

Park

Community School

Moving Up

Information for New Students
and Parents 2015-16

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**“Success for all through
Attainment, Resilience and Autonomy”**

We extend a very warm welcome to you and look forward with pleasure to the arrival of your child at our school. Each student is central to our daily life and work. We have high expectations for your child and we hope that they will be rewarded with high standards of personal achievement, using all the resources and opportunities provided by the school.

Christopher Anders
Headteacher



Staff you need to know



Mr Anders
Headteacher



Ms Walker
Deputy Headteacher



Mrs Capaldi
Deputy Headteacher
/SENCo



Ms Bannard
Assistant Headteacher



Mrs Dare
Head of Performing Arts
/Progress Leader Yr 8/9



Mrs Sherlock
Assistant Headteacher
/Safeguarding Officer



Miss Binns
Year 7 Progress Leader



Mrs Rigg
Home School Liaison

Year 7 Mentors

Miss Storey
Ms Ainslie
Miss Tonks
Ms Butler
Mr Payne
Miss Stevens
Mr Murphy
Ms Philbrick
Miss Barrett

Success for All

Raising Standards

Wanting to do well is the first big step. Take pride in yourself and your work. We value all people who work hard, show initiative and respect others and our environment.

Achievement

At Park Community School every student has the opportunity to succeed in many ways. We reward success through:

- Praise and Prizes
- Special certificates for attendance, effort and achievement
- Awards for good work, effort and behaviour
- Informing the community of your achievements by publishing them in Park Post, our school magazine, and the local press
- Awards Evenings

Opportunities

The school has won both a Sportsmark and Artsmark Gold for the excellent quality of its support for students in the Arts and in Sport.

We provide a wide range of opportunities for success

- In class
- Enrichment / Study Clubs
- Saturday Clubs
- Visits and Trips (Home and Abroad)



RESPECT leads to success

R

Responsibility Ownership of our learning and actions.

E

Enthusiasm Enjoy our learning and the opportunities it brings.

S

Success Achieve through attainment, autonomy and resilience.

P

Punctuality Attend school and lessons on time.

E

Environment Learn in a calm, clean and quiet place.

C

Confidence Share my ideas, listen to others and not be afraid to make mistakes.

T

Tolerance Respect the rights of others to have different views and beliefs.

Show respect and act responsibly to make sure our behaviour allows us to achieve this.

Good Behaviour

No one has the right to stop anyone else learning

Poor behaviour will not be tolerated.
Anyone stopping the education of others
will be dealt with firmly and fairly.
Persistent disruption may lead to
seclusion from school. The most
important form of discipline is

SELF DISCIPLINE

As a courtesy, parents are notified of any detentions longer than 10 minutes at least 24 hours in advance

Respect for Others

A happy and successful school depends on us all getting on well together.
Minding your manners costs nothing – *always be polite and avoid hurting anyone – mentally or physically.*

Students are expected to set high standards at all times in lessons, around the school and when journeying to and from school.



Attendance and Punctuality

One aspect of giving your “best” means being on time every day. Good attendance is a foundation for a successful education. School starts at **8.30 am** - be here *before* this time.

Missing school or **being late** means you **miss** valuable work. This work may be quickly written up but not easily understood.

Absence from School

Please telephone school on the same day as an absence and send a note when your son/daughter returns. **Tel: 023 9248 9800 (select Option 1)**

School will contact the parent if no telephone call is received.

Family Holiday

Schools are only able to authorise absence from school in exceptional circumstances. In making a request for an authorised absence from school you will need to explain why the circumstances are exceptional. Please note there is no general right to authorise absence for a family holiday and if you take your child out of school without permission the absence will be unauthorised and we may refer the matter for consideration of legal action.

You are advised not to make any arrangements until your request has been considered.

Before submitting your request, please book an appointment with Ms S Bannard (Assistant Headteacher). Call 023 92 489800 ext. 251. A form to request an authorised absence can be obtained from the school reception. Please take completed form with you to your appointment.



