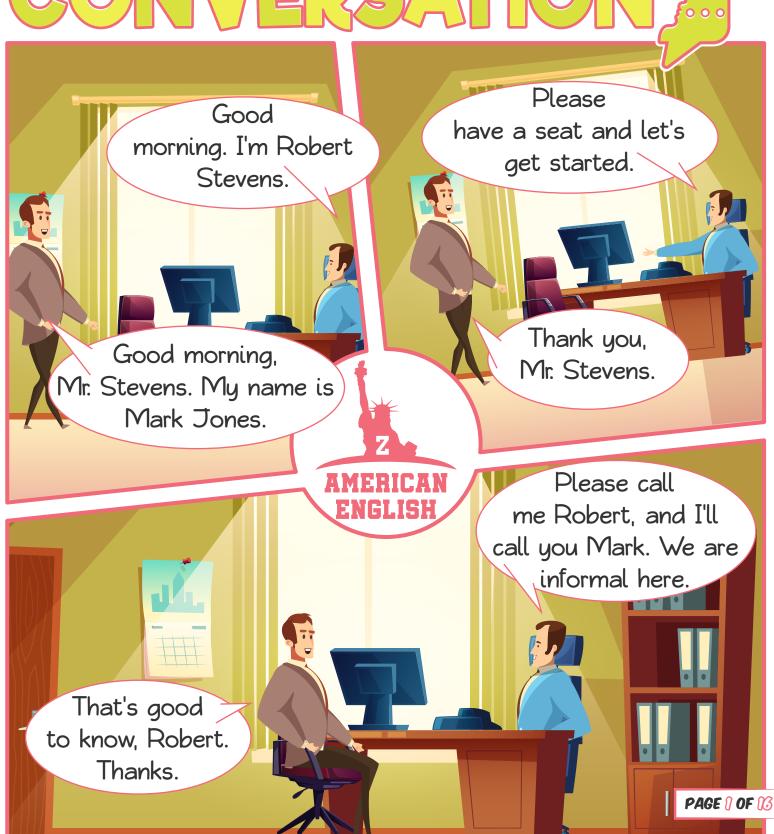


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## CONVERSATION)...







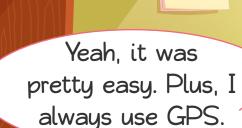






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Sure. My name is Mark. I graduated from Cairo University in 2016. I'm doing my master's degree in business administration. I like working with people. I'm a great people person. I'm very responsible and I always aspire to meet the expectations that my managers have of me.

Sure, was it easy to find the office?

Alright, why don't we start by you telling me a little about yourself?













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I can tell that your practiced saying that.



that obvious?

Haha you bet but, don't worry. I've seen worse.

Sorry. I just like to be always prepared and hey, doesn't this itself show my devotion?

You're right, it kinda does.

Not to toot my own horn, but I really think that I'm an excellent candidate for the job.









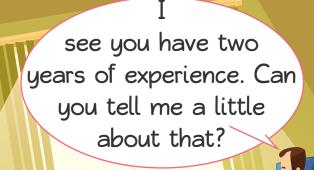
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## CONVERSATION)...

ENGLISH



Oh, yes. I worked in the mailroom at ABC Corporation last year.

I think this experience will help me blend into a job working here.

It was a temporary job, but I gained a lot of experience.

Go on.

please.

Excellent!
We are always
looking for someone
with experience.











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## CONVERSATION)...

What are
your weaknesses,
Mark? Before you say
anything. Please bear in mind
that I heard all the ideal answers,
so if you're going to tell me that
your weaknesses are that you're
very patient or that you take up
too many tasks or you are a
perfectionist or any of that
bullsh, please just
save it. Ok?

Alright,

Mark. I like this

answer.

AMERICAN ENGLISH Wow, OK.
Off the top of my
head, I think my main
weakness is that I don't
tolerate sloppy work.
Sometimes I come across
as a tough person but
that's how you can
lead.

you have any questions for me?

Well, I've

already done my homework and learned everything I need to learn from the internet, but I would like to know when to expect a call from you.

Thank you, Sir.











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# CONVERSATION

#### EXPLANATION

"I like working with people. I'm a great people person."

A people person is somebody who is very good at interacting with people. They enjoy being around people. Some of us are like this, it comes naturally to some of us to know what to say and how to say it. But for some, interaction with people needs a little extra effort. To be a good team player and blend in, we all need to learn how to make others comfortable talking to us. If you make people comfortable coming to you. We call you approachable.

If you're approachable, you're welcoming, you're friendly and easy to talk to. It's a very good skill.

"I'm very responsible and I always aspire to meet the expectations that my managers have of me."

The word aspire is a little similar to the word hope or desire.

I aspire to do something. = I have a desire to do it or I hope to achieve it.

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# CONVERSATION ....

#### EXPLANATION

"Haha you bet but, don't worry. I've seen worse."

You bat is slang and means "yes", "you're right", "Of course," and "totally".

#### **Example**

• Person A invites you to dinner. After dinner he asks you if you enjoyed the meal. You can say "You bet". It means. "Yes, I did".

"Sorry. I just like to be always prepared and hey, doesn't this itself show my devotion?"

The word devotion here means "loyalty towards something".

If you love something so much and you're very loyal to it. We say "you're devoted".

"Not to toot my own horn." This is a phrase used especially in America and Canada.

It means, to talk about yourself and say very good things. It's like the word "brag".

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# CONVERSATION ....

#### EXPLANATION

"Wow, ok. Off the top of my head, I think my main weakness is that I don't tolerate sloppy work."

