

October 2014

Headteacher: Christopher Anders BA (Hons) MA

Dear Parent/Carer

Litter

I write to inform you that last week we received communication from the police that there had been complaints that some parents waiting outside school are dropping litter and cigarette ends on the pavement. As a consequence the police have asked the Environmental Enforcement Team to patrol the area. This may then result in the issuing of fixed penalty notice by the police to anyone found littering the street.

School Restaurant and Free School Meals

You may be aware that in our new school we have a new restaurant with a wide-ranging menu. The majority of students speak very highly of the quality of food and the range of choices. Our Head Chef has worked at Buckingham Palace and has a vast range of experience working in top local restaurants. Many students benefit from this excellent opportunity, so this seems like an ideal time to remind you of how your son/daughter may qualify for Free School Meals if they are not receiving them at present.

Your son/daughter may be able to get Free School Meals if you receive any of the following:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit

/continued overleaf



Serving the Community
as a Specialist Arts,
Science & Maths School



You can apply on-line and get an instant answer; all you need to check eligibility is the following information about the person receiving benefit:

- Name, home address and email address
- National Insurance Number or National Asylum Support Service reference number
- Child or student's name, date of birth and school/college

Or we can process the application for you if you provide the above information, failing that you can complete a form and bring in the necessary proof.

Uniform

As you are aware, we changed our method of buying school uniform over the summer holidays so that it has to be bought at Skoolkit. We do, however, keep a small supply in school to loan to students who arrive at school without a tie or the correct cardigan, sweatshirt or blazer. We are happy to loan these to any student, but if they are not returned at the end of the day you will be sent a letter asking for payment for the item.

At present there are a number of students who have borrowed and not returned a school tie. During the week beginning 3 November 2014, we will be sending out bills for those ties. If you son/daughter has a borrowed tie, please ensure it is returned to his/her Welfare Support & Guidance Manager.

When we return after the half-term holiday we expect every student to be in the correct uniform. On the same note, may I remind you that we have a hair policy, so if you son/daughter is due to visit the hairdressers during half-term please check our student dress code, which is on the website.

Term Time Holiday

Finally, a reminder that the Government has said no student may take a holiday in term time. Anyone who does could be issued with a fine of £60 per parent per student. We are allowed to grant leave of absence in special circumstances. If you believe you have a special circumstance, please contact Ms Bannard on extension 251 before you make any arrangement for your son/daughter(s) to be absent from school.

Yours faithfully

A handwritten signature in black ink, appearing to read "Sue Walker".

Sue Walker
Deputy Headteacher