Bullying

This school will not tolerate **BULLYING** of any kind

Bullying is making another human being feel bad about themselves. We aim to create a safe place where all students can learn and develop. Everyone is strongly encouraged to report any bullying.

If we know, we help

Reporting bullying is **NOT** telling tales

Medical Help

The school's Medical Officer will deal with emergencies and arrange for parents to be contacted if needed. The school needs up-to-date parent's home and emergency telephone numbers.



Reading at Park

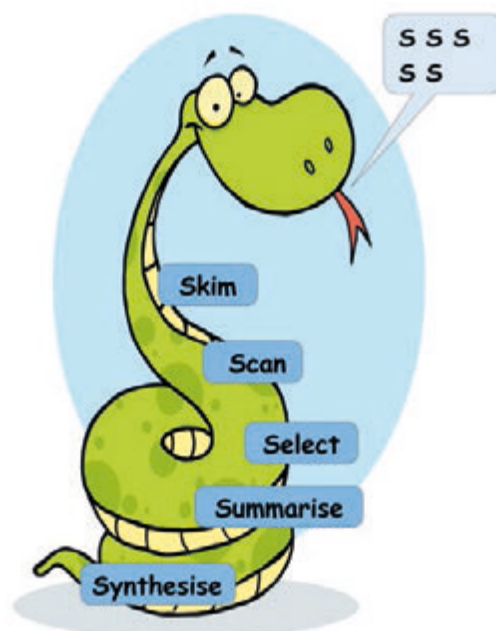
We believe that every student in our school should leave as a confident and independent reader. Therefore, we dedicate regular time within our school day to reading for pleasure, as well as promoting independent strategies in every lesson.

All students read with their mentors for the first 15 minutes of every day, and in Years 7,8 and 9 students use the Accelerated Reader programme to help them select books, take quizzes and record their progress.

You will soon get used to the two posters alongside and below, which are included in student planners and displayed in classrooms to help students become more independent readers.

Parents can also view their child's virtual bookshelf on our website and see how many books they have read.

The Reading Strategy Snake



What Students in Year 7 Study

The Year 7 Curriculum

Students study a broad range of subjects in Year 7, including:

- English
- Maths
- STeM (Science, Technology, Engineering and Maths)
- Performing Arts
- Art
- STAR (Literacy, Geography, History and RE)
- French or Spanish
- PE

All learning in Year 7 is linked together through our Star Curriculum, which aims to ensure students connect their learning from different subjects to encourage the development of:

- **S**mooth transition
- **T**ransfer of skills such as Literacy and Numeracy
- **A**pplication of learning for real purposes and audiences
- **R**apid progress and mastery of each subject

Our curriculum ensures students and teachers make explicit links across subject areas; students are expected to apply and transfer their learning using a problem solving approach.



What Students in Year 7 Study



Rich Challenges

Students in Year 7 work towards various Rich Challenges, where they are expected to apply learning from their separate subjects for a real audience and purpose.

Homework

- Students will receive the equivalent of 30 minutes homework per subject, per week.
- This will include MyMaths, Venture Learning projects (3 week independent projects) and regular reading.
- Students can attend study clubs for support with homework or stay at school to use PCs if they wish.

How can you support your child?

- Sign their study planner weekly.
- Listen to your child read as often as possible.
- Support with homework projects and meeting deadlines.

The School Day

Your child will be issued with their own timetable detailing their subjects, teachers and classrooms on their first day in September.

The times of our school day for Year 7 from September 2015 are below.

Please note that on Tuesdays students finish school at 1.45pm unless they are staying for extra curricular activities.

Registration - Reading or Numeracy and 1:1 Mentoring	08.30 - 08.45
Lesson 1	08.45 - 09.45
Lesson 2	09.45 - 10.45
Break	10.45 - 11.00
Lesson 3	11.00 - 12.00
Lunch	12.00 - 12.25
Lesson 4	12.25 - 13.25
Assembly or Rights, Respect, Responsibility Session and 1:1 Mentoring	13.25 - 13.45
Tuesdays, students finish their school day at this time	
Lesson 5	13.45 - 14.45
End of School Day every day except Tuesday	



Equipment & Personal Possessions

Please make sure you are properly **equipped for each day**.

