

Who can apply for Corporate Internet Banking?

Corporate Internet Banking is available to current corporate customers of Bank of China (UK) Limited (the "Bank", "we", "us", "our") who have opened at least one banking account with us and have agreed to our Business Banking Terms and Conditions relating to that account. Our Corporate Internet Banking Service is not available to consumers (as defined in the Business Banking Terms and Conditions).

When do you use this Application Form?

You can use this Application form if

You have never applied for this service before and you wish to apply for Corporate Internet Banking;

You are an existing Corporate Internet Banking customer and you wish to change Account information and/or Authority Information;

You are an existing Corporate Internet Banking customer and you wish to remove existing account user(s), add additional account user(s), reset website passwords or report the loss of an E-token; or

You are an existing Corporate Internet Banking customer and you wish to cancel your Corporate Internet Banking account with the Bank.

If (a) above is applicable, you must select "New Application" in the Basic Company Information section and complete **all** sections of this Application Form.

If (b) above is applicable, you must select "Amendment" and complete the following sections of this Application Form:

Company Information

Bank Account Information

Company Declaration

If (c) above is applicable, you must select "Amendment" and complete the following sections of this Application Form:

Account User(s) Information

Company Declaration

User(s) Declaration

If (d) above is applicable, you must select "Cancellation" and complete the following sections of this Application form:

Company Information

Company Declaration

General Information for completing this Application Form

In completing this Application Form for Corporate Internet Banking, please print (in block letters) and ensure the information provided is true and correct.

One Application Form is for one company only.

Use Of Personal Information

Our Privacy Policy explains the personal information we collect about individuals in (or connected with) your organisation. The Privacy Policy explains how we process this personal information, who we might share it with, and the individuals' rights in relation to their personal information. Our up to date Privacy Policy is available at www.bankofchina.com/uk, or a copy can be obtained in our branches or on request. You should make sure you inform the individuals concerned about our Privacy Policy.

Personal information will be transferred to and stored by other members of the Bank of China Group who are located in the People's Republic of China and who provide services to us. When we transfer personal information outside of the EEA, we will make sure that it is protected in the same way as if it were being used in the EEA.

If we need consent from an individual to use their personal information, we will make this clear in the application process and we will ask for that individual's consent separately.

Bank of China (UK) Limited is Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Registered in England Number 6193060. Registered Office: 1 Lothbury, London EC2R 7DB

客户基本信息表

BASIC COMPANY INFORMATION

All questions in this section must be answered.

☐ New Application / ☐ Cancellation / ☐ Amendment [please tick ONE box only]
申请 撤销 修改 (每表只选一项)

Company Name 申请单位名称			
Account Number 客户号			
Company Address 公司地址			
Email Address 邮箱地址			
Phone 电话		Fax 传真	
For Bank Use Only	Full Bank Name 受理单位名称	Bank of China (UK) Limited	
	All the above information has been checked 以上填写内容经开户行核实无误	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	Internet banking ID 网银客户号
	Checked/Cancelled By 审核人员签字		Phone 联系电话
	Verified/Authorised By 审核人员签字		Date 日期
	Remark 备注		

客户账户资料表

COMPANY BANK ACCOUNT INFORMATION

Please refer to the notes on completion of this section on page 5.

申请服务类型 Type of Service	<input type="checkbox"/> New Application 申请 <input type="checkbox"/> Set up authorisation work flow 设置授权 workflow <input type="checkbox"/> Set up authorisation model 设置授权模板	<input type="checkbox"/> Add 增加 <input type="checkbox"/> Add account 增加网银账号 <input type="checkbox"/> Add users 增加操作员	<input type="checkbox"/> Amendment 修改 <input type="checkbox"/> Amend transaction limits 修改交易限额 <input type="checkbox"/> Amend authorisation model 修改授权模板 <input type="checkbox"/> Amend authorisation work flow 修改授权 workflow	<input type="checkbox"/> Cancellation 撤销 <input type="checkbox"/> Delete authorisation model 删除授权模板 <input type="checkbox"/> Delete authorisation work flow 删除授权 workflow
产品选择 Type of Service	<div> <input type="checkbox"/> 账户查询 Account management <input type="checkbox"/> 转帐汇划 Transfer/Remittance </div> <div> <input type="checkbox"/> 单证服务 Trade Finance Service </div>			

