



# Application for registration as an Australian company

Use this form to apply to ASIC for registration of a company under the *Corporations Act 2001*.

## Related Forms

**208** - Notification of details of shares allotted other than for cash

**207Z** - Certification of compliance with stamp duty law

If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this lodgement

## Lodgement details

An image of this form will be available as part of the public register.

### Who should ASIC contact if there is a query about this form?

ASIC registered agent number (if applicable)

Firm/organisation

Contact name/position description

Telephone number (during business hours)

Email address (optional)

Postal address

Suburb/City

State/Territory

Postcode

## State/territory of registration

I apply for registration of the company under the *Corporations Act 2001* and nominate the State or Territory in which the company will be taken to be registered.

Give State or Territory

## Details of the company

### Does the company have a proposed company name?

☐

Yes

If yes, the proposed company name is

Name reservation number (if any)

☐

No

The company name on registration will be its Australian Company Number (ACN).

Tick the legal elements that apply

☐

PTY LTD

☐

PTY. LTD.

☐

PTY. LTD

☐

PTY LTD.

☐

PTY. LIMITED

☐

PTY LIMITED

☐

PROPRIETARY LTD

☐

PROPRIETARY LTD.

☐

PROPRIETARY LIMITED

## Continued ... Further details of the company

Is the proposed name identical to a registered business name(s)?

☐

Yes

☐

No

If yes, I declare that I hold, or am registering the company for the holder(s) of, the identical business name(s), the registration details of which are listed below.

ABN

or

For business names registered before 28 May 2012 without an ABN.

Previous business number

Previous state/territory of registration


Type of company

Class of company

Special purpose (if applicable)

☐

proprietary company

☐

limited by shares

☐

unlimited with a share capital

☐

home unit (HUNT)

☐

superannuation trustee (PSTC)

☐

charitable purposes only (PNPC)

☐

public company

☐

limited by shares

☐

limited by guarantee

☐

unlimited with a share capital

☐

no liability

☐

superannuation trustee (ULSS)

☐

charitable purposes only (ULSN)

### Special purpose company

Refer to Guide for descriptions of special purpose companies.

A public company that is:

- a superannuation trustee, or
  - for charitable purposes only,
- must have a constitution.

If this is a special purpose company, tick the box below to make the declaration.

☐

I declare that this company is a special purpose company as defined under Regulation 3 of the Corporations (Review Fees) Regulations 2003.

### Governance of a public company

☐

The company will rely entirely on replaceable rules

☐

The company has a constitution

**A proposed public company which has adopted a "Constitution" must lodge a copy of the constitution with this application.**

If the proposed company is to be a public company **limited by guarantee**, state the amount of the guarantee that each member agrees to in writing.

The amount of the member's guarantee is \$  (insert amount)

### Registered office

You cannot use a PO Box address

At the office of, C/- (if applicable)

Office, unit, level

Street number and Street name

Suburb/City

State/Territory

Postcode

Continued ... **Further details of the company**

**Office hours**  
For a public company

**Principal place of business**

Does the company occupy the premises?

☐ Yes

☐ No

If no, name of occupier

☐ Occupier's consent (Select box to indicate the statement below is correct)

The occupier of the premises has consented in writing to the use of the specified address as the address of the registered office of the company and has not withdrawn that consent.

☐ a. Registered office of a public company is open to the public each business day from at least 10 am to 12 noon and 2 pm to 4 pm.

☐ b. Registered office of a public company is open to the public each business day for at least 3 hours between 9 am and 5 pm.

If b, insert hours open

fromam/pm

close

toam/pm

If same as registered office, write "as above".

Office, unit, level

Street number and Street name

Suburb/City

State/Territory

Postcode

Country (if not Australia)

**Identify ultimate holding company**

Will the company have an ultimate holding company upon registration?

