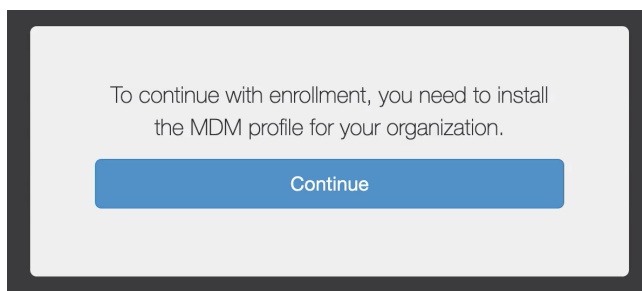
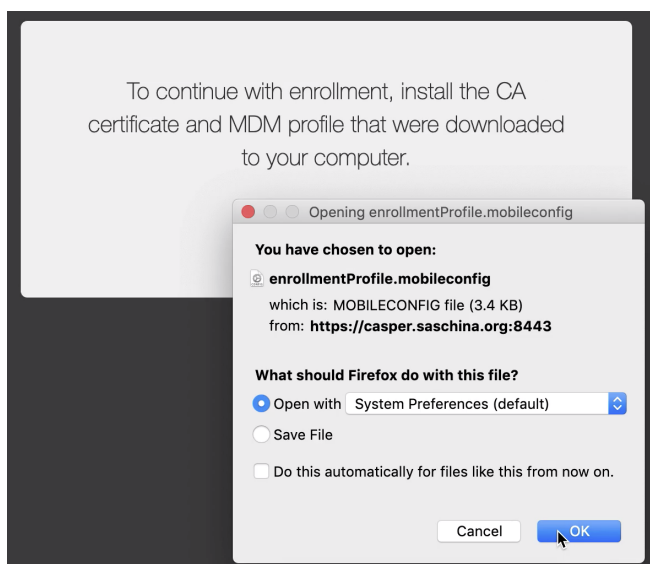


Setup Guide for School Software

1. Go to `https://casper.saschina.org:8443/enroll`
2. Enter username and password
 1. Username is the first part of their email, such as `john02px2023`
 2. Password is a repeat of the username
3. Once you enter the above fields and click on the login button, the following page should appear. Click on the continue button

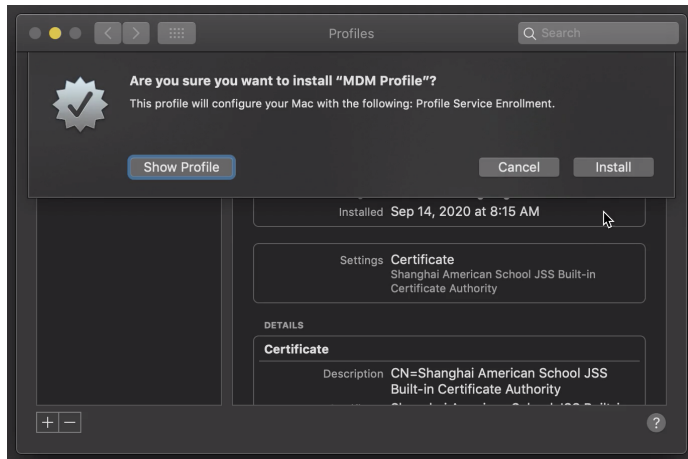


4. Once you click on continue, you should see "To continue with enrollment, install CA certificate ..." and a file download prompt should appear.

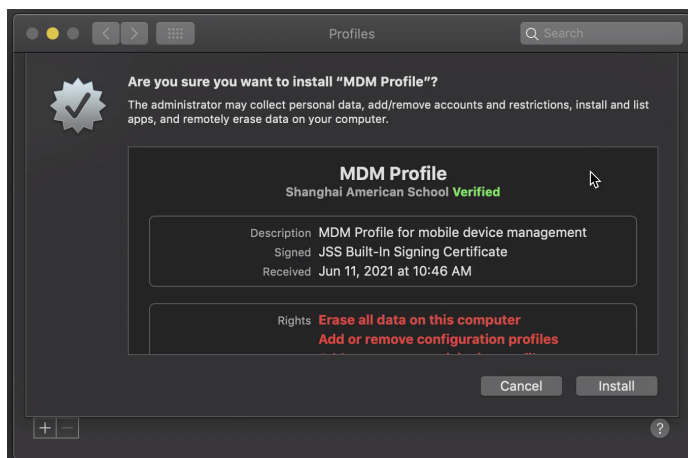


5. Go with the default option of `Open with System Preferences` if it is not selected. Then click OK to start download. If you want, you can explain to the user that this will allow them to use the school-provided `Self Service` app store and enroll them into the `Jamf` system for administration.