客户账户信息 Account Information					
Account Number 账号	Currency 币种	限额设置 Transaction limits			备注 Remarks
		交易种类 Transaction Type	单笔转账限额 Limit per transfer ³	每日累计限额 Limit per day	
		关联账户转账 Transfer between Associated Accounts			
		行内转账 Transfer within Bank			
		境内他行转账 Domestic Transfer			
		国际汇款 International Remittance			
		关联账户转账 Transfer between Associated Accounts			
		行内转账 Transfer within Bank			
		境内他行转账 Domestic Transfer			
		国际汇款 International Remittance			
		关联账户转账 Transfer between Associated Accounts			
		行内转账 Transfer within Bank			
		境内他行转账 Domestic Transfer			
		国际汇款 International Remittance			
		关联账户转账 Transfer between Associated Accounts			
		行内转账 Transfer within Bank			
		境内他行转账 Domestic Transfer			
		国际汇款 International Remittance			
		关联账户转账 Transfer between Associated Accounts			
		行内转账 Transfer within Bank			
		境内他行转账 Domestic Transfer			
		国际汇款 International Remittance			
		关联账户转账 Transfer between Associated Accounts			
		行内转账 Transfer within Bank			
		境内他行转账 Domestic Transfer			
		国际汇款 International Remittance			

授权模板信息 Authorisation Models									
授权模板一 Model One	授权金额 Authorised Amount(equiva lent in GBP)	有效授权人数 Effective Number of Authorised Users for Each Transfer	是否顺序授权 Authorisation in order ²	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	授权模板二 Model Two	授权金额 Authorised Amount(equi valent in GBP)	有效授权人数 Effective Number of Authorised Users for Each Transfer	是否顺序授权 Authorisation in order ²	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否
授权级别 Authorisation Level ¹			授权操作员标识/用户序号 Username(s)/Operator ID(s)		授权级别 Authorisation Level ¹			授权操作员标识/用户序号 Username(s)/Operator ID(s)	
I					I				
II					II				
III					III				
IV					IV				
授权模板信息备注 Authorisation Model Notes (请在下方叙述复杂的授权模式 Please describe complicated authorisation model below)					授权模板信息备注 Authorisation Model Notes (请在下方叙述复杂的授权模式 Please describe complicated authorisation model below)				

银行专用栏 For Bank Use Only				
All the above information has been checked		<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否		Checked by (BNMS) 银行端经办人员签名
以上填写内容经开户行核实无误				
Signature 经办柜员签名:		Phone		Reviewed by (BNMS) 银行端复核人员签名
Authorised Signature 复核柜员签名:		Phone		Date 日期
备注:				

1. **Authorisation Level** – At the Company's choice, **each Account can be subject to up to four authorisation levels. Different accounts can have different authorisation levels.** If there are two or more authorised Account Users at any level on an Account, both or all must authorise the Funds Transfer transaction for it to be authorised at that level.

Users at each level are subject to a maximum value for any single Funds Transfer they authorise, with Level I being the lowest. Whenever an amount greater than that permitted for Level I Users is to be authorised, it must be authorised by an Account User having the relevant authority level plus a separate Account User for **each** lower authority level.
For example, an account may have three authorisation levels, such as:
Level I GBP30,000
Level II GBP50,000
Level III GBP100,000
 - For a transaction **up to GBP30, 000**, only the Level I Account User/s can authorise this (ie **not** Level II or Level III).
 - If a transaction is **more than GBP30,000 but up to GBP50,000** the transaction must be authorised by:
 - the Account User/s with authority for GBP50,000 (ie. Level II **not** Level III)
 - plus*
 - the Level I Account User/s.
 - If the transaction amount is **between GBP50, 000 and GBP100,000**, it needs to be authorised by each of the Level I, Level II and Level III Account Users.
2. **Authorising in order** – If the Company chooses to use multiple Authority Levels, "authorising in order" means that the authorisations must be given by Account Users in sequence from Level I (the lowest level) to the highest level.
3. **Limit per transfer** is the maximum amount of any single Funds Transfer transaction permitted on the Account. If there are multiple Authority Levels, this amount should be the same as the highest level authority amount. Different Accounts may have different maximums.

客户操作员申请表

ACCOUNT USER INFORMATION

All of the information required in this section is mandatory when adding a new Account User. If there is more than one Account User to be added, an extra copy of this section must be inserted for each extra Account User.

