



Hover help bubbles to be defined throughout the app and at the end of design.

Client & Administration Application Storyboard & Design

January 19, 2018

This storyboard is both a design and wireframe of the application being developed for KRO-PM.
The details and flow depicted here is based on the most recent object model.

We will make every effort to match the design and flow presented here.
Some changes in appearance and function are to be expected during production.

Application is designed for landscape tablet or desktop layout.
Mobile responsivity will be addressed by a different phase/wireframe.

APPLICATION INTERFACE GUIDELINES

Hot color
Hex #0079C2

Dark Lime
Hex #A6CE39

Light Lime
Hex #EBF1DF

Light Red
Hex #F2DCDA

Dark Gray
Hex #7F7F7F

Light Gray
Hex #F2F2F2

October 6, 2017

Non-Editable Field

October 6, 2017

Editable Field

Title

Service Quality Improvement

Dark Gray
label

Upcoming

Completed

Inactive Section
(selectable)

Active Section



Hot icon buttons

SAVE

CANCEL

DELETE

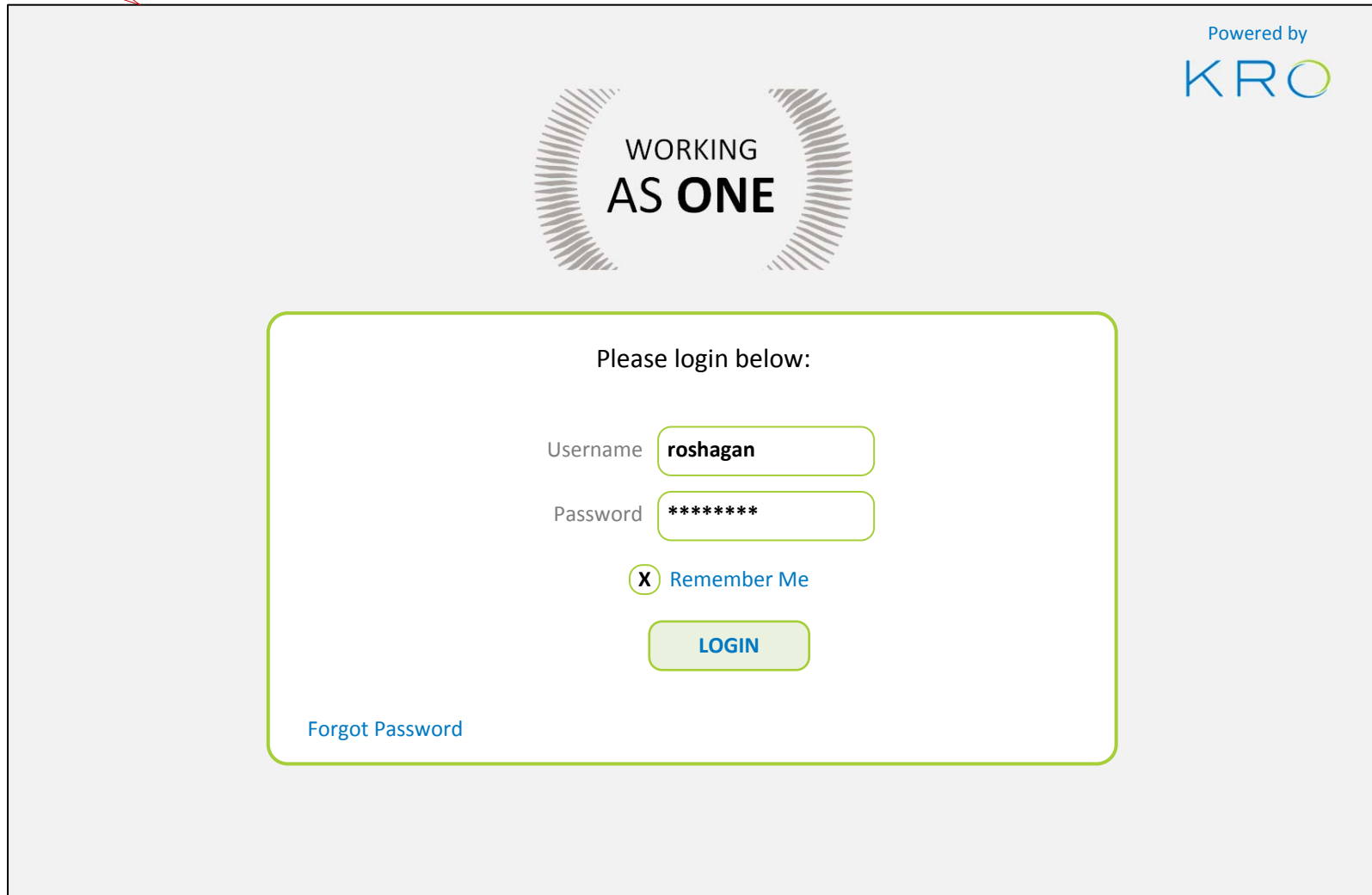
Meeting Agenda

Berj Oshagan	Assistance Shipper
A1 Paving Inc.	Paving Contractor
Megan Foote	Project Manager

Lists alternate row
colors between light
gray and light lime.

APPLICATION LOGIN

Common login page for all people of all companies.



The login page features a light gray background. At the top right, it says "Powered by KRO" with the KRO logo. In the center, there is a circular graphic with the text "WORKING AS ONE". Below this, a white rounded rectangle contains the login form. The form has the heading "Please login below:", followed by "Username" and "Password" labels. The username field contains "roshagan" and the password field contains "*****". Below the password field is a checkbox labeled "Remember Me" with an 'X' icon. A "LOGIN" button is positioned below the checkbox. At the bottom left of the white box, there is a "Forgot Password" link.

Powered by
KRO

WORKING
AS ONE

Please login below:

Username

Password

☒ Remember Me

LOGIN

[Forgot Password](#)

Users will be added from the Admin Panel.
Account creation option in the future.



KRO ADMIN SELECTS COMPANY

