## Certificate of the Incorporation of a Company

NO. 1170



I hereby Certify that

S.G.S GHANA LIMITED

**X** previously (originally called

GHANA GENERAL SUPERINTENDENCE LIMITED (SOCIETE GENERALE DE SURVEILLANCE CHANA which name was changed by Special

Resolution and with the Approval of the Registrar of Companies on the THIRTEENTH ONE Two thousand NINE HUNDRED AND SEVENTY-NINE JUNE day of was Incorporated under the **COMPANIES ORDINANCE (CAP 193)** 

as a Limited Company, on the

SECOND

day of

**AUGUST** 

TWW thousand

NINE HUNDRED AND SIXTY

Given under my hand at Accra, this

THIRTEENTH

day of

JUNE

ONE

T\*\*\*thousand \*\*\*\* NINE HUNDRED. AND SEVENTY-NINE



(SGD) F. NTRAKWAH Assistant Registrar of Companies No. 1170

**COMPANIES CODE, 1963** 



REPUBLIC OF GHANA

# CERTIFICATE TO COMMENCE BUSINESS

I hereby certify that

S. G. S GHANA LIMITED

having complied with the provision of Sections 27 and 28 of the Companies Code, 1963 is entitled to commence business with effect from 21st March, 2011

Given under my hand at Accra this

lst day of

March, 20 11



\*Assistant Registrar of Companies

#### **GHANA**

### THE COMPANIES CODE, 1963 (ACT 179)

# REGULATIONS OF SGS INSPECTION & TESTING SERVICES LIMITED

(A PRIVATE COMPANY LIMITED BY SHARES)

#### THE COMPANIES CODE 1963 (ACT 179)

#### REGULATIONS OF SGS INSPECTION & TESTING SERVICES LIMITED (A PRIVATE COMPANY LIMITED BY SHARES)

1.	The name of the Company is	SGS Inspection &	Testing Services Limited.
4 4	and hame of the company is	DOD Inspection of	TAGELIE DOLLICOS DITUEGO

2. The nature of the business which the Company is authorised to carry on are:-

To provide certification, verification, inspection, testing, technical consultancy, training, risk management services in the field of:

- (a) Agricultural products;
- (b) Automotive Industry;
- (c) Consumer Products;
- (d) Environment;
- (e) Life Sciences;
- (f) Industrial Services.;
- (g) Systems and Services Certification;
- (h) Minerals;
- (i) Oil, gas and chemicals.
- 3. Pursuant to Section 24 of the Companies Code, 1963 (Act 179), the Company has, for the furtherance of its authorised businesses, all the powers of a natural person of full capacity except in so far as such powers are expressly excluded by these Regulations.
- 4. The first Directors of the Company are:-

Nortey K. Omaboe Dominique Gouvernayre Daniel Gartmann BRTIFIED TRUE COPY

The powers of the Board of Directors are limited in accordance with Section 202 of the Code.

- The Liability of the members of the Company is limited.
- 7. The Company is to be registered with 10,000,000 shares of no par value.

8.	The Company is a Private Company and accordingly,
, ` (a)	the right to transfer shares is restricted in manner following, that is to say, the Directors may in their absolute discretion and without assigning any reason therefor decline to register any transfer of any share;
(b)	the number of members and Debenture holders of the Company, exclusive of persons who are bona fide in the employment of the Company and of persons who having been formerly bona fide in the employment of the Company were while in such employment and have continued after the determination of such employment to be members or debenture holders of the Company, is limited to fifty;
	provided that where two or more persons hold one or more shares or debentures jointly they shall for the purposes of this regulation be treated as a single member;
(c)	the company is prohibited from making any invitation to the public to acquire any of its shares or debentures;
(d)	the Company is prohibited from making any invitation to the public to deposit money for fixed periods or payable at call, whether bearing or not bearing interest.
	SHARES AND VARIATION OF RIGHTS
9.	The Company may, by special resolution altering these Regulations,
(a)	increase the number of its shares by creating new shares;
(b)	reduce the number of its shares by cancelling shares which have not been taken or agreed to be taken by any person, or by consolidating its existing shares, whether issued or not, into a smaller number of shares;
(c)	provide for different classes of shares by attaching to certain of the shares preferred, deferred or other special rights or restrictions whether in regard to dividend, voting, repayment, or otherwise;
	Provided that the voting rights of equity shares shall comply with the provisions of Sections 31 and 50 of the Code and the voting rights of preference shares shall comply with the provisions of Sections 31 and 49 of the Code;
(d)	in accordance with Section 59 of the code create preference shares which are, or at the option of the Company are liable, to be redeemed on such terms and in such manner as may be provided, but subject to compliance with the provisions of Sections 60 to 63 of the Code.
10.(1)	The Company shall not issue any new or unissued shares for cash unless the same are offered in the first instance to all the Shareholders or to all Shareholders of the class or classes being issued in proportion as nearly as may be to their existing holdings.
(2)	The offer to the existing Shareholders shall be by notice specifying the number of shares to which the Shareholder is entitled to subscribe and limiting a time, not being less than twenty-eight days after the date of service of the notice, after the expiration of which the offer, if not accepted will be deemed to be declined.