Account Users will not be issued digital certificates until they have been appropriately identified as required by law and Bank of China (UK) Limited policy.

	This form can be used for each of the purposes identified below:
New Application 申请	- The initial Account User(s) when Corporate Internet Banking is first used on a new account - Adding new Account Users to an existing Corporate Internet Banking Account
Cancellation 撤销	- Cancelling an Account User's Corporate Internet Banking access to one or more accounts
Recovery 恢复	- Reinstating Corporate Internet Banking account to an Account User whose access was previously cancelled
Report of Loss 挂失	- Reporting loss of an Account User's ETOKEN
Amendment 修改	- Adding to or changing the Accounts or service types available to an Account User via Corporate Internet Banking
Reset 重置	- To issue a new password to an Account User
The places marked with * are required fields 红色星号标注的区域是必填项	

USER 1 操作员 1			
<input type="checkbox"/> New Application 申请 <input type="checkbox"/> Cancellation 撤销 <input type="checkbox"/> Recovery 恢复 <input type="checkbox"/> Report of Loss 挂失 <input type="checkbox"/> Amendment 修改 <input type="checkbox"/> Reset 重置			
Name 操作员姓名*			
Company Name 公司名称*			
ID Type. 证件类型*		ID Number 证件号码*	
Email address 操作员电邮*			
Fax No. 传真		Phone No. 电话*	
Mobile 手机*			
Reason for Loss/Cancellation etc 挂失/撤销等原因			
Remarks 备注			
Accounts to be accessed by the User ¹ 操作员所能操作的账号*	Service type/s available to the User (circle as appropriate) ² 操作员对该帐号所能使用的服务功能（请在所选功能处划圈）*		Authority Level (circle as appropriate) ³ 授权级别（请在所选功能处划圈）
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	

Please refer to the notes on page [10] for details of the above Services types.

User [](insert user number) 操作员 [] (填写操作员编号)			
<input type="checkbox"/> New Application 申请 <input type="checkbox"/> Cancellation 撤销 <input type="checkbox"/> Recovery 恢复 <input type="checkbox"/> Report of Loss 挂失 <input type="checkbox"/> Amendment 修改 <input type="checkbox"/> Reset 重置			
Name 操作员姓名*			
Company Name 公司名称*			
ID Type.证件类型*		ID Number 证件号码*	
Email address 操作员电邮*			
Fax No.传真		Phone No.电话*	
Mobile 手机*			
Reason for Loss/Cancellation 挂失/撤销等原因			
Remarks 备注			
Accounts to be accessed by the User ¹ 操作员所能操作的账号*	Service type/s available to the User (circle as appropriate) ² 操作员对该账号所能使用的服务功能 (请在所选功能处划圈) *		Authority Level (circle as appropriate) ³ 授权级别 (请在所选功能处划圈)
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	
	Account Inquiry and Maintenance	I I1 I2 I3 I4 I5 I6 I7	I II III IV
	Transfer between Associated Accounts	E E1 E2 E3 E4 E5 E6	
	Within the Bank	E E1 E2 E3 E4 E5 E6	
	Domestic Transfer	E E1 E2 E3 E4 E5 E6	
	International Remittance	E E1 E2 E3 E4 E5 E6	

Please refer to the notes on page [10] for details of the above Services types.

*For applications with more than one account user, please complete the details on this page for each individual account user. In addition, each account user must also complete a separate ACCOUNT USER(S) DECLARATION.
 若申请人超过一名, 请使用本页填写其他申请人资料。

For Bank Use Only 银行专用	Bank Name In full 受理网点名称	Bank of China (UK) Limited		BNMS Dept 银行端维护部门	
	All the above information has been checked 以上填写内容经开户行核实无误		<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	Maintenance Date 维护日期	
	Checked/Cancelled By 经办柜员签名			Checked/Cancelled By 经办签名	
	Verified/Authorised By 复核柜员签名			Verified/Authorised By 复核签名	
USER ID	USER 1 用户名		E-token Serial No. 认证工具序列号		
	USER 2 用户名		E-token Serial No. 认证工具序列号		
	USER 3 用户名		E-token Serial No. 认证工具序列号		
Remarks 备注					

