







27 November 2020

Dear Parents and Carers

We are nearing the end of another term dominated by Covid and life, in school as well as out of school, determined by rules and actions we need to take to stay safe and minimise risk. We would like to outline some changes we will be making at school and some important reminders. These are both part of keeping students and staff safe and also the more usual changes to timetables to ensure the best matching of staff and students.

Please can you go through these points with your children.

Zone School

From next week we will be changing the Year 7 and 8 zones. This will give Year 7 the opportunity to see other parts of the school. They will move to what is normally the science block for most of their lessons and also experience some science practicals. Year 8 will be in the Cairngorms area of the school for most of their lessons.

Further changes to timetables for teachers of groups will be made in January, as will some changes to the students in teaching groups.

Most parents ensure their children follow the rules to ensure everyone can feel safe and learn at Park. However, there are some students who need reminding. Please can you make sure your child understands the important rules below.

Masks

It is important we all continue to follow this rule. Mask wearing has not been as good as it should be with too many children reluctant to put their mask on or failing to remember a mask. Please remind your child it is a government requirement that they wear a mask in the communal spaces in school. From the start of next week, children may be sent home to get their mask if they come to school without one. If your child cannot wear a mask please print and complete the attached form and return it to school. You will need to provide an appropriate reason and medical evidence where this is a reason for non-mask wearing. Please do not send your children to school if they have any Covid 19 symptoms; they need to have a test and to isolate until they get the result. Children who are waiting for a test result should not leave home.

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Mobile Phones

Mobile phones are not permitted in school. If you wish your child to bring a phone for their journey to and from school this must be handed in to reception before school. Please remind your children of this. Phones seen in school will continue to be confiscated, this includes breakfast time in the restaurant before school.

Uniform Reminders

School uniform includes jumper options to wear under a blazer when the weather is cooler. A hoodie should not be worn under a blazer. PE hoodies are appropriate for outdoor activities but not in school and non-uniform hoodies are never acceptable as uniform. Make-up is not permitted at all for students in Years 7, 8 and 9 and only light make-up in Years 10 and 11. False eyelashes and nails are not permitted at all, nor facial piercings. Children who do not come to school in the correct uniform may be sent home to change.

Bags, books and equipment

Children must bring their rucksack and own pencil case with equipment every day. Books may not be left in school unless requested by the teacher.

Punctuality

Punctuality has been good this term. However, a few children are now arriving later than the 8.45am time limit we set in September. In order to keep everyone safe and to allow staff to continue to do their work, rather than escort children who arrive late to the part of the school in which their lesson is happening, we may need to send those arriving this late home. All students should be at school for the year group line up at 8.25am each day. After 8.30am children will be recorded as late. Repeated lateness to school can lead to fines. Please help us keep the school running as smoothly as possible by ensuring your child is at school on time. We continue to make sure breakfast, including free items, is available every day before school.

Thank you for taking the time to read the letter in full and for supporting us to ensure all children can succeed at Park.

Yours faithfully

Christopher Anders Headteacher Ella Capaldi Head of School



Mask Exemption Request

Name of Child:	Year:	Tutor:
Reason for mark exemption request:		
Medical (if medical, please attach evidence)		
Other (if Other, a member of staff may contact you for further information)		
Name of Parent:		
Signed:	Date:	
Best contact number:		