Minutes of Steering Committee Meeting No.8
2020.08.04

FINAL

Attendees

- `[HP]` Heidi Perrett
- `[JB]` Justin Baker
- `[MS]` Manodeep Sinha
- `[NL]` Nooriyah Poonawala-Lohani (Chair)
- `[NM]` Nicholas May
- `[RL]` Rebecca Lange

Discussion

For the detailed agenda see: GitHub Issue 13

1. Approval of Previous Minutes

See link: Minutes from Meeting No.7 - Passed unanimously.

2. Discussion of Online Events for 2020

- eResearch Australasia 2020

The committee discussed the opportunities provided by presenting at this event and identified three potential contributions (and their target audiences):

- RSE Impact Stories (RSEs and eResearch Organizations): A session where RSEs can share personal stories about their roles that promote recognition of RSE contributions. Possibly as Lightning Talks.

- Tools and Techniques (RSEs): A session for RSEs to share use-cases for tools or skill sets, which they have used, to inform the RSE community. Possibly as Lightning Talks.

- RSE Strategy (eResearch Organizations): A BoF session to discuss the bigger picture of RSE in AUNZ, such as:
  - the health of the community
  - the ongoing collaborations between organizations in the RSE space
  - growth and change in-line with our deliverables

3. Outstanding Actions - updates

- ○ [NL] Commence planning for a virtual event about: - **action assigned**
  "How to publicly share 100 TB's of data with a Jupyter Notebook access."

- ○ [NM] Share and publicize the poll with the RSE-AUNZ community. - **done**

- ○ [All] Create posts for the website about outputs/results from the following:
  - **in progress**
  - ■ [NM] Create google docs for collaboration on posts.
  - ■ [HP] Oversee post: Workshop and BoF at eResAus 2019
  - ■ [NL] Oversee post: eResNZ 2020.
  - ■ [MS] Share lists of attendees for eResAus 2019 events.
  - ■ [All] Contribute to the posts.

- ○ [NM] Investigate implementation of secure protocol for rse-aunz.org website.
  - **done**. Not possible under current website deployment.

- ○ [NL] Invite the candidate (casual vacancy) to submit nomination information.
  - **done**. Waiting on submissions.

- ○ [NM] Update website: **done**
  - ■ Add approved minutes.
  - ■ Update steering committee membership.
  - ■ Add Posts (when available).

4. Any other business

- ○ **Podcast**: NL has been invited to take part in a podcast called [RSE Stories](#)
  and will keep the committee informed about progress and proposed content.

- ○ **Election 2020**: The scheduling of the next steering committee election was
  raised. NM committed to sharing the dates and process of 2019 election with
  the committee for discussion of

  - ■ A suggestion was made to introduce rolling half-committee elections
    with two year terms, to ensure ongoing continuity of activities. This
    issue of how this could be implemented in the 2020 election was
    deferred for further discussion.

Actions

- ● [NM]   Schedule a special meeting to discuss eResearch Australasia 2020,
  and create a discussion document to share ideas.

- ● [NM]   Share 2019 steering committee election process and dates.

- [All]   Expand ideas submitted to the poll:
  https://www.tricider.com/brainstorming/33t2mlX7PGN

- [NL]   Planning our first online event about:
  "How to publicly share 100 TB's of data with a Jupyter Notebook access"

- [All] Create posts for the website about outputs/results from the following:

  - [NM] Create google docs for collaboration on posts.
  - [HP] Oversee post: Workshop and BoF at eResAus 2019
  - [NL] Oversee post: eResNZ 2020.
  - [MS] Share lists of attendees for eResAus 2019 events.
  - [All] Contribute to the posts.

- [NM]   Update website:
  - Add approved minutes #7.
  - Add Posts (when available).

Deliverables - On Hold

- [MS]   D1 (**Manifesto**): re-draft (if appropriate) and outline steps to advance.
- [NL]   D7 (**Survey**): re-draft (if appropriate) and outline steps to advance.
- [HP]   D2 (**Personas**): re-draft (if appropriate) and outline steps to advance.
- [NM]   D4 (**Web Presence**): re-draft (if appropriate) and outline steps to advance.
- [JB]   D5 (**Meetings**): re-draft (if appropriate) and outline steps to advance.
  - In progress - refer to RSE-AUNZ D5 Run Face to Face Meetings

Next Meetings

- Special: 2pm (AEST) on Monday 10th August, 2020
- Scheduled: 2pm (AEST) on Tuesday 25th August, 2020.

Notes

These minutes have been drafted under part of the Chatham House Rule. This promotes openness, and inclusion, by not attributing any specific comment to any individual/s. The exception is that participants are necessarily listed as attendees of the Steering Committee meeting.