You must bring to school each day:

- A bag large enough to carry books and equipment
- Pens, pencils, ruler and rubber for all lessons
- Your study planner: this has your timetable and is used to record your homework and your GOALS for each subject
- The money you need for the day
- Any special clothing you need for the day. e.g. PE kit
- All items must be marked with the student's name
- A suitable bag may be needed to carry dirty PE kit

Books, stationery and specialist equipment are provided without charge. Students are expected to treat them with care. If they are wilfully damaged or misused, parents will be responsible for the cost of replacing them.

MP3 players, iPods and mobile telephones are not allowed in school and will be confiscated if seen. Should it be necessary for a student to carry a mobile phone for safety reasons this must be switched off during school hours, handed in at school reception upon arrival at school and collected from school reception at the end of the school day. The school will accept no responsibility for lost or stolen items.



Dress Code for Students

Students should take pride in their uniform, care in their appearance and look smart at all times, including walking to and from school. Shirts should be tucked in and ties properly in place. School is a place of work and preparation for working life. The school uniform and appearance rules support good behaviour and discipline across the school. We wish to encourage some choice and avoid extremes or competition in fashion.

School Uniform Wardrobe

Uniform Items:

- School tops: a green 'V' neck sweatshirt with school logo, or black blazer with school logo.
- School tie: clip-on school tie for all years in family colour.
- Shirt – white with collar. Should be with a buttoned collar capable of taking tie.
- Trousers and skirts – Boys should wear plain black full-length trousers (not grey or track suit, leisure wear, cord or denim). Girls may wear a black skirt or full length black trousers as above. Skirts must be a black school skirt that the school deems to be of a reasonable length, not a short/fashion skirt and no more than 5cm above the knee.
- Black tailored shorts may be worn as part of Summer School Uniform (see 'Optional school wardrobe items' overleaf) in May, June and July, these should be of a length that the school deems reasonable (about knee-length).
- Tights – for girls - black or tan coloured.
- Shoes – plain black 'outdoor' shoes with sensible heels, not trainers or shoes with logos.
- Outdoor coats/jackets must not have logos which may cause offence. 'Grunge' style coats are not allowed. Woolly hats are permitted in cold weather, but baseball-style caps and tops are not allowed. Hats and hoods are not to be worn inside. Coats/jackets/other tops do not replace sweatshirts or blazers and should be worn over, not in place of them.

PE Kit:

Students are required to bring PE kit to every PE lesson, even when excused from practical participation as they will be asked to take a coaching or umpiring role within the group.

- Year 7 - black PE top with school logo, PE hoodie with school logo for outside PE, black shorts or black tracksuit bottoms and trainers.
- Year 8 - black PE top with school logo, black shorts or black tracksuit bottoms and trainers. A PE hoodie is advisable for outside PE. School cardigans or sweatshirts must not be worn for PE.
- Year 9 to 11 - black PE top or plain black t-shirt, black shorts or black tracksuit bottoms and trainers. A PE hoodie is advisable for outside PE. School cardigans or sweatshirts must not be worn for PE.

Performing Arts:

- Years 7 and 8 - black PE top with school logo, black shorts or black tracksuit bottoms.
- Years 9 to 11 - Performing Arts tops as set by department and other items agreed with teachers for particular courses.

Dress Code for Students

Optional school wardrobe items:

- White polo shirt with school logo in family colour (in summer months only – May, June and July).
- Black cardigan with school logo for students in Years 10 and 11 (Year 9 may be given permission to wear the cardigan from part way through the year).

Jewellery One pair of earrings (studs or small sleepers - little finger size).

- No visible piercings or necklaces.
- No retainers, rings or bracelets.

Hairstyles Hairstyles should be reasonable.

