The sixth MCI group Project client meeting will be held in room at 3.00 pm on Tuesday 18 March 2025

Agenda

**Chair:** Shih-Han Lin

**Attendees:** Baojing Li, Jen-Hao Liu, Dang Quy Duong, Ziqi Zhang

1. **Apologies**

None.

1. **Presentation**

None.

1. **Review project proposal draft**

We plan to walk through our current version of the proposal and seek suggestions from supervisor on structure and clarity.

1. **System architecture discussion**

We will show a draft diagram for system components and data flow and request supervisor’s feedback on logic soundness and completeness.

1. **Discussion on UI/UX approach**

We may demo initial interface and want supervisor’s opinion on whether the direction feels intuitive.

1. **Early-stage implementation ideas**

We’d like to share some initial implementation thoughts, including how we plan to interact with the LLM (e.g., prompt design, response handling).

**Note:** Next meeting will be held on 25 March 2025