After the expiration of such time, or on receipt of an intimation from the Shareholder that he declines to accept the shares offered, the Board of Directors may, subject to the terms of any resolution of the Company and to the provisions of Section 202 of the Code, dispose of the same at a price not less than that specified in the offer in such manner as they think most beneficial to the Company.

This regulation shall not be alterable except with the unanimous consent of all the members of the Company.

- 11. If at any time the shares are divided into different classes, the rights attached to any class may be varied with the written consent of the holders of at least three-fourths of the issued shares of that class or the sanction of a special resolution of the holders of the shares of that class.
- 12. Subject to compliance with the provisions of Sections 60 to 63 of the Code the Company may exercise the powers conferred by Section 59 of the Code to:
  - a. purchase its own shares;

- b. acquire its own shares by a voluntary transfer to it or nominees for it;
- c. forfeit in manner hereinafter appearing any shares with an unpaid liability for non-payment of calls or other sums payable in respect thereof.
- 13. The Company may pay commission or brokerage to any person in consideration of his subscribing or agreeing to subscribe or agreeing to procure subscriptions for any shares in the Company provided that the payment does not exceed ten per centum of the price at which the shares are issued.
- Share Certificates shall be issued in accordance with Section 53 of the Code.

#### CALLS ON SHARES

- 15.(1) Where shares are issued upon the terms that any part of the price payable therefor is not payable at a fixed time the Board of Directors may from time to time make calls upon the shareholders in respect of any moneys unpaid on their shares, provided that no call shall be payable less than twenty-eight days from the date fixed for the payment of the last proceeding call, and each Shareholder shall subject to receiving not less than fourteen days notice specifying the time or times and place of payment, pay to the Company at the time or times and place so specified the amount called upon his shares.
- (2) A call may be revoked or postponed as the Directors may determine.
- 16. A call shall be deemed to have been made at the time when the resolution of the Directors authorising the call was passed and may be required to be paid by instalments.
- 17. The joint holders of a share shall be jointly and severally liable to pay al! calls in respect thereof.
- 18. If a sum called in respect of a share is not paid before or on the day appointed for payment, the person from whom the sum is due shall pay interest thereon from the date appointed for payment to the time of actual payment at such rate not exceeding five per centum per annum as the Board of Directors may determine, but the Board of Directors shall be at liberty to waive payment of such interest wholly or in part.