☐ Yes

If yes, provide the following details of the ultimate holding company

Company name

ACN/ARBN/ABN

Country of incorporation (if not Australia)

☐ No

## Appoint officeholder

Give details below of the person(s) who have consented in writing to become a director/secretary of the company.

A public company must have a minimum of 3 directors (2 resident in Australia) and 1 secretary (resident in Australia). A proprietary company must have a minimum of 1 director (resident in Australia). The office of secretary is optional, but if appointed one must reside in Australia. Officeholder(s) appointment date shall be effective from the beginning of the day on which the company becomes registered

The officeholder's residential address is required

### Office held

☐

Director

☐

Secretary

Family name

Given names

Former name

care of

unit, floor, building name

Street number and Street name

Suburb/City

State/Territory

Postcode

Country (if not Australia)

Date of birth

DD / MM / YYYY

Place of birth (town/city)

(state/country)

## Appoint officeholder

Give details below of the person(s) who have consented in writing to become a director/secretary of the company.

A public company must have a minimum of 3 directors (2 resident in Australia) and 1 secretary (resident in Australia). A proprietary company must have a minimum of 1 director (resident in Australia). The office of secretary is optional, but if appointed one must reside in Australia. Officeholder(s) appointment date shall be effective from the beginning of the day on which the company becomes registered

The officeholder's residential address is required

### Office held

☐

Director

☐

Secretary

Family name

Given names

Former name

care of

unit, floor, building name

Street number and Street name

Suburb/City

State/Territory

Postcode

Country (if not Australia)

Date of birth

DD / MM / YYYY

Place of birth (town/city)

(state/country)

Details of members

Use this section to notify the name and address of each person who consents to become a member.

Member details and shareholding

☐ Family name

Given names

OR

☐ Company name

ACN/ARBN/ ABN

Address of individual or company

care of

Office, unit, level or PO box number

Street number and Street name

Suburb/City

State/Territory

Postcode

country (if not Australia)

Share class code	Number of shares taken up	Amount agreed to pay per share	Total \$ paid on these shares	Amount unpaid per share	Total \$ unpaid on these shares	Fully paid (y/n)	Beneficially held (y/n)

Details of members

Use this section to notify the name and address of each person who consents to become a member.

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☐ Family name

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# Share structure table

Details of shares issued by the company. Please show all details of shares that the company has on issue at the time of this application.

**Standard share codes**  
Refer to the table for the share class codes for sections 5 and 6.

Share class code	Full title	Share class code	Full title
A	A	PRF	preference
B	B ...etc	CUMP	cumulative preference
EMP	employee's	NCP	non-cumulative preference
FOU	founder's	REDP	redeemable preference
LG	life governor's	NRP	non-redeemable preference
MAN	management	CRP	cumulative redeemable preference
ORD	ordinary	NCRP	non-cumulative redeemable preference
RED	redeemable	PARP	participative preference
SPE	special		

If you are using the standard share class codes you do not need to provide the full title for the shares, just the share class code.

If you are not using the standard share class code, enter a code of no more than 4 letters and then show the full title.

Share Class Code	Full title if not standard	Total number of shares	Total amount paid on these shares	Total amount unpaid on these shares

Are any of these shares issued other than for cash?

☐ Yes

☐ No

If yes, will some or all of the shares be issued under a written contract?

If no, continue to **Section 6 Details of members.**

☐ Yes

☐ No

If yes: **Proprietary companies**

Lodge a Form 207Z certifying that all stamp duties have been paid.

**Public companies**

Lodge a Form 207Z and either a Form 208 or a copy of the contract.

If no: **Proprietary companies**

Continue to **Section 6 Details of members.**

**Public companies**

Lodge a Form 208.



## Declaration by applicant

I/we apply for registration of a company on the basis of the information in this form and any attachments. I/we have the necessary written consents and agreements referred to in the application concerning the member and officeholders and I/we shall give the consents and agreements to the company after the company becomes registered. The information provided in this application and in any annexures is true and correct at the time of signing.

