

# ACH TRANSFER TUTORIAL

As you all know, Ach transfers are done inside the bank drops,

Here's a step by step tutorial on performing an ach when you have a bank drop & bank log

1. Once you login into the Bank drop, Click on Transfer



2. This is how the transfer tab looks like  
Click on add external account

2

**Transfer**

**From Account**

Select an account

**To Account**

Select an account

Important Note: It typically takes 3 to 4 business days for transfers to and from an external account to be available in your First Tech account as we allow funds to settle from your other financial institution. After you submit a transfer to an external account, if you're not sure that your transfer has processed, check your "Transfer History" prior to submitting the request again.

+ Add an external account

**Amount**

\$ Enter Amount

+ Add Memo

**Submit Transfer**

**Next 30 Days Scheduled**

You have no transfers scheduled in the next 30 days

See all scheduled

**DASHBOARD**

**BILL PAY**

**ACCOUNT**

**TRANSFER**

**APPLY**

**STATEMENTS**

**MANAGE CARDS**

3. This is what pops up next, You will fill the Bank log info here  
Fill in the info and click on save

# 3

## Add Account at another bank

**Account Type**

Checking

**Routing Number**

9 digits

**Account Number**

**Confirm Account Number**

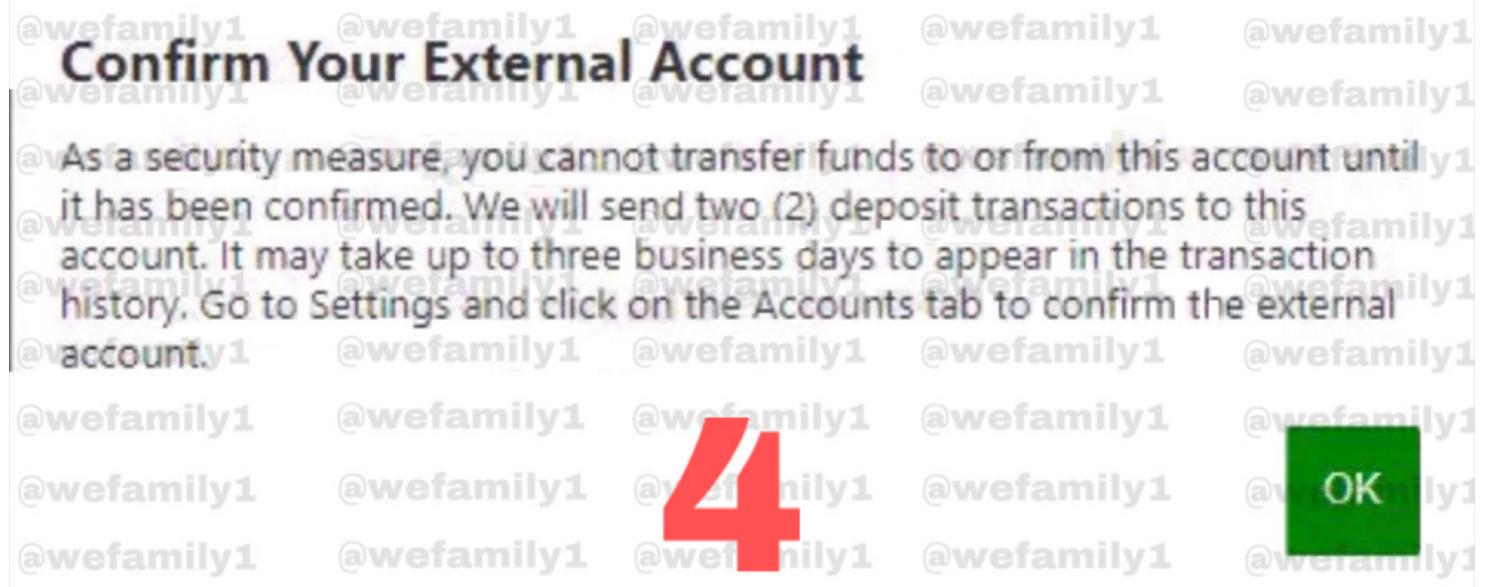
**Nickname** ?

