

Vito Sauro

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Education

Federal Emergency Management Agency (FEMA)

IS-240.C: LEADERSHIP AND INFLUENCE || IS-244.B: DEVELOPING AND MANAGING VOLUNTEERS

Saint Paul, MN

January 2020 – January 2022

University of St Thomas

BACHELORS IN PSYCHOLOGY & FAMILY STUDIES

GPA: 3.6, Deans List, Tommie Award Nominee

Saint Paul, MN

August 2012 – May 2016

Work Experience

Director of Auxiliary and Enrichment Programs

ST PAUL ACADEMY AND SUMMIT SCHOOL

Saint Paul, MN

August 2016 – August 2023

- Managed and expanded program budgets, tripling enrollment and significantly enhancing program offerings.
- Implemented policies that improved operational efficiency and ensured compliance with industry best practices.
- Supervised a team of 20+ staff, providing mentorship, training, and professional development opportunities.
- Collaborated with administrative leadership to drive operations resulting in the successful launch of 20 new programs.

Research Analyst

DR. RYAN BREMNER'S LAB

Saint Paul, MN

August 2014 – May 2016

- Applied quantitative methodologies to analyze thousands of survey and interview responses.
- Conducted advanced statistical analyses using SPSS, SQL, and Python to uncover key trends in the data.
- Synthesized complex data into compelling visual reports and presented research at the MPA Conference.
- Designed interactive dashboards that translated results into actionable insights for non-technical audiences.

Office Manager | Off Campus Student Services

UNIVERSITY OF ST THOMAS

Saint Paul, MN

August 2013 – August 2016

- Acted as a liaison for city staff to maintain current information on programs, policies, and procedures
- Led the planning and execution of bi-monthly community events, increasing student participation by 75%
- Designed and distributed targeted surveys, leading to actionable insights that improved the department's engagement.
- Facilitated focus groups to assess program effectiveness, directly influencing policy improvements and initiatives.

Community Involvement

Saint Paul Board Game Group

IN 2015 I CO-FOUNDED THE SAINT PAUL BOARD GAME GROUP, AN ORGANIZATION THAT PARTNERS WITH THE BROADER ST PAUL COMMUNITY TO HOST HUNDREDS OF BOARD GAME EVENTS AT VARIOUS VENUES ALL ACROSS THE CITY. I HAVE PERSONALLY HOSTED OVER 250 OF THESE EVENTS FOR THOUSANDS OF PARTICIPANTS IN LIBRARIES, PARKS, LOCAL BUSINESSES AND ALL MANNER OF PUBLIC SPACES.

Founder & Organizer

9,400 Members

Saint Paul District 6 Planning Council (NENO)

IN AUGUST 2020 I WAS ELECTED TO SERVE AT NENO, A NON-PROFIT ORGANIZATION DEDICATED TO FOSTERING GROWTH AND COMMUNITY IN SAINT PAUL'S MOST RACIALLY AND CULTURALLY DIVERSE NEIGHBORHOOD. I FACILITATED BOARD MEETINGS, MULTI-CULTURAL ROUND-TABLES, AND ALL FACETS OF COMMUNITY ENGAGEMENT. TOGETHER, THE BOARD MADE WIDE REACHING POLICY AND PROGRAMMATIC RECOMMENDATIONS AT THE CITY AND COUNTY LEVEL AND ALLOCATED OVER \$1.2M IN FUNDING TO SUPPORT 20+ LOCAL BUSINESSES.

Executive Board | Chair

25,000 Residents

Professional Development

- 2020 - 2023 **ISACS Regional Conference**, Independent Schools Association of the Central States
- 2019 - 2023 **Developing Leaders Taskforce**, St Paul Academy and Summit School
- 2016 - 2023 **Developmental Designs**, The Origins Program
- 2016 - 2023 **SPA Diversity Forum**, Courageous Conversations about Race
- 2018 - 2019 **ISACS Committee Chair**, St Paul Academy and Summit School
- 2017 - 2019 **MAIS Conference**, Minnesota Association of Independent Schools
- 2015 - 2016 **NODA Conference**, Association for Orientation, Transition, and Retention