## Signature of applicant

Provide family and given names OR corporation name (include ACN/ARBN if applicable)

If the applicant is an individual - 1 signature required.  
If the applicant is a corporation - a director or secretary to sign.

If the agent for the applicant is a firm – a member/partner of the firm to sign

<input type="checkbox"/>	Payment has been attached						
Name of applicant							
<input type="text"/>							
Capacity of applicant							
<input type="checkbox"/>	Individual						
<input type="checkbox"/>	Corporation						
Name of officeholder							
<input type="text"/>							
<input type="checkbox"/>	Agent for individual or corporation						
Name of agent							
<input type="text"/>							
Signature of applicant							
<input type="text"/>							
Date signed							
<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
[D]	[D]		[M]	[M]		[Y]	[Y]

## Lodgement

Send completed and signed forms to:  
Australian Securities and Investments Commission,  
PO Box 4000, Gippsland Mail Centre VIC 3841

### For more information

Web [www.asic.gov.au](http://www.asic.gov.au)  
Need help? [www.asic.gov.au/question](http://www.asic.gov.au/question)  
Telephone 1300 300 630

# Guide: Application for registration as an Australian company

This guide does not form part of the prescribed form. It is included by ASIC to assist you in completing and lodging the Form 201.

Use this form to apply to ASIC for registration of a company under the *Corporations Act 2001 (Cth)* (Corporations Act).

## Related Forms

**208** - Notification of details of shares allotted other than for cash

**207Z** - Certification of compliance with stamp duty la

<b>Signature</b>	<p>This form must be signed by:</p> <ul style="list-style-type: none"> <li>the applicant; or</li> <li>a person who has consented to become a director or secretary or member of the company; or</li> <li>the agent for the applicant, being a person who has authority to sign the form on behalf of the applicant(s).</li> </ul>
<b>Lodgement period</b>	<p>Nil – to be lodged when required.</p>
<b>Lodging fee</b>	<p>A lodgement fee applies to this form.</p> <p>For information on fees refer to <a href="http://www.asic.gov.au/forms">www.asic.gov.au/forms</a>.</p>
<b>Officeholder address</b>	<p>Officeholders' addresses must be their usual current residential address. An alternative address may only be used where we approve an application under s205D of the Corporations Act.</p>
<b>Replaceable rules and constitutions</b>	<p>The Corporations Act contains 'replaceable rules' which apply to all companies—except companies where the sole member is also the sole director—and may be used to govern the internal running of the company. Companies may displace some of the replaceable rules by a constitution and be governed by a combination of replaceable rules for some things and their own constitution for others. Where the proposed company is to be governed by a combination of replaceable rules and a constitution, please tick the box that says 'The company has a constitution'.</p> <p>A company with more than one member/director may adopt a constitution provided all persons who have agreed to become a member of the company agree to the terms and conditions.</p> <p>If a written constitution governs the company, a copy of the constitution must also be lodged. A public company that is:</p> <ul style="list-style-type: none"> <li>a superannuation trustee, or</li> <li>for charitable purposes only,</li> </ul> <p>must have a written constitution.</p>
<b>Company names</b>	<p>A name is available unless it is identical to:</p> <ul style="list-style-type: none"> <li>a name that is currently reserved or registered under the Corporations Act for another body, or</li> <li>a name that is held or registered on the business names register in respect of another individual or body who is not the person applying to have the name, or</li> <li>is unacceptable for registration under the Corporations Regulations 2001.</li> </ul> <p>If it is proposed to register a name which is identical to a registered business name(s), we must be satisfied that the proposed company is entitled to the use of the name under s147. Therefore either the owner, or someone registering the company for the owner of the business name, must be the applicant for registration and the questions regarding the business name(s) shown on the Form 201 must be completed.</p> <p>The information concerning identical business names on the Form 201 may instead be given in a statement attached to the Form 201 (as an annexure) under the heading 'Declaration Regarding Registered Business Name(s)'. Be sure to provide the same information as is required on the Form 201. The statement must be <b>dated and signed</b> by the applicant as being 'true and correct' as follows: 'I declare that the information given in this statement is true and correct'.</p>

