

Key:  
CNREIMBURSEMENT-1545687

  
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Status:  
 Closed >>  
Completed

Current Assignee:  
Unassigned

Applicant:  
QIAN Jiahui  
(CN/ESC-EPA2)

Created:  
2023-04-27

China Reimbursement Application

Total - Payable : 562.00 CNY

User Information

Name

QIAN Jiahui (CN/ESC-EPA2)

Tel.

Applicant Details

Personnel number \*

85521519

Name

Ms. 钱佳慧/QIAN Jiahui

Company Code

BCSC-Wx

Applicant NT/Display Name

▶ QIAN Jiahui (CN/ESC-EPA2)

Cost Center

000088C107

Org.Unit

CN/ESC-EPA2

please ignore the pre-fix '0000' of costcenter.

Where to charge

Charge to other cost center \*

No

Charge to Cost Center \*

000088C107

costcenter within your own division (company code) only.  
please ignore the pre-fix '0000' of costcenter.

WBS/Internal order

Advance related

Please kindly be reminded to clear your open Cash Advance Form by clicking 'Search' button if any.

Advance applied or not \*

No

Reimbursement type & period

Travel or not \*

Yes

Approved Travel Application

Planned Start Date:

Actual Start Date, Time\*:

2023-04-12 23:35

Planned End Date:

Actual End Date, Time\*:

2023-04-13 23:35

Planned Duration:

Actual Duration:

2

Travel to\*:

上海

Mandatory if 'Travel or not' is 'Yes'

Travel Type

Domestic

Mandatory if 'Travel or not' is 'Yes'

Mandatory if 'Travel or not' is 'Yes'

Mandatory if 'Travel or not' is 'Yes'

Mandatory if 'Travel or not' is 'Yes'

Day

Application reason & additional comment

上海出差联调

Mandatory if 'Travel or not' is 'No' or claimed travel itinerary is not the same as plan.

FIN Fill Part

WBS/Internal order Posted

WBS or Internal order

N/A

Text sent to SAP \*

出差,钱佳慧,EXP-1545687,上海,20230412~20230413,TA-N/A

Adjustment necessary \*

No

SAP number

0000006182

Message returned from SAP


S


'E' - Error, 'S' - Success

Notice

1. All travel arrangement should follow Travel Guideline of each location.  
2. 'Associate expense' means the expense paid for group activities (i.e. entertainment, team building), please fill up attendees information into associate expense details table.

Attachment

 IMG\_20230427\_225209

 IMG\_20230427\_225215

Used currency

Exchange rate from bank exchange memo or credit card usually prevails. Or, the rate in below link applies.

- [Monthly RB exchange rate vs. CNY](#)

- More currency: [Daily RB rates vs. EUR](#) ; [RBTW Exchange Rate](#)

	Currency name *		Exchange rate *	FIN Adjusted Exchange rate	Local Currency	Exchange Date *
1	CNY	=	1.0000	1.0000	CNY	2023-04-27

Expense details

Ref.	Source	Date *	Type *	Country / region *	Description	Invoice type *	Invoice number	Unit Price *	Currency *	Unit	Unit Price in local currency	Volume *	Amount in local currency	Checked amount	Associate expense *	Policy Compliance *
1	WorkON	2023-04-12	D - Accommodation	AP-Shanghai (CN)	上海出差住酒店	VAT	16249289	562.00	CNY	/day	562.00	1	562.00	562.00	No	S

Policy Compliance

Policy Compliance Result   
S - Success, E - Error, W - Warning

Non-compliance Reason   
Mandatory if 'Policy Compliance Result' is 'W'

**Total - FIN Deduction :** 0.00 CNY  
To be deducted upon your confirmation for Over budget/Fapiao incompliance/Incorrect exchange rate/Calculation mistake and etc.  
Please refer to below "Suspend/Send Back Reasons" and "Comments" in the bottom of the page.  
Fapiao & Supporting

Suspend/Send Back Reason

Private car details

**Total - Kilometers :**

Expense summary

Request need print and delivery?

Expense Type	Own pocket
D - Accommodation	562.00

**Total - Claim :** 562.00 CNY  
**Total - Payable :** 562.00 CNY  
**Total - Actual payment** 562.00 CNY