

Headteacher: Christopher Anders BA (Hons) MA

6 May 2015

Dear Parent/Guardian

Exam Preparation and Revision

The exam season has started for many students. All students should be revising and attending study clubs to ensure full preparation. Study clubs are available weekly, in all subjects, and the school is also open on Saturday mornings for those students who wish to work quietly, use the Discovery Centre or have computer access, alongside having the opportunity to speak to key members of subject staff.

Morning Exams - during this exam season all exam days will begin at 8.00 am with a free breakfast (pre-booked) in the restaurant. A final revision session will take place between 8.15 am - 8.45 am, with exams starting at 9.00 am.

Afternoon Exams will begin with a final revision session from 12.30 pm - 1.00 pm before the start of the exam at 1.15 pm.

As you are aware our school day finishes earlier on a Tuesday, however afternoon exams are not allowed to be started until 1.00 pm. Therefore you should expect students to be home later than the end of the usual school day for a Tuesday, and possibly other days when afternoon exams are held, as most exams are 1 hour 45 minutes to 2 hours in length.

The importance of prompt arrival - it is essential that all students are in school in sufficient time for their exams, so attending the pre-exam warm up session is a way of ensuring prompt attendance, as well as gaining key messages and soothing nerves. Exam timetables have been sent home, so these should be referred to in order to ensure students are in school in time, prepared for an exam and make the most of the pre-exam support offered.

Students need to be in correct school uniform when sitting their exams.

Return of Locker Deposits and Cashless Catering Credits

Finally, if your son/daughter hired a locker this year, they should return the key to Mr Pritchard, Site Manager, in order to have their £10 deposit reimbursed (providing there is no damage to the locker). Also, if your son/daughter has credit on the school's cashless catering system, they will need to spend this before the end of the school year as it cannot be refunded.

If you have any questions about these items or anything else concerning your son/daughter, please do contact me.

Yours faithfully

C Bedford
Y11 Progress Leader



Serving the Community
as a Specialist Arts,
Science & Maths School



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OF SCHOOLS

