R&D Logbook	Thomas Robinson	23191795

Date	Time Spent (Hours)	Task
17/03/2025	1	Initial portfolio creation and setup
18/03/2025	0.5	Team Kick-off Meeting
19/03/2025	2	Upskilling Management Plan - Initial creation
19/03/2025	2	Revision of WBS (v1)
20/03/2025	1	Client Kick-off Meeting w/Raymond
20/03/2025	3	Team Meeting
25/03/2025	4	Upskilling Management Plan - Research
26/03/2025	4	Upskilling Management Plan - Finalised
26/03/2025	0.5	Proposal revision and formatting (v1.1)
27/03/2025	2	Team Meeting
27/03/2025	3	Creation of Skills Matrix
27/03/2025	0.5	Proposal revision and formatting (v1.2)
29/03/2025	0.5	Rationale - Proposal (v1.4)
29/03/2025	0.5	Rewrote Proposal version control and fixed version numbers retroactively
29/03/2025	0.5	Rewrote Estimated Costs section of Proposal (v1.4)
29/03/2025	0.5	Rewrote Proposal references to match APA 7th format
30/03/2025	1	Finalised Skills Matrix and Skills Analysis
30/03/2025	2	Revision of WBS (v1)
30/03/2025	1	Revision of Scope Statement (v1)
30/03/2025	4.5	Proposal revision, formatting, referencing, and appendices
31/03/2025	1.5	Team Meeting
31/03/2025	1.5	Proposal revision and referencing (v1.5)
02/04/2025	3.5	Revision of WBS (v1) based on feedback from supervisor
02/04/2025	0.5	Revision of Proposal's Terms of Reference (v1.6)
02/04/2025	4	Proposal revision, formatting, and proofreading to correct errors (v1.6)
03/04/2025	1	Client Meeting w/Raymond
03/04/2025	1	Team Meeting w/Ramon
03/04/2025	6	Proposal revisions, adding missing appendices and references, and continued proofreading (v1.6)
04/04/2025	4	Proposal finalisation (v1.6)
05/04/2025	2	Creation of new network diagram for Proposal (v1.8)
06/04/2025	4	Creation of Requirement Traceability Matrix
06/04/2025	2.5	Upskilling Management Plan - Revision with schedule
06/04/2025	0.5	Client contract finalised
06/04/2025	5	Proposal revision, formatting, added missing appendices, rewrote references, and continued proofreading (v1.8-v2.0)
07/04/2025	1.5	Team Meeting - Presentation Rehearsal
07/04/2025	3	Proposal revision, formatting, and proofreading to correct errors (v2.1)
09/04/2025	1	Proposal revision, grammatical fixes, and RTM added (v2.1)
10/04/2025	0.5	Last-minute Proposal fixes before printing
10/04/2025	1.5	Team Meeting - Presentation Rehearsal
10/04/2025	1	Proposal Presentation w/Bobby
10/04/2025	4	Ubuntu Server installation and initial setup on lab PCs; led basic Linux revision for team
21/04/2025	8	Ubuntu Server test setup on Raspberry Pis - Initial setup and IP documentation
22/04/2025	2.5	Team Meeting - Reviewing upskilling
22/04/2025	4	Learnt and documented D-ITG
23/04/2025	8	Ubuntu Server test setup on Raspberry Pis - Learnt and documented Netplan
24/04/2025	8	Ubuntu Server test setup on Raspberry Pis - Offline package installation and documentation
25/04/2025	8	Ubuntu Server test setup on Raspberry Pis - Scripted for D-ITG and initial D-ITG testing
26/04/2025	8	Ubuntu Server test setup on Raspberry Pis - D-ITG test runs and troubleshooting
27/04/2025	8	Ubuntu Server test setup on Raspberry Pis - Refined scripts and tested D-ITG decoding
30/04/2025	1.5	Team Meeting
01/05/2025	1	Client Meeting w/Raymond
01/05/2025	4	Ubuntu Server package installation and router configuration
08/05/2025	2	Team Meeting
08/05/2025	2	IPv4 evaluation runs - Configuration and testing of settings and scripts
08/05/2025	2	Troubleshooting and fixing lab PC issues (GPU driver causing freezing)
15/05/2025	2	Team Meeting - IPv4 Team
15/05/2025	2	IPv4 evaluation runs - Adjusted scripts
28/05/2025	1.5	Team Meeting
05/06/2025	1	Client Meeting w/Raymond
18/06/2025	1	Team Meeting - Mid-Term Review Preparation
18/06/2025	1	Mid-Term Review w/Bobby
Total Days	Total Hours	
32	159	