- Current affiliation of Speaker's Name
 - Professor of mathematics, University of Wherever.
 - Junior partner at company X.
 - Speaker for organization/project X.
- Experience and achievements
 - Academic degree, but only if appropriate
 - Current and/or previous positions, possibly with dates
 - Publications (possibly just number of publications)
 - Awards, prizes
- Concerning today's talk
 - Expert who has worked in the field/project for X month/years.
 - Will present his/her/group's/company's research on the subject.
 - Will summarize project report or current project status.