

DAILY ACTIVITY REPORT

EMPLOYEE REPORT SAMPLE

EMPLOYEE NAME: PANKAJ KUMAR

DATE: MAY 22,2024

SHIFT START TIME: 19:00

SHIFT END TIME:07:00

SHIFT START DATE: MAY 22,2024

SHIFT END DATE: MAY 23,2024

PLACE/SPOT DESCRIPTION

Edmonton House
Date -May 22,2024
Time -1900-2000

follow up with concierge
camera monitoring package
delivery unit 1806
May 22,2024 at 19:27 unit 1701
door open after checking his
government id at 19:33

PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House Date -May 22,2024 Time -2000-2100 package delivery unit 2304
May 22, 2024 at 20:28 unit 2607 door
open after checking his government id
May 22,2024 at 20:33 camera monitoring
interior chck exterior check



PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 22,2024 Time -2100-2200 interior patrol exterior watch camera monitoring



PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 22,2024 Time -2200-2300 package delivery to unit 2601 May 22,2024 at 22:12 Parked patrol water inside the generator room



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PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 22,2024 Time -2300-2359	interior patrol exterior watch vegrant Removal from smoking area package delivered to unit 1812 May 22, 2024 at 23:31	
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 23,2024 Time -0000-0100	camera monitoring exterior watch interior watch	
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 23,2024 Time -0100-0200	camera monitoring break	

Edmonton House

PLACE/SPOT

Date -May 23,2024 Time -0200-0300 interior watch exterior watch camera monitoring

DESCRIPTION





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SHIFT START DATE: MAY 22,2024

SHIFT END DATE: MAY 23,2024

PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 23,2024 Time -0300-0400	camera monitoring exterior watch interior patrol	
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 23,2024 Time -0400-0500	parked patrol camera monitoring water inside the generator room	
PLACE/SPOT	DESCRIPTION	IMAGES
Edmonton House Date -May 23,2024 Time -0500-0600	camera monitoring exterior watch	
PLACE/SPOT	DESCRIPTION	IMAGES

Edmonton House

Date -May 23,2024 Time -0600-0700 door open report writing camera monitoring

