ELIZABETH SALAKO

Meriden, CT, 06450 | Elizabethsalako15@gmail.com |

(917) 635–2015 | lizsalako.github.io/ElizabethSalako

LinkedIn

EDUCATION

June 2018

High School Diploma, Francis T. Maloney High School – Meriden, CT

GPA 3.9

with Honors and Distinction of 25 credits

January 2020-January 2023

Associate of Science – AS, Information Technology with Programming Track, Middlesex Community College – Middletown, CT

Activities and societies: Robotics Club, Technology Center, and Computer Club.

Graduate Student with a programming track in JavaScript, Java, and HTML & CSS.

TECHNICAL PROFESSIONAL EXPERIENCE

Middlesex Community College – Middletown, CT

Intern at the Middlesex Community College Technology Center | September 2022 – October 2022

- Assist students, faculty, and staff with outstanding services in booking appointments and responding to emails.
- Researching and identifying emerging hardware and software technologies.
- Providing my skills in using Microsoft Word, Excel, and Adobe Photoshop to make brochures and posters.
- Create a welcoming environment for all students, faculty, and staff.
- Assist with Troubleshooting.

Meriden City Hall – Meriden, CT

IT Department, Intern | October 2022– December 2022

- Cooperate with Interns and IT staff on projects.

- Support the City Hall IT team and other departments with hardware and software maintenance.

- Repair and recycle types of equipment.

- Learning to manage emails and tickets.

- Traveled to the City of Meriden Fire Station, Senior Center, Health Center, and Hubbard Park Construction Area to assist in installing computer monitors and configuring the software.

- Assist in adjusting pc settings for the Senior Center for the public to use.

- Research and identify emerging technologies, hardware, and software to provide recommendations for my team for improvements.

- Replace and take apart hardware parts.

RELEVANT COURSEWORK

- Programming Logic with Java
- Technical Writing
- Calculus 1
- Object-Oriented Programming using Java
- Database Application
- Database Design
- Internet Web Design
- Network Security Fundamentals

TECHNICAL SKILLSET

- SQL (PostgreSQL and Microsoft SQL)

- Windows

- IOS

- macOS

- Java

- CSS

- HTML

- JavaScript

- MySQL

- Adobe Cloud

- Web development

- Python

- Microsoft 365

- Hardware and Software Repair

- Software Installation

- Troubleshooting

- Windows Server

SKILLS

- Customer service-oriented

- Team oriented

- Professional Retail sales

- Time management

- Problem-solving

- Mathematics

- Product knowledge

- Multitasking