

Student Organization Name: Amnesty International at Berkeley

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Date Approved (LEAD Center staff):

Approved by (LEAD Center staff):

Article I - Name

Amnesty International at Berkeley

Article II - Purpose

Amnesty International at Berkeley is a University of California, Berkeley chapter of the international human rights organization, Amnesty International, which works for the release of prisoners of conscience, fair and prompt trials for political prisoners, and an end to torture and executions. In more recent years, the organization has expanded to include a focus on women's rights issues, sustainability, and LGBTQ rights. It works to promote human rights awareness, education and activity on the UC campus primarily, and in the general community as well. Approximately once a month it sponsors educational events on campus such as panel discussions, human rights symposia, workshops and cultural events.

Article III - Membership

Section 1: Members of Amnesty International shall be accepted without discrimination on the basis of race, religion, national origin, disability, sex, or sexual orientation. We will not hazy according to California State Law. We will not restrict membership based upon race, color, national origin, religion, sex, gender identity, pregnancy (including pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services (including membership, application for membership, performance of service, application for service, or obligation for service in the uniformed services.)

Section 2: Furthermore, as the degradation of human dignity is antithetical to the principles embodied in the mandate of Amnesty International, and as the statute of Amnesty International explicitly states that "...the object of AMNESTY INTERNATIONAL shall be to secure throughout the world the observance of the provisions of the Universal Declaration of Human Rights, by...opposing by all appropriate means the imposition and infliction of death penalties and torture or other cruel, inhuman, or degrading treatment or punishment of prisoners or other detained or restricted persons whether or not they have used or advocated violence," Amnesty International, unequivocally condemns the torture or other cruel, inhuman, or degrading treatment, including, but not limited to, hazing, as defined in the California Administrative Code, of any and all persons, including members, and does not engage in such activities as a part of new member initiation, or at any other time.

Section 3: Only current registered students, faculty, and staff may be active members in a registered student organization. Only active members may vote or hold office. Any off-campus participants will be considered "non-active"/"associate" members. These could include alumni, students currently studying abroad, etc.

Article IV - Officers & Elections

Section 1: The officers of this organization are: Chapter Coordinator, Director of Internal Affairs, Director of Campus Relations, Director of Finance, and Director of Publicity, and they all make up the executive committee.

Section 2: The duties of the Chapter Coordinator include being the point of contact with the national Amnesty International organization. The Chapter Coordinator will also be in charge of scheduling meetings, big events, running board meetings, and planning general meetings. The Chapter Coordinator is crucial to the organization and functionality of the chapter.

Section 3: The duties of the Director of Internal Affairs will be to foster internal communication, preserve organizational history, manage administrative tasks, and coordinate internal meetings and discussions. Additionally, they are entrusted with policy development, ensuring the establishment and implementation of internal policies and procedures. The Director of Internal Affairs also plays a pivotal role in conflict resolution, handling internal disputes impartially to maintain a harmonious environment. Furthermore, they oversee membership management, encompassing recruitment, onboarding, and retention efforts to sustain a diverse and engaged membership base.

Section 4: The duties of the Director of Campus Relations will be to conduct campus wide partnerships and affairs. They will foster relationships with campus organizations, seek and form relationships with administration and departments, as well as represent Amnesty International at Berkeley for all campus matters.

Section 5: The duties of the Director of Finance will be to develop and oversee the organizational budget, ensuring its alignment with strategic objectives. Additionally, the Director of Finance provides invaluable financial guidance and recommendations crucial for informed decision-making in strategic planning and event coordination processes. Moreover, they are responsible for the seamless execution of financial transactions, including reimbursements, payments, and deposits. Maintaining precise and pertinent financial records falls under their purview, ensuring transparency and accountability throughout all financial activities.

Section 6: The duties of the Director of Publicity will be to publicize the events and meetings of Amnesty International at Berkeley, maintain the aesthetic appeal of the chapter, and ensure chapter members stay informed on chapter business. The Director of Publicity will be in charge of managing the social media of the chapter, publicizing events on UC Berkeley Cal Link, sending necessary reminders to chapter members about

upcoming events and other chapter business, creating aesthetically appealing graphic designs for the chapter, and promoting the chapter in other innovative ways.

Section 7: Officers are selected by consensus at a regular meeting, or by majority vote in the case of more than one candidate for the office. Elections will occur at the end of each semester. A member may only run for Coordinator if they have held a different officer position for at least one term.

Section 8: Officers may serve as long as they wish as long as they are voted in by the guidelines detailed in Officer Selection. Officers will be removed and replaced according to the consensus/majority vote at the end of each term.

Section 9: The primary contact for the organization will be the Chapter Coordinator. All of the officers are required to be signatories.

Article V - Meetings

Section 1: Meetings will be held weekly and called by the Coordinator. The Coordinator also sets the agenda of each meeting. For the meeting to be valid, there must be at least 2 members present. The Coordinator will determine if an emergency meeting is necessary and will notify the officers. If a majority of the officers can be present at said meeting, the rest of membership shall be informed.

Article VI - Constitutional Amendments

All amendments, additions or deletions to the Constitution of Amnesty International shall be adopted after a majority vote of active members. Members may propose amendments which will be looked over by the officers. The amendment will be called into vote for the membership base depending on a majority vote from the officers deciding whether or not the amendment should be supported. If supported, the amendment will be voted upon during a regular meeting and shall be written into the constitution if it attains a majority of the vote (a 2/3 majority vote from active membership to pass). Members will be notified of the meeting in which the amendment will be voted upon in our weekly emails. All amendments, additions or deletions to this document must be filed with the OASIS Center at oasis.center@berkeley.edu, or OASIS Center at 312 Eshleman Hall.