**Cancel**

**Save**

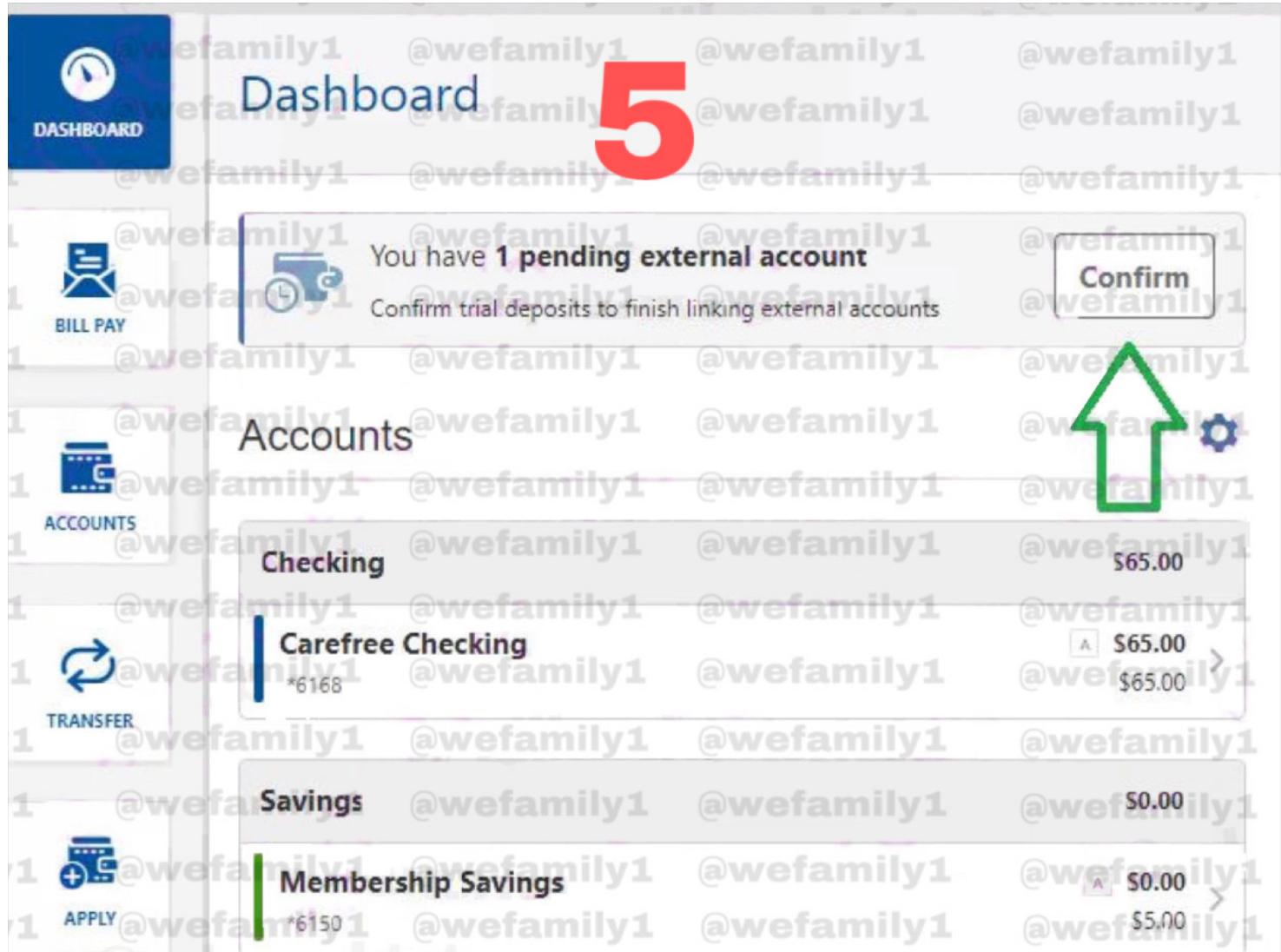
4. After you have added the bank log as an external account , 2 micro Deposit will be sent into your Bank log for verification. This takes 2-3 days to get the micro deposit which is always less than \$1

- After 1 to 2 days , 2 micro deposits will be sent to the bank log(hacked log)



<https://t.me/joinchat/YhkJ5y0lOrl1NjQx>

- 5• Now when you login the drop account the next day, you will see that they want you to Confirm the micro deposit.



