

Houston Methodist Administrative Fellowship

2025-2026 Applicant Profile

Important:

- All fields below are required.
- Include the completed form as the cover sheet within your compiled PDF application.

Name: [First] _____ [MI] _____ [Last] _____

City: _____ State: _____ Phone number: _____

Email address: _____

Graduate School: _____ GPA: _____

Degree Type (Circle One): MHA MPH MBA Other: _____ Graduation Date: _____

Undergraduate School: _____ GPA: _____

Major(s): _____ Minor(s): _____

Please initial next to the following criteria to confirm your eligibility.

To be eligible for the Houston Methodist Administrative Fellowship, applicants must:

- _____ Prior to July 1, 2025, have received or completed the didactic requirements for an MHA, MPH, or MBA
- _____ Have a strong interest in serving in healthcare administration

A complete application for the Houston Methodist Administrative Fellowship must be submitted in one single PDF file to OpsFellowshipApp@houstonmethodist.org and include:

- Cover letter
- Resume
- Undergraduate Transcripts
- Official Graduate Transcripts
- Personal Statement (1 page limit)
 - What makes you the best candidate?
 - Why Houston Methodist?

Additionally, 3 letters of recommendation (clearly labeled) must be signed and sent directly from references to OpsFellowshipApp@houstonmethodist.org.

- 1 Academic
- 1 Professional
- 1 Other (Academic, Professional, Personal)