

DAILY ACTIVITY REPORT

EMPLOYEE REPORT SAMPLE

EMPLOYEE NAME: PANKAJ KUMAR

DATE: MAY 12,2024

SHIFT START TIME: 19:00

SHIFT END TIME:07:00

SHIFT START DATE: MAY 11,2024

SHIFT END DATE: MAY 12,2024

PLACE/SPOT

Date -May 11,2024 Time -1900-2000

Edmonton House

DESCRIPTION

IMAGES

interior patrolcamera monitoring follow up all safe and

secure



PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House Date -May 11,2024 Time -2000-2100 interior stairwell patrol exterior watchopen a door for unit no 3001 after checked his government id



PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 11,2024 Time -2100-2200 Parked patrol, camera monitoring all safe and secure



PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 11,2024 Time -2200-2300 parked patrol exterior watchall safe and secure





DAILY ACTIVITY REPORT

EMPLOYEE REPORT SAMPLE

DESCRIPTION

EMPLOYEE NAME: PANKAJ KUMAR

DATE: APRIL 24,2024

SHIFT START TIME: 19:00

SHIFT END TIME:07:00

SHIFT START DATE: MAY 11,2024

SHIFT END DATE: MAY 12,2024

PLACE/SPOT

Date -May 11,2024 Time -2300-2359

Edmonton House

camera monitoring exterior watchpackage delivery for 1901

IMAGES

PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 12,2024 Time -0000-0100 I observed that the floor in the swimming pool area is wet. Additionally, it was noted that someone has left their clothes in the men's changing room.





PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 12,2024 Time -0100-0200 I am writing to provide a detailed report regarding a noise complaint received from Unit 3012 at Edmonton House on May 12, 2024 (Time 01:01)Upon receiving the complaint, I promptly conducted an investigation to identify and address the source of the disturbance.Complaint Details:Complainant: Unit 3012Nature of Complaint: Noise disturbance from above floor (Unit 3106)Investigation Findings:Observation: Upon arrival at the location, I personally observed the noise originating from Unit 3106.Action Taken: I proceeded to knock on the door of Unit 3106 to address the issue directly.Outcome: Despite multiple attempts, there was no response from the occupants of Unit 3106. However, it is noted that the noise ceased after the initial attempt to make contact.



PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 12,2024 Time -0200-0300

camera monitoring exterior watch break





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DESCRIPTION

EMPLOYEE NAME: PANKAJ KUMAR

DATE: APRIL 24,2024

SHIFT START TIME:19:00

SHIFT END TIME:07:00

SHIFT START DATE: MAY 11,2024

SHIFT END DATE: MAY 12,2024

PLACE/SPOT

Date -May 12,2024 Time -0300-0400

Edmonton House

camera monitoring and camera connecting all safe and secure



IMAGES

PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 12,2024 Time -0400-0500 camera monitoring and camera connecting all safe and secure



PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 12,2024 Time -0500-0600 parked patrol, exterior watch, camera monitoring, all safe and secure



PLACE/SPOT

DESCRIPTION

IMAGES

Edmonton House

Date -May 12,2024 Time -0600-0700 exterior watch camera monitoring all safe and secure computer restart many time during the shift. Reports