<b>Special purpose companies</b>	<p>The different types of special purpose companies that can be established on registration are:</p> <p><b>Charitable purposes only</b> A company whose constitution requires it to pursue charitable purposes only and to apply its income in promoting those purposes; and prohibits the company making distributions to its members and paying fees to its directors; and requires its directors to approve all other payments the company makes to them.</p> <p><b>Home unit company</b> A proprietary company:</p> <ul style="list-style-type: none"> <li>that is the proprietor of land on which a building is erected and divided into separate residential areas and areas for common usage</li> <li>whose members are entitled to exclusive occupation of one or more of those areas and use of the common areas, and</li> <li>which operates solely to facilitate the rights of those members in relation to their exclusive occupation of those residential areas and maintenance of the common areas.</li> </ul> <p><b>Superannuation trustee company</b> A company that acts solely as the trustee of a regulated superannuation fund within the meaning of s19 of the <i>Superannuation Industry (Supervision) Act 1993</i> and whose constitution prohibits the distribution of its income or property among its members.</p>
<b>Other types of companies</b>	<p>A no-liability company (NL) must be a public company. The Corporations Act limits the activities of a NL company to mining purposes only and obliges a NL company's constitution to state, amongst other things, that its sole objects are mining purposes only.</p> <p>A company limited by guarantee (LMGT) must be a public company. In order for a LMGT company to qualify as a 'special purpose company' as defined by the Corporations (Review Fees) Regulations 2003, its constitution must contain, amongst other things, provisions which limit its activities to charitable purposes only.</p>
<b>Shares issued other than for cash or under a written contract</b>	<p><b>For public companies</b> If shares will be issued for other than cash, then a Form 208 <i>Notification of details of shares allotted other than for cash</i>, or a copy of the 'contract' must be lodged.</p> <p>If the shares will be issued under written contract, then a Form 207Z <i>Certification of compliance with stamp duty law</i> must also be lodged.</p> <p><b>For proprietary companies</b> If shares will be issued under written contract or issued for other than cash, a Form 207Z <i>Certification of compliance with stamp duty law</i> must be lodged.</p>
<b>How to provide additional information</b>	<p><b>Photocopied Form 201 pages</b> If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this lodgement.</p> <p><b>Annexures</b> If there is insufficient space in any section of the form, you may alternately submit annexures as part of this lodgement</p> <p>To make any annexure conform to the regulations, you must</p> <ol style="list-style-type: none"> <li>use A4 size paper of white or light pastel colour with a margin of at least 10mm on all sides</li> <li>show the company name and ACN or ARBN</li> <li>number the pages consecutively</li> <li>print or type in BLOCK letters in dark blue or black ink so that the document is clearly legible when photocopied</li> <li>mark the annexure with an identifying letter or symbol eg a,b,c or 1,2,3 etc.</li> <li>endorse the annexure with the words: This annexure (mark) of (number) pages referred to in form (form number and title)</li> <li>sign and date the annexure</li> </ol> <p>The annexure must be signed by the same person(s) who signed the form.</p>
<b>Privacy</b>	<p>The information provided to ASIC in this form may include personal information. Please refer to our privacy policy (<a href="http://www.asic.gov.au/privacy">www.asic.gov.au/privacy</a>) for more information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy.</p>
<b>Lodgement</b>	<div> <p>Send completed and signed forms to: Australian Securities and Investments Commission, PO Box 4000, Gippsland Mail Centre VIC 3841</p> <p><b>For more information</b> Web <a href="http://www.asic.gov.au">www.asic.gov.au</a> Need help? <a href="http://www.asic.gov.au/question">www.asic.gov.au/question</a> Telephone 1300 300 630</p> </div>