

## DAILY ACTIVITY REPORT

EMPLOYEE REPORT SAMPLE

EMPLOYEE NAME: PANKAJ KUMAR

DATE: MAY 29,2024

SHIFT START TIME: 19:00

SHIFT END TIME:07:00

SHIFT START DATE: MAY 29,2024

SHIFT END DATE: MAY 30,2024

PLACE/SPOT **DESCRIPTION IMAGES** follow up with concierge she **Edmonton House** handover her keys to me Date -May 29,2024 Time -1900-2000 PLACE/SPOT **DESCRIPTION IMAGES** camera monitoring exterior watch **Edmonton House** Date -May 29,2024 Time -2000-2100 PLACE/SPOT **DESCRIPTION IMAGES** interior patrol camera monitoring **Edmonton House** Date - May 29,2024 Time -2100-2200 PLACE/SPOT **DESCRIPTION IMAGES** 

### Edmonton House

Date -May 29,2024 Time -2200-2300 camera monitoring package delivered to unit no 3104 may 29, 2024 at 22:11





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PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 29,2024 Time -2300-2359	interior check exterior check camera monitoring	
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 30,2024 Time -0000-0100	parked patrol camera monitoring	
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 30,2024 Time -0100-0200	break	
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 30,2024 Time -0200-0300	interior patrol camera monitoring	



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PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 30,2024 Time -0300-0400	interior stairwell patrol camera monitoring	10 TOO
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 30,2024 Time -0400-0500	interior patrol exinterior patrol cemera monitoringterior watch camera monitoring	
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House  Date -May 30,2024  Time -0500-0600	parked patrol camera monitoring	Extractory Street, a series of the series of

#### **Edmonton House**

PLACE/SPOT

Date -May 30,2024 Time -0600-0700 key's return report writing vegrant removal door unlock

**DESCRIPTION** 