6• After clicking that, you will see the external bank log you added. Click on **Confirm**

—You will see two boxes waiting for you to input the micro deposit sent to the log where the money is coming from.

## Confirm Trial Deposits

# 6

As a security measure, we sent two transactions of different amounts to account #\*0079 at . It may take up to three business days for those transactions to appear in your account.

We ask you to confirm the transaction amounts to ensure you're the owner of this account.

**First Deposit \***

0.00

**Second Deposit \***

0.00

Cancel

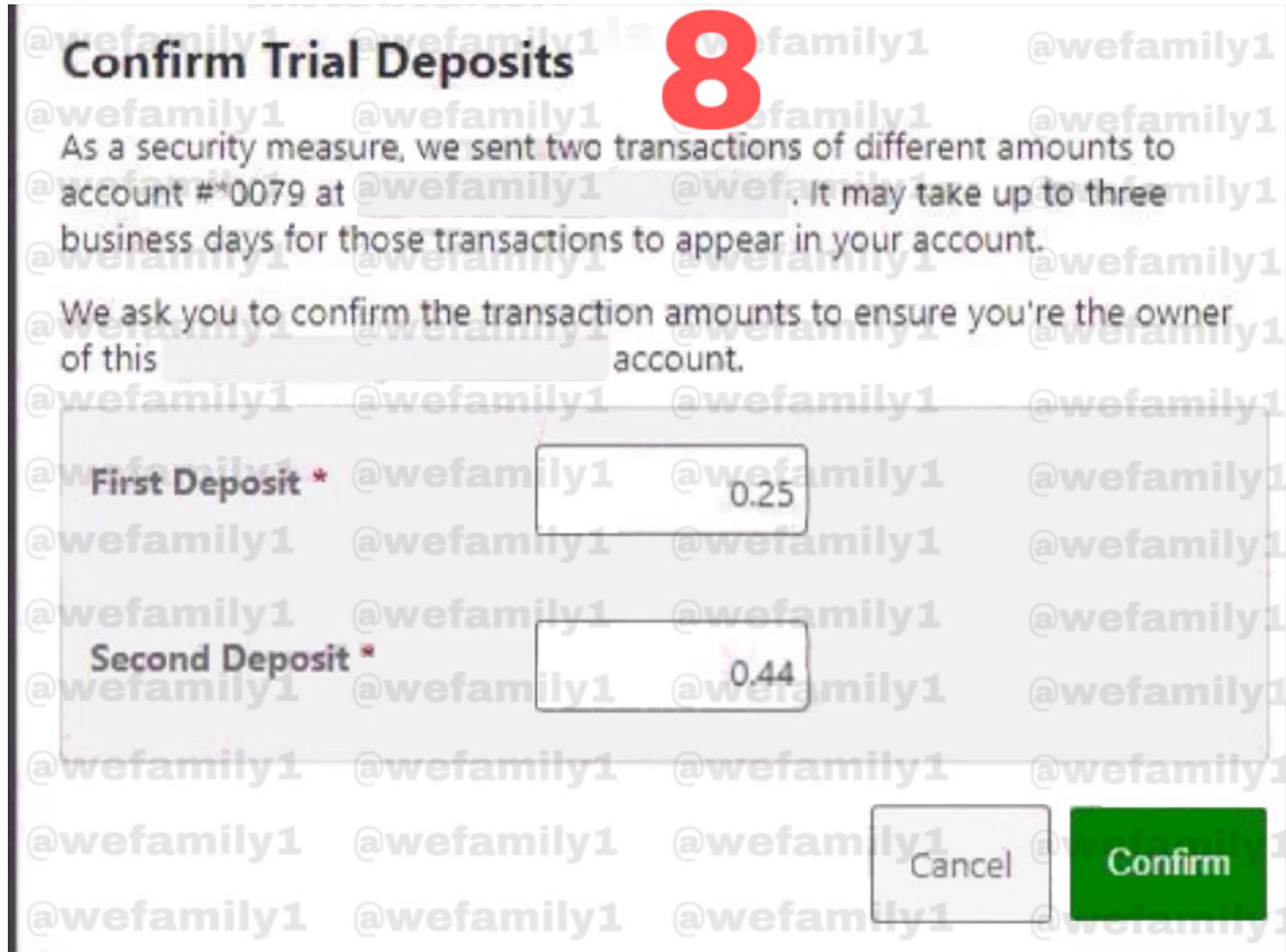
Confirm

7. After logging in the Bank log, see the two micro deposit sent from the drop (\$0.25 & \$0.44)

# 7

Description	Amount	Balance
WITHDRAWAL / AcctConfrm201202	-\$0.69	\$10,000.49
ELECTRONIC DEPOSIT / Marilyn Hammett AcctConfrm 201202	\$0.25	\$10,001.18
ELECTRONIC DEPOSIT / Marilvn Hammett AcctConfrm 201202	\$0.44	\$10,000.93
ELECTRONIC DEPOSIT / 1348563038 Credit Karma Transfer 201202	\$140.00	\$10,000.49

8. After inserting the 2 micro deposit seen in the log, click on Confirm to verify the external account and make it available for transfer.



9. External Account has been confirmed successfully ✓ ✓  
Now the External account added has been verified for ach ,you can start the transfer

9

The screenshot shows the First Tech mobile application's main dashboard. At the top, there is a green banner with the text "Your external account has been confirmed." Below the banner, the word "Settings" is displayed in blue. A navigation bar contains links for Profile, Security, Themes, Widgets, Contact, Notifications, and Accounts. The "Accounts" link is highlighted with a red box. On the right side of the screen, there is a "Feedback?" button and an "Issue?" button. The main content area displays various account categories: Checking (Carefree Checking, Checking - \$6168, Primary Owner), Savings (Membership Savings, Savings - \$6150, Primary Owner), Transfer (APPLY), and ACH Accounts.

<https://t.me/joinchat/YhkJ5y0lOrI1NjQx>

10. Go back to the main account dashboard, and click on Transfer again.

Click on Make a transfer From Account

10