<del>،</del>19. Any sum which by the terms of issue of a share become payable on application therefore or an allotment or at any fixed date shall for the purposes of these regulations be deemed to be a call duly made and payable on the date on which by the terms of issue the same becomes payable, and in the case of non-payment all the relevant provisions of these Regulations as to payment of interest and expenses, forfeiture, sale or otherwise shall apply as if such sum had become payable by virtue of call duly made and notified. 20. As between shares of the same class the Company shall not differentiate between the holders as to the amount of calls to be paid or the times of payment. 21. If the Company shall receive from any Shareholder all or any part of the moneys not presently payable or called upon any shares held by him the sum shall not be treated as a payment in respect of the shares until such sum becomes due and payable on such shares and in the mean time shall be deemed to be a loan to the Company upon which the Company may pay interest at such rate not exceeding five per centum per annum as may be agreed between the Board of Directors and such Shareholder. FORFEITURE OF SHARES 22. If a Shareholder fails to pay any call or instalment of a call, including any sum deemed to be a call under regulation 19 hereof, the Board of Directors may at any time thereafter during such time as any part of the call or instalment remains unpaid, serve a notice on him requiring payment of so much of the call or instalment as is unpaid, together with any interest which have accrued. 23. The notice shall name a further day not earlier than the expiration of fourteen days from the date of service of the notice on or before which the payment required by the notice is to be made, and shall state that in the event non-payment at or before the times appointed the shares in respect of which the call was made will be liable to be forfeited by a resolution of the Directors to that effect. 24. If the requirements of such notice are not complied with any share in respect of which the notice has been given may, at any time thereafter, before the payment required by the notice has been made, be forfeited by a resolution of the Directors to that effect. A forfeited share may either be cancelled by alteration of these Regulations or may be retained as 25. treasury shares until sold or otherwise disposed of on such terms and in such manner as the Board of Directors think fit. 26. A person whose shares have been forfeited shall cease to be a member in respect of the forfeited shares and shall be bound to surrender to the company for cancellation, the share certificate or certificates in respect of the shares so forfeited but shall, notwithstanding, remain liable to pay to the Company in respect of the shares, but his liability shall cease if and when the company have received payment in full of such moneys in respect of the shares. 27. A statutory declaration in writing that the declarant is a Director or the Secretary of the Company and that a share in the Company has been duly forfeited on the date stated in the declaration, shall be conclusive evidence of the facts therein stated as against all persons claiming to be entitled to the share. LIEN The Company shall have a first and paramount lien on all shares issued with an unpaid liability for all moneys, whether presently payable or not, called or payable at a fixed time in respect of that share. 4

- (2) The Company's lien shall extend to all dividends payable thereon.
- 29. If any sum in respect of which the Company has a lien is presently payable the Board of Directors, after serving the notice required by regulations 22 and 23 hereof, may, at any time before the payment required by such notice has been made, sell any share on which the Company has such lien instead of forfeiting it in accordance with regulation 24 hereof.
- 30.(1) To give effect to any such sale the Board of Directors may authorise some person to transfer the shares sold to the purchaser thereof.
- (2) The Purchaser shall be registered as the holder of the share comprised in such transfer and he shall not be bound to see the application of the purchase money nor shall the title to his shares be affected by any irregularity or invalidity in the proceedings in reference to the sale.
- 30. The proceeds of such sale shall be received by the Company and applied in payment of such part of the amount in respect of which the lien exists as is presently payable, and the residue, if any, shall, subject to a like lien for sums not presently payable as existed upon the shares before the sale, be paid to the person entitled to the share at the date of the sale but the Company shall not be bound to make such payment unless and until such person has surrendered to the Company for cancellation his share certificate or certificates relating to the shares so sold

#### TRANSFER AND TRANSMISSIONOF SHARES

- 32. Subject to regulation 8 hereof shares shall be transferable and transfers shall be registered in the manner provided by Sections 95 and 98 of the Code.
- 33. In the event of the death of any Shareholder or in the event of the ownership of any share devolving upon any person by reason of his being the Legal Personal Representative, Receiver, or Trustee in bankruptcy of the holder, or by operation of law, the provisions of Section 99 of the Code shall apply.

#### DIVIDENDS

- 34. The Company may, by ordinary resolution, declare dividends in respect of any year or other period but no dividend shall exceed the amount recommended by the Board of Directors.
- 35. No dividend shall be paid unless;
- (a) the Company will, after such payment, be able to pay its debts as they fall due;
- (b) the amount of such payment does not exceed the amount of the Company's income surplus immediately prior to the making of such payment.
- 36. The Board of Directors may, before recommending any dividend, set aside out of the profits or income surplus of the Company such sums as they think proper in order to provide for a known liability, including a disputed or contingent liability, or as a depreciation or replacement provision and may carry forward any profits or income surplus which they may think prudent to distribute.
- All dividends shall be declared and paid as a fixed sum per share and not as a proportion of the amount paid in respect of a share.
- The Board of Directors may deduct from any dividend payable to any Shareholder all sums of money presently payable by him to the Company in respect of his shares.