If user is an admin, prompt for a default company

Powered by
KRO

**WORKING
AS ONE**

Please select a default company:

Garco Consulting Inc.	Toronto, Ontario
Indigo/Chapters	Toronto, Ontario
Macs Trucks Inc.	Oshawa, Ontario
Toyota Canada Ltd.	Oshawa, Ontario

Select

HOME - DASHBOARD

Messages can be directed to:

- All users – system messages
- A company – all staff
- A department
- A person

WORKING AS ONE

ABC COMPANY

In Progress

search

Powered by KRO

f t in

gear

Welcome to Company Name - Working As ONE.

home

5

R. Oshagan

Mgr. Manufacturing

Logout

Project

From: KRO To: Company Name

Welcome back to the KRO Platform.
We are half way through the value definition phase and will be capturing a lot of sample info. This text will be managed by KRO and serve as a summary/welcome text. Home will only have a portion of an overall message or status report to the type of user or all users. [More...](#)

My Projects & Milestones

Improve employee parking access.
Due Nov 12, 2017 [More...](#)

Launch annual payment offer for new subscribers.
Due Dec 9, 2017 [More...](#)

Complete branding of new Strawberry flavor. –
Due Jan 13, 2018 [More...](#)

My To Dos

From: KRO To: Shipping Department

A number of shipping processes and procedures will be changed and improved in the coming weeks. All changes were conceived and planned by all of us working as one. We are urge you all to continue the improvements and to strive to be the best we can all be. [More...](#)

My Work As One

You have 6 new notifications. [More...](#)

Next Executive meeting is in 3 days. [More...](#)

Provide an update on your Server Backup Plan project [Proceed](#)

Enter monthly KPI data [Proceed](#)

My Development Plan

☒ Strength Assessment [More...](#)

☒ Strength Assessment Review [More...](#)

☐ Performance Review [Proceed](#)

☐ Development Action Plan [Proceed](#)

Upcoming Events

Add employee Projects and Milestones

MEETING LIST - UPCOMING

Filter meeting list by type of meeting.

WORKING AS ONE ABC COMPANY

search

Powered by KRO

f t in









Meetings & Huddles

Show all types V

Upcoming Completed

List only meetings that the user can attend.

Select a meeting for more detail.