- The account numbers in the Account User Information must be consistent with the account numbers provided in the Basic Company Information.
- Accounts may have Corporate Internet Banking access to Account Inquiry services or Funds Transfer services or both:
 - For accounts with Account Inquiry and maintenance services, any or all of the following Account User services may be selected for any given Account User:
 - I = all of I1 to I7 below 包括 I1 至 I7
 - I1 = view real-time balance 查询今日余额
 - I2 = view historical balance(s) 查询历史余额
 - I3 = view today's transactions 查询今日交易
 - I4 = view historical transactions 查询历史交易
 - I5 = term deposit accounts inquires 定期账户查询
 - I6 = direct debit inquiry: the Account User can check existing direct debit information. 直接借记查询
 - I7 = standing order inquiry: the Account User can check existing standing order information. 约期付款查询
 - For accounts with **Funds Transfer** services, any or all of the following Account User services may be selected for any given account user.
 - E = all of E1 to E6 包括 E1 至 E6
 - E1 = input, modify payment and add beneficiary's information: the Account User can input details for a funds transfer and modify a payment transaction be returned by authorizer. The Account User can check or amend information concerning the intended beneficiary of funds transfers or can add details of new potential recipient. 提交网银转账汇划交易及修改被授权人退回交易; 添加及维护收款人信息
 - E2 = payment cancellation: the Account User can cancel any payment which has not been authorised by all required Account Users or that has been authorised but not yet processed by the Bank. Note that, in practice, payments are usually processed by the Bank immediately upon authorisation. 取消(未授权)交易
 - E3 = payment inquiry: the Account User can check the status of payment transfers or instructions. 交易查询
 - E4 = payment authorisation: the Account User can authorise a payment awaiting authorisation. 对交易进行授权
 - E5 = set up, amend or cancel standing orders: the Account User can set up new standing orders and amend or cancel an existing standing order. 设定、修改及取消约期付款
 - E6 = standing order authorisation: the Account User can authorise a standing order awaiting authorisation. 授权初设的约期付款

3. See note 2 to Company Bank Account Information section for information on Authorisation Levels.

COMPANY DECLARATION

This section must always be completed

By and on behalf of the Corporate Account holder (Customer)

- I/we have read, fully understood and accept, on behalf of the Customer, the *Bank of China (UK) Limited Corporate Internet Banking Terms and Conditions* and the *Bank of China (UK) Limited Terms and Conditions (non personal account)*.
- I/we declare, on behalf of the Customer, that all the information provided in the application forms is true and correct and complete and that Bank of China (UK) Limited may proceed to provide Corporate Internet Banking services in reliance on this information.
- I/we acknowledge and agree, on behalf of the Customer, that, subject to the Bank's acceptance of the Customer's application for Corporate Internet Banking service, those services will be provided on and subject to the *Bank of China (UK) Limited Corporate Internet Banking Terms and Conditions*, *Bank of China (UK) Limited Terms and Conditions (non personal accounts)* and the authorisations and restrictions set out in this Application, in each case as amended from time to time.
- I/we declare and warrant, on behalf of the Customer, that all personal information which is provided by the Customer to the Bank of China (UK) Limited in connection with the Corporate Internet Banking services can lawfully be used by the Bank in connection with the provision of those services.
- I/We declare that authority has been duly given by resolution passed at a legally constituted meeting of the Directors (or equivalent officers) of the Customer in accordance with Customer's constitution:
 - to give the authorities to the Account Users set out in this Application Form; and
 - if this is a new application for Corporate Internet Banking Services, to enter into the Agreement for Corporate Internet Banking Services which will be formed on the Bank's acceptance of this Application.
- I/We acknowledge that any Account User authorisations under this Application apply only to the Corporate Internet Banking Services. The Authority/ies to operate previously given by the Customer in respect of any Accounts still applies/y to all other operations on the Accounts, except Corporate Internet Banking Services.

Signed:

Signed:

Name:

Name:

Position/Capacity

Position/Capacity

Dated:

Dated:

ACCOUNT USER(S) DECLARATION

This section must always be completed by each Account User

If a new Account User is added (on a new application or subsequently) and the new Account User has not previously signed this section, it must be completed by the new Account User.

By each Account User authorised under this Application Form:

- I have read and fully understood the Bank of China (UK) Limited Corporate Internet Banking Terms and Conditions and the Terms and Conditions (non personal accounts).
- I have read and fully understood the Bank's Privacy Policy concerning my personal data.
- I agree to be an Account User for the aforementioned corporate internet banking account.

By signing below, I acknowledge, agree and consent to the above:

Signed:

Name:

Dated.....