

Vito Sauro

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WORK EXPERIENCE

St Paul Academy and Summit School	2016 – 2023
<i>Director of Auxiliary and Enrichment Programs</i>	<i>St Paul, MN</i>
<ul style="list-style-type: none">Collaborated with operations and administrative leadership to drive the launch of over 20 new programs.Supervised a team of 20+ staff, providing mentorship, training, and professional development opportunities.Managed and expanded program budgets, tripling enrollment and significantly enhancing program offerings.Implemented policies that improved operational efficiency and ensured compliance with industry best practices.	
University of St Thomas	2014 – 2016
<i>Research Analyst</i>	<i>St Paul, MN</i>
<ul style="list-style-type: none">Applied quantitative methodologies to analyze thousands of survey and interview responses.Conducted advanced statistical analyses using SPSS, SQL, and Python to uncover key trends in the data.Synthesized complex data into compelling visual reports and presented research at the MPA Conference.Designed interactive dashboards that translated results into actionable insights for non-technical audiences.	
Off Campus Student Services	2013 – 2014
<i>Office Manager</i>	<i>St Paul, MN</i>
<ul style="list-style-type: none">Acted as a liaison for city staff to maintain current information on programs, policies, and procedures.Led the planning and execution of bi-monthly community events, increasing student participation by 75%Designed and distributed targeted surveys, leading to insights that improved the department’s engagement.Facilitated focus groups to assess program effectiveness, directly influencing policy changes and initiatives.	

COMMUNITY INVOLVEMENT

St Paul Board Game Group	2015 – 2025
<i>Founder & Organizer</i>	<i>10,400 Members</i>
<ul style="list-style-type: none">Founded a community coalition that hosts board game events at dozens of St Paul businesses and public spaces.Personally organized and facilitated over 350 events, cultivating a consistent, inclusive, social environment.Grew membership from 0 to 10,400 through grassroots outreach, partnerships, and quality programming.	
District 6 Planning Council	2020 – 2023
<i>Chair of the Board</i>	<i>25,000 Residents</i>
<ul style="list-style-type: none">Elected Chair of a nonprofit serving one of Saint Paul’s largest and most racially and culturally diverse districts.Led executive board meetings, strategic planning sessions, and roundtables focused on civic participation.Directed allocation of over \$2M in grant funding to support local businesses and community initiatives.	

EDUCATION

University of St Thomas	June, 2016
<i>Bachelor’s Degree (Psychology & Family Studies) Minor - Statistics</i>	<i>St Paul, MN</i>
<i>Cum Laude Dean’s List Tommie Award Nominee Student Body Representative</i>	

PROFESSIONAL DEVELOPMENT

FEMA Coursework — IS-240.C: Leadership and Influence	2023 – 2025
FEMA Coursework — IS-244.B: Developing and Managing Volunteers	2023 – 2025
ISACS Regional Conference — Independent Schools Association of the Central States	2020 – 2023
Developing Leaders Task Force — St. Paul Academy and Summit School	2019 – 2023
Developmental Designs — The Origins Program	2016 – 2023
SPA Diversity Forum — Courageous Conversations About Race	2016 – 2023
ISACS Committee Chair — St. Paul Academy and Summit School	2018 – 2019
MAIS Conference — Minnesota Association of Independent Schools	2017 – 2019
NODA Conference — Association for Orientation, Transition, and Retention	2015 – 2016