"Off the top of my head" means. I will just say what comes to my mind without thinking first. I will not give any careful thoughts.

The word "tolerate" means, to allow.

The word "sloppy" means, careless or disorganized.

"... you are a perfectionist or any of that bullsh, please just save it."
Bullsh is a short way of saying "Bullshit".

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Good morning, Mr. Stevens. My name is Mark Jones.

> صباح الخير. سيد ستيفنز. اسمى مارك جونز.

Good morning. I'm Robert Stevens.

صباح الخير. أنا روبرت ستيفنز.



Please have a seat and let's get started.

تفضل بالجلوس ودعنا نبدأ.



شكرا لك, سيد ستيفنز.

Please call me Robert, and I'll call you Mark. We are informal here.

رجاءً نادني بـ روبرت, و أنا سوف أناديك مارك. ننادي بعضنا هنا بشكل غير رسمى.

That's good to know, Robert. Thanks.

من الجيد معرفة هذا, شكراً لك روبرت.



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Yeah, it was pretty easy. Plus, I always use GPS.

نعم, كان سهلاً, بالإضافة إلى أنى دائما أستخدم الGps.

Sure, was it easy to find the office?

على الرحب, كان من السهل عليك الوصول للمكتب؟



Alright, why don't we start by you telling me a little about yourself?

> حسنًا، لماذا لا نبدأ بك, لتخبرني قلىلاً عن نفسك؟

Sure. My name is Mark. I graduated from Cairo University in 2016. I'm doing my master's degree in business administration. I like working with people. I'm a great people person. I'm very responsible and I always aspire to meet the expectations that my managers have of me.



 $^{lack}$ بالتأكيد. اسمى مارك. تخرجت من جامعة القاهرة عام 2016. أدرس الآن في مرحلة الماجستير وموضوع دراستي هو إدارة الأعمال. أحب العمل مع الناس. أنا شخص إجتماعي. أنا شخص مسؤول وأطمح دوماً أن أكون على مستوى توقعات مديريني.

PAGE M OF M











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Was it that obvious?

أكان الأمر بهذا الوضوح؟

I can tell that your practiced saying that.

أنا متأكد من إنك قد تدربت على قول هذا.

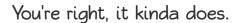


Haha you bet but, don't worry. I've seen worse.

هاهاها, بالتأكيد, لا تقلق لقد رأيت ما هو أسوأ.

Sorry. I just like to be always prepared and hey, doesn't this itself show my devotion?

آسف. أود فقط أن أكون مستعداً دائمًا، مهلاً، ألا يظهر هذا في حد ذاته إخلاصي؟



أنت على حق, بالفعل يشير إلى حد ما.



Not to toot my own horn, but I really think that I'm an excellent candidate for the job.

> ليس غروراً, بالنسبة لى أعتقد أنى المرشح المثالي لهذه الوظيفة.

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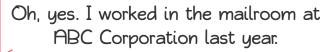




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I see you have two years of experience. Can you tell me a little about that?

> أرى أن لديك سنتين من الخبرة. أيمكنك أن تحدثني عن ذلك؟



نعم, عملت بغرفة البريد لدى مؤسسة ABC في العام الماضي.

Go on, please.

أستمر رجاءً.

It was a temporary job, but I gained a lot of experience.

كان عملاً مؤقتاً, ولكنى حصلت على ﴿ العديد من الخبرات.

> Excellent! We are always looking for someone with experience.

> > ممتاز! دائما ما نبحث عن ذوى الخبرة.

I think this experience will help me blend into a job working here.

> أعتقد أن هذه الخبرة ستساعدني على الإندماج في عملي هنا.







YouTube



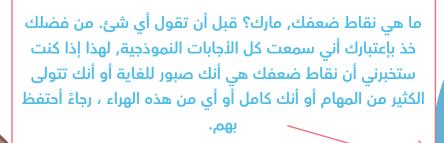


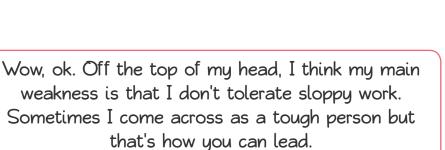




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What are your weaknesses, Mark? Before you say anything. Please bear in mind that I heard all the ideal answers, so if you're going to tell me that your weaknesses are that you're very patient or that you take up too many tasks or you are a perfectionist or any of that bullsh, please just save it. Ok?





حسنا, أول ما خطر ببالى دون تفكير, أعتقد أن نقاط ضعفى الأساسية هي أنى لا أتساهل مع التخاذل في العمل. أحيانا أكون شخص شديد ولكن هذا ما يتطلبه الأمر حتى تستطيع القيادة.

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**YouTube** 









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Alright, Mark. I like this answer.

حسناً يا مارك, أعجبتني هذه الإجابة.

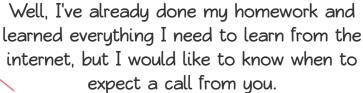
Thank you, Sir.

شكراً لك, سيدي.



Do you have any questions for me?

هل لديك أي أسئلة لي؟



حسنا, لقد قمت بالفعل بأداء واجبي وتعلمت كل شي: أحتاج أن أتعلمه من الإنترنت، ولكن أود أن أعرف متى أتوقع مكالمة منكم.



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You'll be contacted by an HR representative within two weeks.

سوف تتلقى اتصالاً من ممثل الموارد البشرية في خلال أسبوعين.



Great, thanks again for having me.

رائع, شكراً مجدداً على مقابلتي.

Thanks for coming. Have a good day.

شكراً لقدومك. اتمنى لك يوم جيد.

You too, Sir. وأنت أيضاً, سيدي.





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