- Any dividend payable in cash may be paid by cheque or warrant sent by post directed to the registered address of the Shareholder or, in the case of joint holders, to the registered address of that one who is first named on the register of members, or to such person and to such address as the holder or joint holders may in writing direct. Every such cheque or warrant shall be made payable to the order of the person to whom it is sent.
  - (2) Any one of two or more joint holders may give effectual receipts of any dividends.
  - (3) Every dividend payment shall be accompanied by a statement showing the gross amount of the dividend, and any tax deducted or deemed to be deducted therefrom.
- 40. No dividend shall bear interest against the Company.

#### CAPITALISATION ISSUES AND NON-CASH DIVIDENDS

- 41. The Company, upon the recommendation of the Directors, may exercise the powers conferred by Section 74 of the Code:
  - (a) to make capitalisation issues of shares in accordance with sub-Section (1) of Section 74.
  - (b) To resolve, in accordance with Subsection (3) of Section 74, that any sum standing to the credit of the Company's income surplus and which could have been distributed by way of dividend shall be applied in paying up amounts for the time being unpaid on shares.
  - (c) To direct, in accordance with Subsection (4) of Section 74, that payment of a dividend shall be, wholly or partly, by distribution of securities for money or fully paid shares or debentures of another body corporate or of fully paid debentures of the Company.

#### ACCOUNTS AND AUDIT

- 42. The Board of Directors shall cause proper books of account to be kept and a profit and loss account and balance sheet to be prepared, audited and circulated in accordance with Sections 123 and 133 of the Code.
- 43. Auditors, qualified in accordance with Section 270 of the Code, shall be appointed and their duties regulated in accordance with Sections 134 and 136 of the Code.

#### GENERAL MEETINGS AND RESOLUTIONS

- 44. The powers of the members in General Meeting shall be as stated in Section 137 of the Code.
- 45. Annual General Meetings shall be held in accordance with Section 149 of the same Code.
- 46. Extraordinary General Meetings may be convened by the Directors whenever they think fit in accordance with Sections 157 to 159 of the Code.
- 47. Notice of General Meetings shall be given in accordance with Sections 152 to 159 of the Code and accompanied by any statements required to be circulated therewith in accordance with Sections 157 to 159 of the Code.
- 48. Meetings may be attended by the persons referred to in Section 160 of the Code but a member shall not be entitled to attend unless all calls or other sums presently payable by him in respect of shares in the Company have been paid.

さたた

- 49. The quorum required for any General Meeting shall be as stated in Section 161 of the Code.
- 50.(a) In accordance with Section 163 of the Code any member entitled to attend and vote at a meeting of the Company shall be entitled to appoint another person, whether a member of the Company or not, as his proxy to attend and vote instead of him and such proxy shall have the same rights as the member to speak at the meeting.
- (b) An instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances admit:

#### SGS INSPECTION & TESTING SERVICES LIMITED

I/We

being a member/members of the above-named Company hereby appoint

of

or failing him

of as my proxy to vote for me/us on my/our behalf at the

Annual/Extraordinary General Meeting of the Company to be held on the

Day of 2006 and

and at any adjournment thereof.

Signed this

day of

2006

This form is to be used:

Against

\*in favour of

resolution number 1

Against

\*in favour of

resolution number 2

(Delete if only one resolution is to be proposed; add further instructions if more than two resolutions are to be proposed.)

Unless otherwise instructed, the proxy will vote as he thinks fit.

\*Strike out whichever is not desired.

- 51. A Body corporate which is a member of the Company may attend and vote either by proxy or by a representative appointed in accordance with Section 165 of the Code.
- 52. Meetings shall be conducted in accordance with Sections 166 to 173 of the Code. On a poll being demanded, the Chairman of the meeting shall not be required to direct a postal ballot in accordance with Subsections (6), (7) and (8) of Section 170 of the Code unless he thinks fit or an ordinary resolution to that effect is moved at the meeting and passed on a show of hands.
- 53. In accordance with Section 174 of the code a resolution in writing signed by all the members for the time being entitled to attend and vote at General Meetings, or being bodies corporate by their duly authorised representatives, and if the company has only one such member by that member shall be as valid and effective for all purposes, except as provided by such Section 174, as if the same had been passed at a General Meeting of the Company duly convened and held, and if described as a special resolution shall be deemed to be a special resolution within the meaning of the Code.
- Minutes of General Meetings shall be kept in accordance with Section 177 of the Code.
- 55. If at any time the shares of the Company are divided into different classes the foregoing regulations shall apply to a meeting of any class of members in like manner as they apply to General Meetings but so that the necessary quorum shall be as set out in Section 175 of the Code.

