**Web Site Testing Checklist**

**1.**   **Client Side Testing**

**1.1.** **Usability**

**1.1.1.**       **General**

X☐ Can the typical user run the system without aggravation?

V☐ Is it easy to learn and use?

X☐ Is the website searchable?

V☐ Are the instructions on how to use the site clear to the user?

X(sometimes the website crash for couple of seconds)☐ If you follow each instruction does the expected result occur?

V☐ Is all terminology understandable for all of the site’s intended users?

V☐ Can you get to your desired location with 4 or less clicks from the Home Page?

X☐ Is contact information for the site owner readily visible and available (name, telephone number, email address, mailing address, fax number)?

V ☐ If a user wishes to bookmark a page, is the page name easily understandable?

V ☐ If a user wishes to add a page to his Favorites list, is the page name easily understandable?

V ☐ Does your site’s Web address appear in the History list if the user allows for historical page recording?

V☐ Is data that is requested of the user essential to the process for which it is requested? For example do you need a user’s date of birth in order to process his book order or are you simply asking for too much user information?

**1.1.2.**       **Design**

**1.1.2.1.**    **GENERAL**

X☐ Is page layout consistent from page to page?

V☐ Is each page organized in an intuitive manner?

V ☐ Is the page background (color) distraction free?

**1.1.2.2.**    **GRAPHICS**

X☐ Are graphics used consistently?

N/A ☐ Are graphics optimized for quick downloads?

V ☐ Are all graphics properly aligned?

X ☐ Do all the images add value to each page, or do they simply waste bandwidth?

X ☐ Are graphics being used the most efficient use of file size?

V☐ Does text wrap properly around pictures/graphics?

X ☐ Are images displayed at their defined location? Are they correctly sized?

**1.1.2.3.**    **OTHER**

**1.1.2.3.1.**           **Text**

V☐ Is all text properly aligned?

V☐ Do pages print legibly without cutting off text?

X☐ Are all referenced web sites or email addresses hyperlinked?

**1.1.2.3.2.**           **Font**

X ☐ Are fonts too small to read (remember not everyone may have the same vision…)?

X ☐ Are fonts too large?

X ☐ Does your solution require special fonts?

**1.1.2.3.3.**           **Tables**

**X** ☐ Are all of the parts of a table present? Correctly laid out? Can you confirm that selected texts are in the right place?

X☐ Does the user constantly have to scroll to the right to see items in a table?

V☐ Do tables print out properly?

X☐ Are certain rows excessively high because of one entry?

**1.1.2.3.4.**           **Forms**

V☐ Are all of the parts of a form present? Correctly laid out? Can you confirm that selected texts are in the right place?

**1.1.3.**       **Links**

V ☐ Is there a link to home on every single page?

V ☐ Are all internal links performing correctly (Does a link bring you to the page it said it would?)?

X☐ Are all external links performing correctly?

V☐ Do all links achieve target as defined (new window, same window, specific location on a page)?

V ☐ Are hyperlink colors standard?

V☐ Does each hyperlink work on each page?

V ☐ Does the page you are linking to exist? Are there any broken links?

**1.1.4.**       **Navigation**

V ☐ Is a navigational bar present on every screen?

V ☐ Is the navigation bar consistently located?

X ☐ Can a user navigate using text only (Tab button, text input)?

**X** ☐ Can a user navigate without the use of a mouse?

**X** ☐ Can your site be used by the visually impaired? Red/Green Color-Blind, less than 20/20 vision, etc.

**X**☐ Does tabbing work consistently, in a uniform manner?

**1.2.** **GUI**

**1.2.1.**       **Fields**

V ☐ Can text be entered in numeric fields?

V ☐ Can wildcards be used in searches?

V ☐ Can spaces and blank values be entered in fields?

V ☐ Are long strings accepted?

V ☐ Do fields allow for the maximum amount of text to be entered?

V ☐ Are the initial values of checkboxes and radio buttons correct?

N/A☐ Are you restricted to only selecting one radio button in a group at one time?

V  ☐ Do check boxes trigger the desired event?

N/A ☐ Is intelligent error handling built into your data verification? IE. If Date of Birth is a required field MM/DD/YYYY, it is unlikely that the person entering the data was born in 1857.

**1.2.2.**       **Buttons**

**V** ☐ Does the Back button work as intended? It should not open a new browser window, redirect you to another site, prevent caching such that the Back navigation requires a fresh trip to the server; all hypertext navigation should be sub-second and this goes double for backtracking

**V** ☐ Does content remain if you need to go back to a previous page, or if you move forward to another new page?

**1.2.3.**       **Other**

V ☐ Can users use copy/paste functionality?

**1.3.** **Compatibility**

**1.3.1.**       **Resolution**

**X** ☐ Does the site look good on 1024x768, 600x800 etc.?

**1.3.2.**       **Browsers**

X☐ Have all supported browsers been tested?

X ☐ Do images display correctly with browsers under test?

X☐ Have you verified that fonts are usable on any of the browsers?

V☐ Have you printed your site’s content from various browsers?

V☐ Have you tested graphic images across browsers?