

# LINDA TAKUVA

## Curriculum Vitae

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GitHub: <https://github.com/Lindat25> | LinkedIn: <https://linkedin.com/in/linda-takuva-87b6442a9>

### PERSONAL INFORMATION

- I am a 24 year-old Female Zimbabwean

### TECHNICAL SKILLS

#### Programming Languages

- PHP
- JavaScript
- Python (Basic)

#### Web Development

- Laravel
- Vue.js
- HTML
- CSS
- WordPress
- WooCommerce
- Flutter

#### Database Management

- MySQL

#### Data Analysis

- Python for Data Analysis (Pandas, NumPy)
- Statistical Analysis, Data Cleaning
- Data Visualization, Exploratory Data Analysis
- Machine Learning (Scikit-learn, Predictive Modeling)

### PROFILE

A dynamic Computer Science graduate with expertise in web development, software development, and data analytics. Proven track record in developing responsive websites that increased traffic by 20% through SEO optimization and implementing data-driven solutions. Skilled in front-end development with experience in PHP, Laravel, Vue.js, and WordPress, complemented by growing capabilities in data analysis using Python and machine learning. Combines technical excellence with strong administrative and communication skills.

### EMPLOYMENT HISTORY

#### Web Developer | OD International

Umhlanga, Durban (September 2024 – December 2024)

- Led development of custom client websites using WordPress and Framer, increasing user engagement by 40%
- Implemented web scraping solutions to gather market intelligence and competitor data for client projects
- Pioneered mobile application prototypes using Flutter framework and submitted apps to the Play Store
- Created marketing materials that increased brand visibility by 45% across digital platforms.

#### WordPress Developer & Virtual Administrative Assistant | Great Systems

Harare, Zimbabwe (Remote) (November 2023 – August 2024)

- Developed 5 websites including an e-commerce platform, achieving 20% traffic increase through SEO optimization
- Authored comprehensive technical documentation and user guides, reducing support inquiries by 30%
- Generated 35% growth in qualified leads through strategic digital marketing campaigns across multiple platforms

#### Front-end Developer | HTML & Scratch Programming Tutor | Omni-Learning

<div data-bbox="119 232 300 266" data-label="Section-Header"><b>Design Tools</b></div> <div data-bbox="170 273 440 380" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Adobe Illustrator</li> <li>• Photoshop</li> <li>• Canva</li> </ul> </div> <div data-bbox="119 423 427 456" data-label="Section-Header"><b>Microsoft Office Suite</b></div> <div data-bbox="170 463 370 571" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Excel</li> <li>• PowerPoint</li> <li>• Word</li> </ul> </div> <div data-bbox="119 649 413 683" data-label="Section-Header"><b>Administrative Skills</b></div> <div data-bbox="170 689 510 918" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Microsoft Office Suite</li> <li>• CRM software</li> <li>• Calendar management</li> <li>• Scheduling</li> <li>• Communication</li> <li>• Organization.</li> </ul> </div> <div data-bbox="119 956 427 990" data-label="Section-Header"><b>Communication Skills</b></div> <div data-bbox="170 996 456 1142" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Technical Writing</li> <li>• Documentation</li> <li>• Clear and Concise Communication</li> </ul> </div> <div data-bbox="119 1182 263 1216" data-label="Section-Header"><b>Soft Skills</b></div> <div data-bbox="170 1223 451 1413" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Teamwork</li> <li>• Communication</li> <li>• problem-solving</li> <li>• adaptability</li> <li>• eagerness to learn</li> </ul> </div> <div data-bbox="119 1525 327 1559" data-label="Section-Header"><b>LANGUAGES</b></div> <div data-bbox="170 1601 319 1671" data-label="List-Group"> <ul style="list-style-type: none"> <li>• English</li> <li>• Shona</li> </ul> </div>	<div data-bbox="584 197 1182 230" data-label="Text"> <p>Harare, Zimbabwe (January 2021 - July 2024)</p> </div> <div data-bbox="633 273 1493 752" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Engineered responsive e-learning interfaces and developed websites using Vue.js and PHP, enhancing user experience and accessibility while improving student engagement rates by 40%.</li> <li>• Developed comprehensive coding curriculum focused on HTML and Scratch programming, creating engaging learning materials that accommodated diverse skill levels and learning styles while implementing these concepts in real-world website projects.</li> <li>• Designed and implemented cross-platform educational resources and functional websites that facilitated effective student learning, resulting in measurable improvements in student comprehension and technical proficiency.</li> </ul> </div> <div data-bbox="584 790 783 824" data-label="Section-Header"><b>EDUCATION</b></div> <div data-bbox="584 862 1375 974" data-label="Text"> <p><b>BSc (Hons) in Computer Science</b>   University of Zimbabwe  August 2019 – July 2023  Upper Second Class (2.1).</p> </div> <div data-bbox="584 1010 952 1046" data-label="Section-Header"><b>Professional Development:</b></div> <div data-bbox="633 1084 1489 1339" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Currently completing comprehensive Data Analytics course (Expected completion: June 2025) <ul style="list-style-type: none"> <li>◦ Focus areas: Advanced SQL, Statistical Analysis, Data Visualization, Business Intelligence</li> </ul> </li> <li>• Pursuing Cybersecurity certification with Makatob <ul style="list-style-type: none"> <li>◦ Developing skills in network security, threat detection, and security protocols</li> </ul> </li> </ul> </div> <div data-bbox="584 1377 1406 1487" data-label="Text"> <p><b>Advanced Level</b>   Mufakose High School  January 2017 – December 2018  3 A-level passes in Mathematics, Accounting, Business Studies</p> </div> <div data-bbox="584 1525 802 1559" data-label="Section-Header"><b>REFERENCES</b></div> <div data-bbox="584 1599 1190 1671" data-label="Text"> <p>Ruth Naidoo   OD International  <a href="mailto:ruthnaidoo224@gmail.com">ruthnaidoo224@gmail.com</a>   +27 84 407 3638</p> </div> <div data-bbox="584 1709 1244 1780" data-label="Text"> <p>Mrs R Mhlanga   University of Zimbabwe  <a href="mailto:rumbidzomhlanga@gmail.com">rumbidzomhlanga@gmail.com</a>   +263 78 201 7617</p> </div> <div data-bbox="584 1818 1174 1890" data-label="Text"> <p>Emmanuel Siziba   Omni Learning  <a href="mailto:emmasiziba@gmail.com">emmasiziba@gmail.com</a>   +263 77 104 9950</p> </div> <div data-bbox="584 1928 1206 2000" data-label="Text"> <p>Innocent Greats   Greats Systems  <a href="mailto:greatsinnocent@gmail.com">greatsinnocent@gmail.com</a>   +263 77 775 7603</p> </div>
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