

ABOUT THE EXECUTIVE SPONSOR



Cathy Easter
President and CEO,
Houston Methodist Global Health Care Services
Senior Vice President,
Community Development

Cathy Easter started her career at Houston Methodist as an Administrative Fellow. She is now responsible for global operations, corporate strategy, business development and community engagement.

Her key responsibilities include establishing short and long-term global strategies for Houston Methodist, as well as leading international consulting and management projects.

Her community engagement efforts have spanned over 30 years and include development of the Houston Methodist Community Benefits department and grant making program focused on partnerships with local Federally Qualified Health Centers, free clinics, specialty services and mental health providers to ensure access to care as well as addressing social determinants of health.

She has been instrumental in expanding Houston Methodist's global footprint to include ten offices throughout Latin America and the Middle East including branch offices in Dubai, UAE and Riyadh, KSA.

JOB PLACEMENT

Since 1977, the Houston Methodist Administrative Fellowship Program has been dedicated to developing and shaping future leaders within the organization. Former fellows hold or have held the following positions at Houston Methodist:

- President and CEO, Global Health Care Services
- SVP and COO, Physician Organization
- SVP and CEO, The Woodlands Hospital
- SVP and CEO, Clear Lake Hospital
- VP and COO, Sugar Land Hospital
- Senior Director, Hospital Operations
- Director, Physician Organization Strategic Operations
- Director, Service Line
- Operations Manager, Primary Care
- Senior Project/Program Manager

SCAN TO LEARN MORE



Contact
opsfellowshipapp@houstonmethodist.org
for more information.



HOUSTON METHODIST ADMINISTRATIVE FELLOWSHIP





HOUSTON METHODIST ADMINISTRATIVE FELLOWSHIP OVERVIEW

The Houston Methodist Administrative Fellowship Program offers an 18-month rotation-based curriculum. The first month focuses on meeting with senior leadership throughout the organization and learning about key initiatives. Following the orientation period, fellows begin their Core Rotations and then transition into Elective Rotations, providing opportunities to tailor and optimize their experience.

CORE ROTATIONS

The Houston Methodist Administrative Fellowship includes the following Core Rotations:

- President and CEO of Houston Methodist
- Executive Vice President of Houston Methodist Hospital
- CEO and Executive Team at Community Hospital
- Executive Vice President of Network Hospitals
- COO/Senior Vice President and Executive Team at Houston Methodist Physician Organization

ELECTIVE ROTATIONS

Elective rotation opportunities include, and are not limited to:

- Academic Institute
- Community Benefits
- Corporate Finance
- Global Health Care Services
- Human Resources
- Marketing
- Office of Culture & Engagement
- Research Institute
- System Access

APPLICATION PROCESS TIMELINE

Application launch date: June 2, 2025

Application deadline: August 25, 2025

Virtual & On-site Interviews: September 2025

Start date: July 2026

REQUIRED DOCUMENTS

- Applicant profile cover page
- Cover letter
- Resume
- Personal statement (one-page limit)
 - What makes you the best candidate?
 - Why Houston Methodist?
- Official graduate transcripts
- Unofficial undergraduate transcripts
- Three letters of recommendation
 - One academic
 - One professional
 - One other (academic, professional or personal)

WHY CHOOSE HOUSTON METHODIST?

Our Mission

To provide high-quality, cost-effective health care that delivers the best value to the people we serve in a spiritual environment of caring in association with internationally recognized teaching and research.

Our I CARE Values

Integrity

We are honest and ethical in all we say and do.

Compassion

We embrace the whole person and respond to emotional, ethical and spiritual concerns as well as physical needs.

Accountability

We hold ourselves accountable for our actions.

Respect

We treat every individual as a person of worth, dignity and value.

Excellence

We strive to be the best at what we do and a model for others to emulate.

2024 Facts & Stats

- 8 hospitals
- An academic institute
- 2,767 operating beds
- 2,273,592 outpatient visits
- 148,733 admissions
- 33,663 employees
- 5,115 affiliated physicians
- 2,570 credentialed researchers

Affiliates

- Texas A&M University
- University of Houston
- Weill Cornell Medicine
- New York-Presbyterian Hospital
- Texas Annual Conference of the United Methodist Church

HOUSTON
Methodist[®]
LEADING MEDICINE



OFFICIAL HEALTH CARE PROVIDER