments

ATTACHMENT DESCRIPTION
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Today

# CONFIRM OR REQUEST FOR REJECTING LOAD

LD6195

CONFIRM

REJECT


SAVE

PRINT

[← Back to all loads](#)

## Load Details

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Load Number	Customer	Arrival Date	Distance	Total Pallets	Claim #
LD6195	Fresh Form Customer	03/01/2023		5.83	-
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Status	Ship Date	Deliveries	Total Cube	Freight Amount (\$)	Notes
Confirmed	02/28/2023	1	472.5	4,500.00	

## Shipping

	SEQ	SHIP FROM	PO NUMBER	STATUS	VENDOR	SHIP	PICKUP #	FREIGHT (\$)	QTY	OQ	SQ	RQ	CUBE	PLTS	WEIGHT (LB)
▼	1	<a href="#">Marina</a>	PO2222	Adj Ven	AJ	02/28/2023		4500.00	350	500	0	0	472.50	5.83	3,500
				RCDR S/NO	ITEM CODE	VEN X CODE	ITEM DESC								
					APPLE003	Item202	Apple Gala 3	12.86	350	500	0	0	472.50	5.83	3,500

- Carrier can review load details and confirm from here if everything looks good
- Incase the load requires a revision of the terms then by clicking on the reject button will place a request to the buyer / Transportation team

# Thank You