

September 28, 2021

Applicant: Lisa Le

To Whom it May Concern,

This letter is written to confirm the employment of Lisa Le as a full-time dental assistant here at Rocky Mountain Dental Group and Implant Center. She has been working here since March 16th of 2021, and currently she works about 40 hours a week while earning \$16 payable hourly.

While working here at the office, Lisa has been assisting the dentist as well as the dental hygienist. She is able to assist with fillings, Invisalign, root canals, prepping/cementing crowns, implants, and even oral surgery. She also takes pre-op and post-op photographs of cosmetic and surgical cases that are being done in the office. She takes detailed notes of each patient and provides that information in each patients' chart. Lisa is able to polish and floss alongside the dental hygienist as needed. Not only is she able to do tasks in the back of the office, she is able to also do frontdesk tasks. Some frontdesk tasks consist of, calling and confirming patients' appointments, helping patients with any questions about their appointment, confirming benefits and eligibility through insurance companies.

If you have any questions or need any additional information, please feel free to contact me.

Sincerely,

Michael Ontiveros D.D.S.

Rocky Mountain Dental Group and Implant Center

2475 Wadsworth Blvd.

Lakewood, CO 80214

RMDG.Implants@gmail.com

303-233-1335