#### VOTE OF MEMBERS

- 56. Subject to any rights or restrictions for the time being attached to any class of preference shares and which may be validly attached thereto pursuant to Section 49 of the Code.
- (a) on a show of hands each member and each proxy lawfully present at the meeting shall have one vote, and on a poll each member present in person or by proxy shall have one vote for each share held by him.
- (b) In the event of a postal ballot being directed pursuant to sub-Sections (6), (7) and (8) of Section 170 of the Code, each member entitled to attend and vote at the meeting shall have one vote for each share held by him.

#### DIRECTORS

- 57. The number of Directors, not being less than two or more than five, shall be determined by ordinary resolution of the members in General Meeting and until so determined shall be three.
- 58. The continuing Directors may act notwithstanding any vacancy in their body but if and so long as their number is reduced below two or below the number fixed by the Directors as the necessary quorum they may act for four weeks after the number is so reduced, but thereafter may act only for the purpose of increasing their number to that number or of summoning a General Meeting of the Company and for no other purpose.
- 59. The appointment of Directors shall be regulated by Sections 181 and 272 of the Code.
- 60. The persons referred to in Section 182 of the Code shall not be competent to be appointed Directors of the Company.
- 61. A Director need not be a member of the Company or hold any shares therein.
- 62. The office of Directors shall be vacated in accordance with Section 184 of the Code and any director may be removed from Office in accordance with Section 185 of the Code.
- 63.(1) The Company may appoint Substitute Directors in accordance with Section 187 of the Code and any Director may appoint an Alternate Director in accordance with Section 188 of the Code.
- (2) An Alternate Director shall not be entitled to be remunerated otherwise than out of the remuneration of the Director appointing him.
- 64. At least one Director of the Company shall at all times be present in Ghana.

- 65. The remuneration payable to any Director in whatsoever capacity shall be determined or approved by the members in General Meeting in accordance with Section 194 of the Code.
- 66. The proceedings of the Directors shall be regulated by Section 200 of the Code and the Board of Directors may delegate any of their powers to Committees of the Directors in accordance with that Section.
- 67. Minutes of meetings of the Board of Directors and of any Committee of Directors shall be kept in accordance with Section 201 of the Code.

#### POWERS AND DUTIES OF DIRECTORS

68.(1) The business of the Company shall be managed by the Directors who may pay all expenses incurred in promoting and registering the Company;

in in

- (2) Subject to Section 202 of the Code, the Board of Directors may exercise all such powers of the Company, including power to borrow money and to mortgage or charge its property and undertaking or any part thereof and to issue debentures, as are not by the Code or these Regulations required to be exercised by the members in General Meeting.
  - 69. In any transaction with the Company or on its behalf and in the exercise of their powers the Directors shall observe the duties and obligations imposed on them by Sections 203 to 205 of the Code.
  - 70. Subject to compliance with Section 207 of the Code, a Director may enter into any contract with the Company and such contract or any other contract of the Company in which any Director is in any way interested shall not be liable to be avoided nor shall any Director be liable to account for any profit made thereby by reason of the director holding the office of Director or of the judiciary relationship thereby established.
- Any Director may act by himself or his firm in a professional capacity for the Company except as Auditor, and he or his firm shall be entitled to proper remuneration for professional services as if he were not a Director.

#### EXECUTIVE AND MANAGING DIRECTORS

- 72. The Board of Directors may exercise the power conferred by Section 192 of the Code to appoint one or more of their body to any other office or place of profit under the Company, other than the office of Auditor, for such period and on such terms as they may determine and, subject to the terms of any agreement entered into in any particular case, may revoke such appointment.
- 73.(1) The Board of Directors may exercise the power conferred by Section 192 of the Code to appoint one or more of their body to the office of Managing Director for such period and on such terms as they may determine and, subject to the terms of any agreement entered into in any particular case, may revoke such appointment and such appointment shall be automatically terminated if the holder of the office ceases from any cause to be a Director.
- (2) The Directors may entrust to and confer upon a Managing Director any of the powers exercisable by them upon such terms and with such restrictions as they think fit, and either collaterally with, or in the exclusion of, their own powers, and subject to the terms of any agreement entered into in any particular case, may from time to time revoke or vary all or any of such powers.
- 74. No remuneration shall be payable to any Director in respect of any office or place of profit to which he is appointed under the foregoing regulations unless and until the terms of his appointment have been approved by ordinary resolution of the Company in General Meeting in accordance with Section 194 of the Code.