 Executive Monthly	Aug 15-2017	9:00AM, Boardroom A	
 Shareholders Monthly	Aug 21-2017	2:00PM, President's Office	
 Shipping Quarterly	Aug 21-2017	9:00AM, Boardroom A	
 Employee Dev. Plan Sartaj Singh	Aug 29-2017	2:00PM, Small Boardroom	

Download meeting event to calendar. Specify protocol and compatibility.

Meeting lists in order of date descending



5


meetings






R. Oshagan
Mgr. Manufacturing







Logout


MEETING LIST – UPCOMING MEETING SHOWING PREVIEW



search 

Powered by 
















R. Oshagan
Mgr. Manufacturing

Logout

Meetings & Huddles

Show all types 

 Upcoming  Completed

 Executive Monthly <i>Duration: 1 hr</i> <p>This is our monthly KRO meeting facilitated by Jeff with the 4 production supervisors. We will review indicators, goals and discuss current and new projects.</p> <div>Open MeetingAttendance</div>	Aug 15-2017	9:00AM, Boardroom A	
 Shareholders Monthly	Aug 21-2017	2:00PM, President's Office	
 Shipping Quarterly	Aug 21-2017	9:00AM, Boardroom A	
 Employee Dev. Plan Sartaj Singh	Aug 29-2017	2:00PM, Small Boardroom	

MEETING LIST – COMPLETED

WORKING
AS ONE

ABC
COMPANY

search

Powered by
KRO

f t in

⚙️

🏠

🕒

📅 5

👤 meetings

🏃

🔧

👤
R. Oshagan
Mgr. Manufacturing
Logout

Meetings & Huddles

Show all types V

Upcoming

Completed

👤	Executive Monthly	Aug 15-2017	9:00AM, Boardroom A	⬇️
👤	Shareholders Monthly	Aug 21-2017	2:00PM, President's Office	⬇️
👤	Shipping Quarterly	Aug 21-2017	9:00AM, Boardroom A	⬇️
👤	Employee Dev. Plan Sartaj Singh	Aug 29-2017	2:00PM, Small Boardroom	⬇️

MEETING LIST – COMPLETED MEETING SHOWING PREVIEW

WORKING
AS ONE

ABC
COMPANY

search

Powered by
KRO

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⚙️

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👤 meetings

🏃

🔧

👤
R. Oshagan
Mgr. Manufacturing

Logout

Meetings & Huddles

Show all types V

Actual time

Upcoming

Completed

<div>👤</div> <div>Executive Monthly</div> <div>Duration: 1 hr 10 minutes</div> <div>This is our monthly KRO meeting facilitated by Jeff with the 4 production supervisors. We will review indicators, goals and discuss current and new projects.</div> <div>Meeting Notes</div> <div>Attendance</div>	Aug 15-2017	9:00AM, Boardroom A	
<div>👤</div> <div>Shareholders Monthly</div> <td>Aug 21-2017</td> <td>2:00PM, President's Office</td> <td>⬇️</td>	Aug 21-2017	2:00PM, President's Office	⬇️
<div>👤</div> <div>Shipping Quarterly</div> <td>Aug 21-2017</td> <td>9:00AM, Boardroom A</td> <td>⬇️</td>	Aug 21-2017	9:00AM, Boardroom A	⬇️
<div>👤</div> <div>Employee Dev. Plan Sartaj Singh</div> <td>Aug 29-2017</td> <td>2:00PM, Small Boardroom</td> <td>⬇️</td>	Aug 29-2017	2:00PM, Small Boardroom	⬇️

MEETING OPENED – SET ATTENDANCE AND START

Search will be context sensitive.
Projects and action items will filter to current section department, if declared.

The timer counts down & changes color to red when a negative value.