The screenshot shows the "Transfer" screen in the First Tech mobile application. At the top, there is a green banner with the text "Next 30 Days Scheduled". Below the banner, the word "Transfer" is displayed in blue. A navigation bar contains links for Classic, Scheduled, and History. The main content area features a large button labeled "Make a Transfer". Below this button, there are two input fields: "From Account" and "To Account", both with dropdown menus labeled "Select an account". To the right of these fields, there is a note: "Important Note: It typically takes 3 to 4 business days for transfers to and from an external account to be available in your First Tech account as we allow funds to settle from your other financial institution. After you submit a transfer to an external account, if you're not sure that your transfer has processed, check your "Transfer History" prior to submitting the request again." Below the note, there is a link "+ Add an external account". Further down, there is an "Amount" field with a placeholder "\$ Enter Amount" and a link "+ Add Memo". At the bottom of the screen, there is a green button labeled "Submit Transfer".

- 11• You will see the external log you added, Click on it.

11

The screenshot shows a banking application interface. At the top, there's a navigation bar with icons for Dashboard, Transfer, Bill Pay, Accounts, Transfer, Apply, and Statements. The 'Transfer' icon is highlighted with a blue box. Below the navigation bar, the word 'Transfer' is displayed in large blue letters. Underneath, there are three tabs: 'Classic' (selected), 'Scheduled', and 'History'. A large button labeled 'Make a Transfer' is present. To the right, a section titled 'Next 30 Days Scheduled' displays a message: 'You have no transfers scheduled in the next 30 days'. Below this, a 'See all scheduled' link is visible. A dropdown menu titled 'From Account' is open, showing two accounts: 'Carefree Checking' with a balance of '\$65.00' and 'Membership Savings' with a balance of '\$0.00'. At the bottom of the transfer form, there's a note about calling for principal-only payments and a link to add an external account. The 'Amount' field is empty, with a placeholder '\$ Enter Amount'. There are also 'Add Memo' and 'Submit' buttons at the bottom.

