

Lindsey Villegas
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Objective	Diligent university student who has a passion for learning and local communities. Looking to build a long-term career in city planning while enhancing my skills in urban development and GIS.	
Education	Master of Science – Geospatial Technologies	<i>Starting September 2018</i>
	<i>University of Washington Tacoma, WA 20783</i>	
	Bachelor of Arts - Sustainable Urban Development	<i>September 2015 – March 2018</i>
	Minor in Environmental Studies GIS Certification <i>University of Washington Tacoma, WA 98402</i>	
Experience	Associate of Arts - General Studies	<i>September 2007 – August 2015</i>
	Associate of Science	
	<i>Pierce College Lakewood, WA 98499</i>	
Experience	Petco – Lakewood, WA	<i>April 2012 – February 2014</i>
	Cashier and Small Animal Care	
	<ul style="list-style-type: none">• Worked with minimal guidance to accomplish goals• Worked as part of a team as well as independently• Responsible for addressing customer questions and concerns• Assisted with projects• Checked for quality control of incoming merchandise	
Experience	Nordstrom- Tacoma, WA	<i>January 2009 – January 2011</i>
	Cashier	
	<ul style="list-style-type: none">• Worked individually under minimal supervision• Helped open the new store• Assisted in testing the new cash register system• Assisted with customers as needed	
Experience	Mallon Ford - Tacoma, WA	<i>August 2004 – December 2006</i>
	Cashier and Receptionist	
	<ul style="list-style-type: none">• Input data and customer information into database• Tracked sales data through a computer system• Resolved issues with customers• Kept paperwork and information organized• Set up appointments for four different service leaders• Directed calls to different departments based on customer needs	
Volunteer	The Tacoma Youth Community Mapping Project – Tacoma, WA	<i>January 2018 – Current</i>
	Community Mapping Mentor	
Volunteer	<ul style="list-style-type: none">• Utilized GIS to map Lincoln High School catchment area based on student's perceptions of the area• Created maps from data obtained from students• Assisted middle school students in mapping their local community in order for us to collect data• Assisted in data acquisition and conversion based on the maps of the community	

- Acquired and created data based on middle school and high school

Entry Level GIS Classes – Tacoma, WA

January 2018 – Current

Teachers Assistant

- Provided technical support to students working in ArcMap
- Assisted the teacher in teaching the material
- Answered student questions or concerns during and outside of class
- Privately tutored students outside of class

WAURISA – Tacoma, WA

May 2018

Distinguished Volunteer at WAURISA Conference

- Helped answer attendee's questions
- Moderated conference speakers and helped speakers set up equipment as needed
- Recognized for outstanding work as the distinguished volunteer
- Gave brief introductions of the speakers

Gary Oak Restoration Project – Lakewood, WA

February 2014 – August 2015

Volunteer

- Worked with a team and independently to accomplish goals
- Identify and removed invasive species
- Restore native plant species to the area to restore the native habitat
- Performed research on the native and invasive species
- Wrote technical reports and research papers on the findings of the research

Equilibrium Therapeutic Massage – Fife, WA

January 2010 – December 2014

Volunteer Receptionist

- Created an organizational system based on the needs of the therapists
- Input client data and insurance into computer systems
- Helped with general maintenance of the building
- Utilized Microsoft Office software to conduct normal business operations