WORKING AS ONE ABC COMPANY

search

Powered by KRO

f t in

Attendance

Executive Meeting – AUGUST 21, 2017

60:00 Start

Parking Lot no issues

Projects & Milestones

Financial Statements

Successes & Challenges

Meeting Agenda

- Previous Action Items (Manager) – 10 min
 - Update
- Review Financials (Manager) - 10 min
 - Financial Report – Past / Current / Future 30 days
- Banking Review (Bookkeeping) - 10 min
 - Reconciliation progress report – Cash Flow
 - Banking – Success / Challenges / Opportunities
- Accounting Review (Bookkeeping) - 10 min
 - Bookkeeping progress report – AP / AR
 - Budget vs Actual report
 - Other
- Payroll Review (Bookkeeping) - 10 min
 - Payroll progress report – Timecards / holidays / sick day
 - Other
- Review To Dos (2 items)
- Parking Lot (0 entries submitted)

This is our monthly KRO meeting facilitated by Jeff with the 4 production supervisors. We will review indicators, goals and discuss current and new projects.

Please take your seat and mute your phones. Meeting is about to start.

R. Oshagan
Mgr. Manufacturing

Login

To Dos that have been flagged to followup at a specific meeting will appear listed here automatically.

Parking Lot is a special section that may have one or more entries that have been collected throughout the meeting.

MEETING IN PROGRESS – PROJECTS & MILESTONES



May apply +/- options to expand and contract project tasks.

When all topics in a section are finished, mark the section as finished.

Meeting Notes do not change once the meeting ends.

Automatically add a default **Other topic to each section.**

Highlight overdue project/task dates

MEETING IN PROGRESS – PARKING LOT TOPIC DISCUSSION

WORKING
AS ONE

ABC
COMPANY

search

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📅 5

👤 meetings

🏃

🔧

👤
R. Oshagan
Mgr. Manufacturing

Logout

Attendance

Executive Meeting – AUGUST 21, 2017

47:25 End

P Parking Lot
3 issues

📁 Projects & Milestones

📊 Financial Statements

🏆 Successes & Challenges

📅 Meeting Agenda

☒ Previous Action Items (Manager) – 10 min

☒ Update

☒ Review Financials (Manager) - 10 min

☒ Financial Report – Past / Current / Future 30 days

☐ Banking Review (Bookkeeping) - 10 min

☐ Reconciliation progress report – Cash Flow

☐ Other

☐ Accounting Review (Bookkeeping) - 10 min

☐ Bookkeeping progress report – AP / AR

Meeting Notes 🔒

Post-Meeting Notes

Presenter Jim Betts V

7:25

Fork lift certification training.
Learn how to track orders with other carriers.

P Parking Lot Issues (3 issues)

Improve employee parking access. - 5 min

Launch annual payment offer for new subscribers. - 5 min


Complete branding of new Strawberry flavor.- 5 min

New Parking Lot

MEETING IN PROGRESS – NEW PARKING LOT ENTRY

WORKING
AS ONE


ABC
COMPANY





In Progress


search 


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KRO








R. Oshagan
Mgr. Manufacturing
[Logout](#)

Parking Lot entry for “Executive Meeting – AUGUST 21, 2017”

Originator

Time Alloted

Note

Save

Cancel

MEETING IN PROGRESS – SUCCESS & CHALLENGES

WORKING
AS ONE

ABC
COMPANY

search

Powered by
KRO

f t in

⚙️

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🕒

📅 5

👤 meetings

🏃

🔧

👤
R. Oshagan
Mgr. Manufacturing

Logout

Attendance

Executive Meeting – AUGUST 21, 2017

47:25 End

P Parking Lot
3 issues

📁 Projects & Milestones

📊 Financial Statements

🏆 Successes & Challenges

📅 Meeting Agenda

☒ Previous Action Items (Manager) – 10 min

☒ Update

☒ Review Financials (Manager) - 10 min

☒ Financial Report – Past / Current / Future 30 days

☐ Banking Review (Bookkeeping) - 10 min

☐ Reconciliation progress report – Cash Flow

☐ Other

☐ Accounting Review (Bookkeeping) - 10 min

☐ Bookkeeping progress report – AP / AR

Meeting Notes 🔒

Post-Meeting Notes

Presenter Jim Betts V

7:25

Fork lift certification training.
Learn how to track orders with other carriers.