#### SECRETARY AND OFFICERS AND AGENTS

75. The Secretary shall be appointed by the Board of Directors for such time, at such remuneration, and upon such conditions as they think fit, and any Secretary so appointed may be removed by them, subject however to his right to claim damages if removed in breach of contract.

- A provision in the code of these regulations requiring or authorising a thing to be done by or to a Director and the Secretary shall not be satisfied by its being done by or to the same person acting both as Director or in place of Secretary.
- 77.(1) The Board of Directors may from time to time appoint officers and agents of the Company and may appoint any body Corporate, firm, or body of persons, whether nominated directly or indirectly, by the Board of Directors to be the Attorney or Attorneys of the Company for such purposes and with such powers, authorities and discretions, not exceeding those vested in or exercisable by the Directors under these Regulations, and for such period and subject to such conditions as they may think fit.
- (2) Any such powers of Attorney may contain such provisions for the protection and convenience of persons dealing with any such attorney as the Directors may think fit and may also authorise any such attorney to delegate all or any of the powers, authorities and discretions vested in him.

#### THE SEAL

- 78. The Directors shall provide for the safe custody of the seal, which shall only be used by the authority of the Board of Directors or a Committee of the Directors authorised by the Board of Directors in that behalf, and every instrument to which the seal shall be affixed shall be signed by a Director, and shall be countersigned by the Secretary or by a second Director or by some other person appointed by the Directors for the purpose.
- 79 The Company may exercise the powers conferred by Section 148 of the Code with regard to having an official seal for use abroad, and such powers shall be vested in the Board of Directors.

#### SERVICE OF DOCUMENTS

Any document may be serviced by the Company on any member, debenture holder or Director of the Company in the manner provided by Section 262 of this Code.

#### WINDING UP

- 81(1) If the Company shall be wound up the Liquidator may, with the sanction of a special resolution of the Company and any other sanction required by the Code or by the Bodies Corporate (Official Liquidation) Act, 1963 (Act 180), divide amongst the members in specie or kind the whole or any part of the assets of the Company, whether they shall consist of property of the same kind or not, and may for such purpose set such value as he deems fair upon any property to be divided as aforesaid and may determine how such divisions shall be carried out as between the members or different classes of members.
  - (2) The Liquidator may, with the like sanction vest the whole or any part of such assets in trustees upon such trusts for the benefit of the members as the Liquidator, with the like sanction, shall think fit.
  - (3) Notwithstanding the foregoing, no member shall be compelled to accept any securities whereon there is any liability.

#### INTERPRETATION

In these regulations; unless the context otherwise requires;

- (a) "Code" means the Companies Code, 1963 (Act 179) or any statutory modification or re-enactment thereof.
- (b) words or expressions shall have the same meaning as in the Code;
- (c) references to Sections of the Code shall mean such Sections as modified or re-enacted from time to time.

.We, the undersigned are desirous of forming an incorporated Company in pursuance of these Regulations and we agree to take the number of shares in the Company set opposite our names and to pay therefor in cash the consideration respectively stated:

Name Address a Description of Subscriber	ind	Number of Shares taken by Subscriber	Consideration Payable in Cash ¢	
Name: Address:	SGS SA Place des Alpes Geneva, Switzerland Limited Liability Company Incorporated in Switzerland	450,000	450,000,000	
-	Authorised Representative			
Name: Address	Dominique Gouvernayre 7, 3 <sup>rd</sup> Norla Street Labone Accra, Ghana	eertie	TED TRUE COPY	
Nationality: Occupation: Date of Birth:	French Agronomist August 23, 1955	1	rar Of Companies	
Dated this 12	th day of May, 2006.	vollden sex vit vit e		
WITNESS to th	ne above Signatures:	want:		
Full Name	SAGAR	SAMANT		
Address	SGS GHANA LIMITED 14 RIDGE RD			
Occupation	FINANCI	AL CONT	ROLLER	