Article VII - Funding

This organization hereby wishes to seek ASUC sponsorship. This organization adopts and incorporates by reference Schedule A of ASUC Bylaw 2201, and the same as may be amended from time by time, completely and fully as part of this [constitution, charter, articles, etc]. This organization cannot amend this clause unless and until the ASUC has certified that this organization has ceased to be ASUC-sponsored, all ASUC property has been returned to the ASUC, access to all ASUC resources and facilities has been relinquished, and any debts, liabilities, or other responsibilities to the ASUC have been resolved. This organization will continue to be bound by any provisions specified in

Schedule A for actions it took while this clause was in effect, even if this clause is amended.

Schedule A

1 This organization is organized and operated exclusively for nonprofit purposes. The property of this organization is irrevocably dedicated to the purposes specified in its primary governing document and no part of the net income or assets of this organization shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private person.

2 This organization recognizes that current or past ASUC sponsorship or funding does not imply a guarantee of continued or future sponsorship or funding and that status as a university registered student organization does not guarantee status as an ASUC-sponsored student organization or ASUC funding.

3 The ultimate constitutional, budgetary, and policy making authority of this organization shall be vested entirely and exclusively in ASUC members, at least a majority of whom shall be undergraduate students. Only ASUC members may hold officer positions in this organization. This section shall not be interpreted to prevent non-ASUC members from holding advisory positions in the organization.

4 This organization is not a unit of the ASUC or of the University of California. Unless otherwise specified in its primary governing document, this organization shall be considered an unincorporated association organized under the laws of California.

5 All funds, facilities, and resources allocated or provided to this organization by the ASUC (including the Graduate Assembly) during the term of its sponsorship shall remain the property of the ASUC at all times. If the organization ceases to be sponsored or ceases to exist, all ASUC property and unspent funds shall be immediately returned to the ASUC (including the Graduate Assembly).

5.1 Any property [## other long term property / subscriptions] purchased by this organization using funds provided to it by the ASUC (including the Graduate Assembly) shall be the property of the ASUC. The ASUC shall retain ownership proportional to its contribution in any property purchased partially with ASUC funds.

6 This organization may use funds, facilities, and resources allocated or provided to it by the ASUC (including the Graduate Assembly) only for purposes which promote the general welfare of the student body and which are not inconsistent with the meaning of United States Internal Revenue Code section 501(c)(3).

6.1 Funds, facilities, and resources allocated or provided to this organization by the ASUC (including the Graduate Assembly) shall not be used to participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf

of any candidate for public office or for activities which primarily consist of carrying on propaganda, or otherwise attempting to influence legislation.

7 This organization shall follow all regulations found in the ASUC Constitution and Bylaws during the term of ASUC sponsorship.

8 All disputes involving this organization may be resolved by mandatory binding arbitration through the ASUC Judicial Council.

8.1 The ASUC Judicial Council shall operate in accordance with the ASUC Constitution and the Judicial Council Rules of Procedure.

8.2 The ASUC Judicial Council shall have the power to order any remedy it sees fit. Mandatory binding arbitration may be initiated against the organization by:

8.2.1 Any member of this organization

8.2.2 Any member of the ASUC

8.2.3 Another ASUC-sponsored organization, the ASUC, or any unit of the ASUC

8.2.4 A unit of the University of California, with the consent of the ASUC Judicial Council

8.2.5 Any other person or entity, with the consent of this organization and the ASUC Judicial Council.

9 This organization shall defend, indemnify and hold the ASUC, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of this organization in relation to its relationship with the ASUC, except for injuries and damages caused by the sole negligence of the ASUC.

10 All officers and authorized representatives of this organization are individually and jointly responsible for the financial obligations of the organization to the ASUC, incurred by this organization during the tenure of the officer or authorized representative. This shall include any damage or defacement of ASUC property.

11 All books and records of this organization shall be subject to inspection by the ASUC Judicial Council, ASUC Chief Financial Office, ASUC Chief Legal Officer, and ASUC professional legal counsel. These individuals may make copies and extracts of such records.

12 Upon the dissolution or winding up of this organization, its assets remaining after payment, or provision for payment, of all debts and liabilities shall be distributed to the ASUC, unless the primary governing document of the organization has specified some

other nonprofit fund, foundation or corporation, which is organized and operated exclusively for charitable or educational purposes, to receive such funds. In the event that the designated organization no longer exists or has ceased to be a non-profit organization, the distribution shall be made to the ASUC.

14 This organization shall be considered dissolved if it is inactive and (a) fails to register as a student organization with the University for more than five full academic years or (b) it ceases to have any members. The ASUC shall have the authority to wind-up the affairs of this organization in such case, but shall not assume any responsibility for any debts or liabilities of this organization.

Article VII - Dissolution

Dissolution will be decided after either the active membership base or an officer makes a motion to dissolve. If this motion is made, it will have to be considered by the entire membership group for a week and a vote will be taken the following week. A 5/7ths majority from the officers is required to push the dissolution to active membership. Within this active membership a 5/7ths vote for dissolution is required to dissolve the group.

If the organization is ASUC or GA Sponsored, all unspent ASUC funds shall return to the ASUC; all Graduate Assembly funds shall return to the Graduate Assembly. If the organization is defunct for five (5) or more years, any privately obtained funds (including any funds left in miscellaneous accounts) shall be donated to the following nonprofit organization: Amnesty International (National Chapter). In the event that the designated nonprofit organization no longer exists or has ceased to be a nonprofit, then the unspent funds shall be donated to the ASUC.

Optional Addition:

We encourage organizations to include an article in the constitution which cites the type of parliamentary authority to be used for points not covered in the constitution. Many organizations utilize Robert's Rules of Order. This often helps guide groups in times of conflict, or when the constitution is not clear on how to handle a specific situation.