🏆 Successes

Improve employee parking access. ➔

Launch annual payment offer for new subscribers. ➔

Complete branding of new Strawberry flavor. ➔

New Success

🎯 Challenges

Research and book paving contractor. ➔

Gather mailing list for previous customers. ➔

New Challenge


WORKING
AS ONE


Client Application Storyboard & Design
January 19, 2018

NEW SUCCESS ENTRY




WORKING
AS ONE


ABC
COMPANY







In Progress




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Mgr. Manufacturing

Logout

New Success

Title

Description

Growth Class

Communication ☒


Benefit Summary

Success Type

☐ Financial ☒ Team ☒ Brand ☐ Individual

Save

Cancel

Assigned Team

- Berj Oshagan
- A1 Paving
- Megan Foote

Assign Team

NEW CHALLENGE ENTRY

WORKING
AS ONE

ABC
COMPANY

In Progress

search

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Mgr. Manufacturing

Logout

New Challenge

Title

Service Quality Improvement

Problem

Discuss the cleaning service quality of work.

Originator

Jim Betts

V

Group Input

Growth Class

Communication

V

Challenge Type

☐ Financial

☒ Team

☒ Brand

☐ Individual

Save

Cancel

Assigned Team

- Berj Oshagan
- A1 Paving
- Megan Foote

Assign Team

Create project option

MEETING IN PROGRESS – VIEW FINANCIAL STATEMENTS

WORKING AS ONE

ABC COMPANY

search

Powered by KRO

f t in

⚙️

Attendance

Executive Meeting – AUGUST 21, 2017

47:25 End

Parking Lot 3 issues

Projects & Milestones

Financial Statements

Successes & Challenges

Meeting Agenda

☒ Previous Action Items (Manager) – 10 min
☒ Update
☒ Review Financials (Manager) - 10 min
☒ Financial Report – Past / Current / Future 30 days
☐ Banking Review (Bookkeeping) - 10 min
☐ Reconciliation progress report – Cash Flow

Meeting Notes

Post-Meeting Notes

Presenter Jim Betts V 7:25

Fork lift certification training.
Learn how to track orders with other carriers.

☐ Other
☐ Accounting Review (Bookkeeping) - 10 min
☐ Bookkeeping progress report – AP / AR

Financial Statements

Income Statement

Statement of Cash Flow

Balance Sheet

REVENUE

X	8,400	11,500	Product
X	15,534	15,534	Service
X	15,800	15,800	Consumables
X	2,650	2,650	Freight
	0	0	Discount
	0	0	Exchange
	0	0	Other
	10,500	10,500	

COST OF SALES

EXPENSES

	0	0	Bad Debt
	0	0	Bank Charges
	0	0	Commission

Show one ore more financial statements in a particular order as defined by admin.

May do the selection as a combo if too many.

R. Oshagan
Mgr. Manufacturing

Logout

MEETING IN PROGRESS – GRAPH OF A FINSNICAL STATEMENT VALUE

Search will be context sensitive.
Projects and action items will filter to
current section department, if declared.

WORKING
AS ONE

ABC
COMPANY

search

Powered by
KRO

f t in

⚙️

Attendance

Executive Meeting – AUGUST 21, 2017

47:25 End

P Parking Lot
3 issues

Projects &
Milestones

Financial
Statements

Successes &
Challenges

Meeting Agenda

☒ Previous Action Items (Manager) – 10 min

☒ Update

☒ Review Financials (Manager) - 10 min

☒ Financial Report – Past / Current / Future 30 days

☐ Banking Review (Bookkeeping) - 10 min

☐ Reconciliation progress report – Cash Flow

Meeting Notes 🔒

Post-Meeting Notes

Presenter Jim Betts V 7:25

Fork lift certification training.
Learn how to track orders with other carriers.

☐ Other

☐ Accounting Review (Bookkeeping) - 10 min

☐ Bookkeeping progress report – AP / AR

Financial Statements

Income
Statement

Statement of
Cash Flow

Balance Sheet

← REVENUE - Product

\$8,400

\$11,500

\$7,000

Budget

Actual

Historical

meetings

R. Oshagan
Mgr. Manufacturing

Logout

Show Statements that
have been flagged as
In Meeting.