- Students will not be allowed into lessons if the school considers the hairstyle to be an extreme of fashion or against the spirit of the school's rules. If in doubt please speak with Ms Bannard or Miss Walker before dyeing or styling.
- For guidance, extremes of fashion and colour are not acceptable and may result in a student being isolated or sent home. Hair dyed to an unnatural colour, two different colours or with tracks cut into hair is unacceptable for school. Hair styled into excessive crests, Mohicans or spikes is also inappropriate. Hair may be coloured a subtle shade or styled, but should be graduated and not distinctly different lengths.

Tattoos Tattoos and decorative implants are not allowed and should not be seen in school.

Other Items

- MP3 players, iPods, mobile telephones and other mobile devices are not allowed in school and will be confiscated if seen.
- Should it be necessary for a student to carry a mobile phone for safety en route to school this must be switched off during school hours, handed in at school reception upon arrival at school and collected from reception at the end of the school day.
- The school cannot accept responsibility for any lost or stolen items. Uniform and other belongings brought into school should be clearly labelled.

When uniform cannot be worn

- Parents should provide a note with the correct date for your child to bring to school to explain why any item of uniform is not worn and when it will be replaced. Non uniform will normally only be accepted for reasons beyond your control. When no letter is received from home parents will normally be given two days to correct any issues. A letter will be given to the student and when possible contact made with parents to explain our concern and that a letter is being sent home with the student.
- Students may be sent home the same day to change. When the dress code has not been adhered to after two days students will be kept out of normal lessons. This is at the discretion of the school.
- Repeated rule breaking will lead to more severe sanctions.

Parents who are unable to purchase the correct uniform for their child due to financial difficulties should approach the school to seek advice and further guidance.

The final decision on all matters of uniform and personal appearance rests with the Headteacher and his deputies.

FSM & Monitoring Progress

Free School Meals Eligibility

Free School Meals are available only to children whose parents / guardians are in receipt of one or more of the following benefits:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income, as assessed by HM Revenue and Customs, that does not exceed £16,190
- Guarantee element of State Pension Credit

If you claim any of the above benefits please collect a Free School Meal form from Reception.

Monitoring Your Child's Progress

- Parents' Evening 12th November 2015: Year 7 have a parents' evening in the first term, where you are invited to come and discuss your child's progress with their teachers.
- Student Review Day 11th February 2016: students are invited in during the day for a 15 minute appointment with their mentor to discuss their progress and review targets. Parents are encouraged to accompany their child to these sessions.
- Reports: Parents receive reports on their child's attainment and progress 5 times per year. One of these reports is a detailed written report by subject teachers, which for Year 7 is posted at the end of March.

Study Planners

Students write targets and steps to success (i.e. how to achieve them) in their study planners for each of their subjects. These are targets the student should strive to achieve, guided by subject teacher comments given to the student. Each week students receive homework.

PLEASE CHECK AND SIGN YOUR SON/DAUGHTER'S STUDY PLANNER EACH WEEK.

Dates to Remember

Autumn Term 2015

Wednesday 2 September	Only students in Year 7 attend school from 08.30am - 2.45pm. Years 8-11 students and parents attend school for appointment with mentors.
Thursday 3 September	All students in all year groups attend at 8.30am for the first normal school day.
Wednesday 23 & Thursday 24 September	Year 7 Team Building Trips
Monday 12 October	School will be closed to students for staff training
Thursday 22 & Friday 23 October	School will be closed to students
Monday 26 to Friday 30 October	Half Term Holiday
Monday 2 November	Return to School
Thursday 12 November	Year 7 Parents Evening: Year 7 students and parents attend school for appointments with teachers
Friday 18 December	Christmas meal and break up for Christmas holidays

Important Telephone Numbers

Park Community School	023 9248 9800
Havant Local Education Office	023 9249 8200
Havant Social Services	0845 603 5620

Important Names to Remember

Year 7 Progress Leader - Miss Binns	ext 221
Home School Liaison Officer - Mrs Rigg	ext 232 (Mob: 07535154992)

much
more than
just a **school**

