

# Bexar County - Excess Funds Recovery Guide

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For MaxSam V4 - Automated Excess Funds Recovery System

## OVERVIEW

Bexar County (San Antonio area) conducts foreclosure sales on the first Tuesday of each month at the County Courthouse. Both mortgage and tax foreclosures are cash auctions. When properties sell for more than the amount owed, excess proceeds are held in the court registry for eligible claimants. Note that Bexar County has specific redemption periods depending on property type.

## KEY CONTACT INFORMATION

Contact	Details
Tax Assessor-Collector	Vista Verde Plaza Building
Address	233 N. Pecos la Trinidad, San Antonio, TX 78207
Phone	(210) 335-6628
Deed Records	101 W. Nueva, Suite B109, San Antonio, TX 78205

## FORECLOSURE SALE INFORMATION

Item	Details
Schedule	First Tuesday of each month
Time	10:00 AM - 4:00 PM
Location	West side of Bexar County Courthouse, 100 Dolorosa, San Antonio
Payment Method	Cash or certified funds ONLY (no personal checks)
Holiday Note	If falls on Jan 1 or July 4, moves to first Wednesday

## REDEMPTION PERIODS

Important: Properties may be redeemed during these periods:

Property Type	Redemption Period
Agricultural/Homestead	2 years from deed recording
All Other Properties	6 months from deed recording

## DEADLINE TO FILE CLAIM

2 YEARS from the date of the tax foreclosure sale.

## STEP-BY-STEP CLAIM PROCESS

### Step 1: Check for Excess Funds

- Contact Bexar County District Clerk
- Verify excess funds exist for your property
- Get sale date and cause number

### Step 2: Research Property Records

- Visit Deed Records at 101 W. Nueva, Suite B109
- Verify your deed was recorded BEFORE judgment date
- Check for any outstanding liens

### Step 3: Gather Required Documentation

- Deed showing ownership before judgment
- Government-issued photo ID
- Proof of current address
- Relationship documentation (if heir)

### Step 4: Prepare Petition

- File petition with Bexar County District Court
- Include property details, sale date, claim amount
- Reference original cause number

### Step 5: File and Serve

- Submit petition and pay filing fees
- Serve all parties to underlying action
- Serve at least 20 days before hearing

### Step 6: Attend Hearing

- Present your case and documentation