MEETING IN PROGRESS - PARKING LOT SECTION

WORKING AS ONE

ABC COMPANY

search

Powered by KRO

f t in

Executive Meeting – AUGUST 21, 2017

Attendance 47:25 End

Parking Lot 3 issues

Projects & Milestones

Financial Statements

Successes & Challenges

Meeting Agenda

- ☒ **Accounting Review (Bookkeeping) - 10 min**
 - ☒ Bookkeeping progress report – AP / AR
 - ☒ Budget vs Actual report
 - ☒ Other
- ☒ **Payroll Review (Bookkeeping) - 10 min**
 - ☒ Payroll progress report – Timecards / holidays / sick day
 - ☒ Other
- ☐ **Parking Lot (3 entries submitted) - 10 min**
 - Improve employee parking access. 7:25
 - Fork lift certification training.
 - Learn how to track orders with other carriers.

Parking Lot Issues (3 issues)

- ▶ Improve employee parking access. - 5 min
- ▶ Launch annual payment offer for new subscribers. - 5 min
- ▶ Complete branding of new Strawberry flavor. - 5 min

New Parking Lot

R. Oshagan
Mgr. Manufacturing

Logout

Parking Lot issues need to be reported to the facilitator, highlighting those that were not discussed.

MEETING ATTENDANCE – SELECT BY COMPANY DIRECTORY

WORKING AS ONE
ABC COMPANY
In Progress

search

Powered by KRO

f t in

Attendance for "Executive Meeting – AUGUST 21, 2017"

Select Attendees by:

- ☒ Staff Directory
- ☐ Department
- ☐ External Attendee

Select Attendees

- Megan Foote
- Aaron Kay
- Berj Oshagan
- Raffi Oshagan**
- Sartaj Singh
- Bob Smith
- Roger Thomson

☒ Attendee

☐ Facilitator

☐ Meeting Chair

Save

Cancel

Meeting Attendance

Berj Oshagan	Assistance Shipper	
A1 Paving Inc.	Paving Contractor	
Megan Foote	Project Manager	

Icons to indicate facilitator or chair

One person at a time only.

R. Oshagan
Mgr. Manufacturing

Logout

Select one or more then use arrows to add or remove from the list.

MEETING ATTENDANCE – SELECT BY DEPARTMENT

WORKING
AS ONE

ABC
COMPANY

In Progress

search

Powered by
KRO

f t in

Home

Calendar

5

Meeting

Person

Run

Tools

R. Oshagan
Mgr. Manufacturing

Logout

Attendance for "Executive Meeting – AUGUST 21, 2017"

Select Attendees by:

☐ Staff Directory

☒ Department

☐ External Attendee

Shipping V

Select Attendees

Megan Foote

Aaron Kay

Berj Oshagan

Raffi Oshagan

Sartaj Singh

Bob Smith

Roger Thomson

Meeting Attendance

Berj Oshagan	Assistance Shipper
A1 Paving Inc.	Paving Contractor
Megan Foote	Project Manager

Save

Cancel

MEETING ATTENDANCE – ENTER AN EXTERNAL ATTENDEE

External will be used for
a person or company.

The screenshot shows a web application interface for managing meeting attendance. The header includes the 'ABC COMPANY' logo, a search bar, and social media links. The left sidebar contains navigation icons for home, dashboard, calendar (with a red '5' badge), meeting management, and user profile. The main content area is titled 'Attendance for "Executive Meeting – AUGUST 21, 2017"'. It features two panels: 'Select Attendees by:' and 'Meeting Attendance'. The 'Select Attendees by:' panel has three radio buttons: 'Staff Directory' (unselected), 'Department' (unselected), and 'External Attendee' (selected). Below these are input fields for 'Attendee Name' (containing 'A1 Paving Inc.') and 'Attendee Title' (containing 'Paving Contractor'). The 'Meeting Attendance' panel displays a table with three rows of attendee information. Navigation arrows (right and left) are positioned between the two panels. At the bottom of the main area are 'Save' and 'Cancel' buttons. The footer shows the user's name 'R. Oshagan', title 'Mgr. Manufacturing', and a 'Logout' button.

Attendance for "Executive Meeting – AUGUST 21, 2017"

Select Attendees by:

- ☐ Staff Directory
- ☐ Department
- ☒ External Attendee

Attendee Name

A1 Paving Inc.