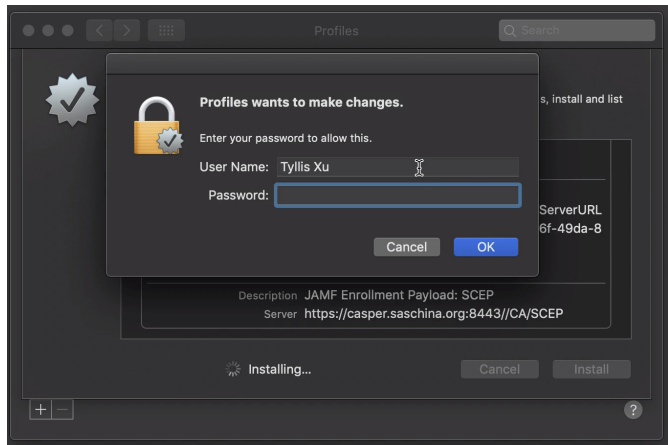
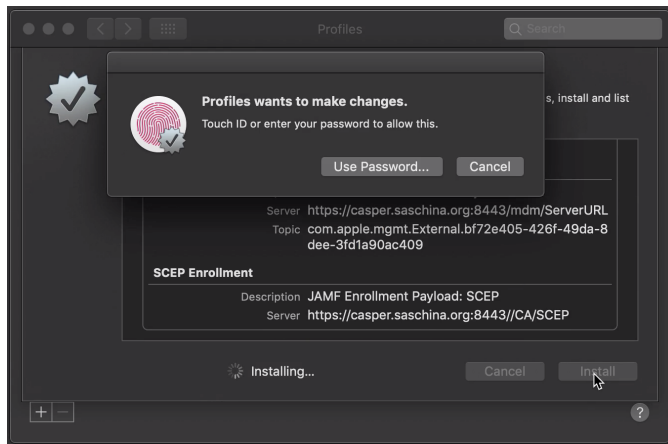
6. Once the file downloads, System Preferences should open it automatically. If not, navigate to where it was downloaded and double click on the file to open it with System Preferences. The window should look something like the following:



7. Click on the **Install** button. The next certificate to be installed should now pop up. The window will look something like this:



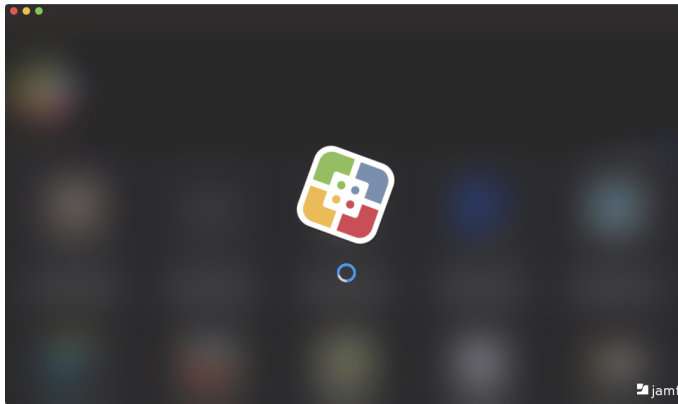
8. If the user asks about the Rights granted by the certificate, assure them that they are necessary for the school's administration system. Click on the **Install** button and the following prompt should appear:



9. If you wish, explain to the user that in order to make system modifications such as giving the admin rights to the certificate issuer, the system requires the owner to approve. If the user uses fingerprint authentication, you should see the first image. Have the user authenticate via fingerprint and continue.

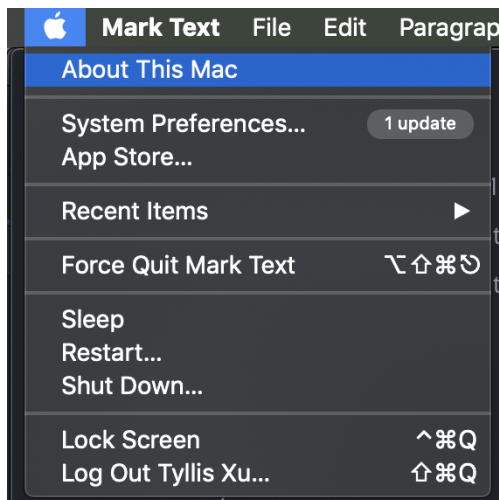
If the user does not have fingerprint authentication or if fingerprint authentication does not work, you should see something like the second image. Have them enter their password that they use to unlock the device, then click **OK** . **Do not look as they type their password. Be civil.**

10. After those steps, **Self Service** should have been automatically installed. Open spotlight with **CMD** + **SPACE** , and type **Self Service** and double click on the app. Something like the following should appear:



11. Find and install the **correct** printer driver. Remember to look for **PX** in the name to install the driver for Puxi Campus printers. Select the right driver for the user's macOS version if there are multiple options. Click on the install button and be patient.

To check the macOS version of the user, use:



12. Inform the user that some of the other apps they might use for their classes at SAS can also be found in the app store.
13. **IF the above steps fail to install printer drivers via Self-Service**, ask Tyllis for the USB drive with the printer drivers.