- 12• Limit for the day at a time is \$2000 that why I wrote \$2k, after that click on Submit Transfer.

**12**

From Account @wefamily1 \*0079 See all scheduled  
To Account @wefamily1 @wefamily1 \$65.00  
Carefree Checking \*6168  
  
Important Note: It typically takes 3 to 4 business days for transfers to and from an external account to be available in your First Tech account as we allow funds to settle from your other financial institution. After you submit a transfer to an external account, if you're not sure that your transfer has processed, check your "Transfer History" prior to submitting the request again. To make a principal-only payment, call us at 855.855.8805.  
+ Add an external account  
Amount \$ 2000.00  
Date 12/4/2020  
Frequency One Time  
+ Add Memo  
Submit Transfer

13• Review page; click on Confirm Transfer

**13**

## Confirm Transfer

@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
<b>Transfer Amount</b>		\$2,000.00		
@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
<b>Transfer From</b>		0079	Bank	
@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
<b>Transfer To</b>		Carefree Checking		
@wefamily1	@wefamily1	*6168	@wefamily1	\$65.00
@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
<b>Transfer Date</b>		04 DEC		
@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
<b>Estimated Delivery Date</b>		04 DEC		
@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
<b>Cancel</b>		<b>Confirm Transfer</b>		
@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1

14. Money has been sent successfully 

**14**



**Success**

Your transfer of \$2,000.00 has been scheduled.

**Transfer From**

**Carefree Checking**

**Transfer To**

\*6168

**Transfer Date**

**04 DEC**

**Make Another Transfer**

**Go to Transfer Activity**

15/16. Now when you go to transfer history, you will see that the transfer was made inside the bank drop and money was withdrawn from the log whilst logged in the drop

15

 DASHBOARD	Transfer	@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
	Classic	Scheduled	History				
 BILL PAY	Transfer History	@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
 ACCOUNTS	DATE ▾ DEC 04	AMOUNT ▾ \$2,000.00	FROM @wefamily1 *0079	TO @wefamily1 Carefree Checking *6168			
 TRANSFER	5 per page	1 Transfer(s)					
 APPLY							

16

 DASHBOARD	Transfer	@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
	Classic	Scheduled	History				
 BILL PAY	Transfer History	@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1	@wefamily1
 ACCOUNTS	DATE ▾ DEC 04	AMOUNT ▾ \$2,000.00	FROM @wefamily1 *0079	TO @wefamily1 Carefree Check *6168			
 TRANSFER	Transfer From @wefamily1	Transfer To @wefamily1 Carefree Checking *6168					
 APPLY	Status Message	It typically takes 3 to 4 business days for transfers to and from an external account to be available in your First Tech account as we allow funds to settle from your other financial institution.					
 STATEMENTS	Frequency	One Time					

17. The money entered the account after 2 days 100

< Nov 25, 2020 - Dec 4, 2020 10 days ▼ >

17

Narrow by items containing:

e.g. AT&T, check, 5.00

Date ▼	Description	Amount	Balance
12/03/2020	WITHDRAWAL / AcctConfrm201202	-\$0.69	\$10,000.49
12/03/2020	ELECTRONIC DEPOSIT / Marilyn Hammett AcctConfrm 201202	<b>\$0.25</b>	\$10,001.18
12/03/2020	ELECTRONIC DEPOSIT / Marilvn Hammett AcctConfrm 201202	<b>\$0.44</b>	\$10,000.93
12/02/2020	ELECTRONIC DEPOSIT / 1348563038 Credit Karma Transfer 201202	<b>\$140.00</b>	\$10,000.49

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@wefamily1 for any clarification.