Attendee Title

Paving Contractor

Meeting Attendance

Berj Oshagan	Assistance Shipper
A1 Paving Inc.	Paving Contractor
Megan Foote	Project Manager

Save Cancel

R. Oshagan
Mgr. Manufacturing
Logout

TEAM ASSIGNMENT – ADDING COMPANY STAFF

WORKING AS ONE

ABC COMPANY

In Progress

search

Powered by KRO

f t in

Home

Dashboard

Calendar 5

Reports

Team

Projects

Tools

R. Oshagan
Mgr. Manufacturing

Logout

Assign Team to Project "Repave Parking Lot"

Team Member Type

Company Staff

Department

External Contractor

Role

Assist with Training

Select Company Staff

Megan Foote

Aaron Kay

Berj Oshagan

Raffi Oshagan

Sartaj Singh

Save

Assigned Team

Berj Oshagan	Assist with Training
A1 Paving Inc.	Paving Contractor
Megan Foote	Project Manager

New

Delete

Will allow any combination of staff, department and contractor.

& Design

Team assignments for projects, actionable items and success recognition.

Could allow more than one staff selection per role.

TEAM ASSIGNMENT – ADDING COMPANY DEPARTMENT

WORKING
AS ONE

ABC
COMPANY

In Progress

search

Powered by
KRO

f t in

Home

Dashboard

Calendar 5

Reports

Team

Projects

Tools

R. Oshagan
Mgr. Manufacturing

Logout

Assign Team to Project “Repave Parking Lot”

Team Member Type

Company Staff

Department

External Contractor

Role

Assist with Training

Select Department

Administration

Manufacturing

Quality Assurance

Sales & Marketing

Shipping

Save

Assigned Team

Berj Oshagan	Assist with Training
A1 Paving Inc.	Paving Contractor
Megan Foote	Project Manager

NewDelete

Company departments.

TEAM ASSIGNMENT – ADDING EXTERNAL CONTRACTOR

WORKING
AS ONE

ABC
COMPANY

In Progress

search

Powered by
KRO

f t in

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R. Oshagan
Mgr. Manufacturing
Logout

Assign Team to Project “Repave Parking Lot”

Team Member Type

☐ Company Staff

☐ Department

☒ External Contractor

Contractor

A1 Paving Inc.

Role

Paving Contractor

Save

Assigned Team

Berj Oshagan	Assist with Training
A1 Paving Inc.	Paving Contractor
Megan Foote	Project Manager

New

Delete

Just a title for now.

ENTERING/EDITING A PROJECT

Upcoming

WORKING AS ONE

ABC COMPANY

In Progress

search

Powered by KRO

f t in

Settings

Home

Calendar 5

Reports

Tasks

Tools

R. Oshagan
Mgr. Manufacturing

Logout

New Project

Project Milestones (3)

Milestone Title Upgrade Phone System

Challenge Company phone system is old and frequently cuts of calls. It also does not permit call forwarding or 3-way calling. Need to upgrade to a VOIP system.

Opportunity or Gain Removing the old PBX will save costs for maintenance and repair. It will also provide a more feature-rich system that puts staff in touch with customer requests.

Growth Class Communication V

Est. Budget \$5,000

Department Operations V

Approved? ☒

Assigned Team

- Berj Oshagan
- A1 Paving
- Megan Foote

Assign Team

Save Cancel

Due Date October 6, 2017 ☒

Status Active

Actual Budget \$6,000


% Complete 90

History Update





BROWSING PROJECT MILESTONES







WORKING
AS ONE


ABC
COMPANY

In Progress

Powered by
KRO










R. Oshagan
Mgr. Manufacturing


Logout

Project Milestones



Project

Milestones (3)

New Milestone

Project Title

Title	Status	% Complete	Due Date	Budget
Pave visitor parking area	Active	25%	Aug 21, 2018	\$25,000
25 th Anniversary Celebration	On Hold	28%	Jul 4, 2018	\$6,000
Find new Graphic Designer	Active	80%	Mar 15, 2018	\$5,500
Update Employee Handbook	New	64%	Jun 7, 2018	\$11,900

ENTERING/EDITING A MILESTONE

WORKING AS ONE

ABC COMPANY

In Progress

search

Powered by KRO

f t in

Home

Gauge

Calendar 5

Chart

Person

Run

Wrench

R. Oshagan
Mgr. Manufacturing

Logout

New Milestone

Project

Milestones (3)

Milestone Title

Upgrade Phone System

Priority

High

V

Challenge

Company phone system is old and frequently cuts of calls. It also does not permit call forwarding or 3-way calling. Need to upgrade to a VOIP system.

