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This section deals with implementation questions at the business rules level.

### What data is exchanged?

#### Description of the data (entity types)

#### Data relationships

#### Authoritative source

#### Stakeholders

#### Downstream destinations

##### National

##### School system

##### School

#### Data recipients at unit level

#### Data recipients at aggregate level

#### Data quality and timeliness

##### Timeliness

##### Quality

#### Are there national and local definitions?

##### National

##### School system

##### School

### What are the business rules for this data exchange?

##### National

##### School system

##### School

#### Localisation

### How are data sources accessed?

### What are the privacy implications of this data exchange?

Consider the questions on [this page](/docs/common/privacy_framework_questions.md) in establishing privacy measures. Many are specific to your local configuration, but some questions and answers will be common to all instances of this use case.

#### Privacy framework questions

##### Data collection

1. Data use primary or secondary? Explicit consent?
2. What SIF data required by vendor?
3. Third party collection (eg cookies)?

##### Data storage and access

1. Data stored where? (in locale, Australia?)
2. How is stored data protected (Encryption? Method?)
3. How stored? If cloud, how segregated?
4. Physical server security?
5. Protection of data in transit (eg SSL)?
6. Who can access?

* Logged?
* Employee only?
* When/how?
* Background checks?
* Subcontract? (eg analytics)
* Authenticating callers, reset access, account create/delete?

##### Data and Metadata Retention

1. Data management and disposal?
2. Is data deletion:

* scheduled or end of contract?
* On school request? Protocol

1. Copy of all info to record level on request?
2. On end of contract, data returned/deleted?

##### Development and Change Management Process

1. Standard procedures for server code management?
2. Processes audited?
3. Notify school of critical changes?

##### Audits and Standards

1. Can school/system audit records?
2. External audit of provider?
3. Security standard compliance?

##### Test and Development Environments

1. Live data in non-production environments?
2. Non-production environment security?

##### Data Breach, Incident Investigation and Response

1. Data breach process?
2. Security investigation and log monitoring?

#### Key data elements privacy settings (Links)

##### Unit record level

##### Aggregate level

#### Privacy implications