Opportunity or Gain

Removing the old PBX will save costs for maintenance and repair. It will also provide a more feature-rich system that puts staff in touch with customer requests.

Growth Class

Communication

V

Est. Budget

\$5,000

Department

Operations

V

Approved?

Assigned Team

Berj Oshagan

A1 Paving

Megan Foote

Assign Team

Save

Cancel

Due Date

October 6, 2017

Actual Budget

\$6,000

Milestone Status

Status

Active

% Complete

90

History

Update

Due date has passed
is indicated in red

BROWSE PROJECT/MILESTONE STATUS HISTORY

Display label project or milestone depending on what status you are looking at.

Project/Milestone Status History

Project/Milestone:

Date Updated	Complete	Status	Due Date	Budget	Change Reason	Comments
Jan 19, 2018	50%	On hold	Oct 24, 2018	\$22,000	Talent Competency	Too much cost
Dec 21, 2017	35%	Active	Jun 9, 2018	\$15,000	Poor Process	Still need some process
Dec 5, 2017	15%	Active	Mar 26, 2018	\$12,500	No Process	Need process to improve overall paving standards and guidelines without sacrificing quality.
Nov 12, 2017		New	Feb 15, 2018	\$5,500		Originally Entered

[Close](#)

R. Oshagan
Mgr. Manufacturing
[Logout](#)

UPDATE PROJECT/MILESTONE STATUS

The screenshot shows a web application interface for updating project status. The form is titled 'Update Project/Milestone/Development Plan Step Status'. It includes fields for Project/Milestone, Status, Percent Complete, Comments/Notes, Current Budget, New Budget, Current Due Date, New Due Date, and Growth Class. There are 'Save' and 'Cancel' buttons at the bottom. Annotations highlight specific features and requirements.

Form Fields and Values:

- Project/Milestone: Service Quality Improvement
- Status: Active (dropdown with 'V' icon)
- Percent Complete: 50% (slider)
- Comments/Notes: Need to improve process
- Current Budget: \$12,500
- New Budget: (empty field)
- Current Due Date: October 6, 2017
- New Due Date: (empty field)
- Growth Class: Talent Competency (dropdown with 'V' icon)

Annotations:

- Status, Percentage Complete, Budget and Due date are set to current values when this is first displayed.** (points to the Status, Percent Complete, and Budget/Due Date fields)
- Not required for Development Plan Action Step status updates** (points to the Percent Complete slider)
- Reason for change is disabled unless Budget or Due date is added.** (points to the New Budget and New Due Date fields)
- Jeff to consider the impact when assigning this publicly (competency issue)** (points to the Growth Class dropdown)

UI Elements:

- Top bar: WORKING AS ONE, ABC COMPANY, In Progress, search, Powered by KRO, social media icons, settings gear.
- Left sidebar: Home, Dashboard, Calendar (5 items), Projects, Tools, User profile (R. Oshagan, Mgr. M).

ADDING A NEW USER

WORKING
AS ONE

ABC
COMPANY

In Progress

search

Powered by
KRO

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NEW USER

First name

Raffi

Last name

Oshagan

Company

ABC Company Inc.

Phone

647-233-4209

Date Joined

October 6, 2012

Employee #

654685

Email

raffi@garo.ca

Job Title

Shipping Manager

Position Date

October 6, 2012

Username

roshagan

Password

1khs762jdsgFDfl

Permissions

☐ Owner

☒ Manager

☒ Employee

☐ External

☐ Administrator

Save

Cancel

R. Oshagan

Mgr. Manufacturing

Logout

COMPANY MENU

