

Fort Bend County - Excess Funds Recovery Guide

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For MaxSam V4 - Automated Excess Funds Recovery System

OVERVIEW

Fort Bend County (Sugar Land/Richmond area) handles excess funds through the District Clerk's Office. The county provides an "Excess Proceeds from Tax Sale" report through their Research/Resource Information section. When properties sell at tax foreclosure for more than the amount owed, surplus funds are held for eligible claimants.

KEY CONTACT INFORMATION

Contact	Details
Office	Fort Bend County District Clerk's Office
Address	301 Jackson St, Richmond, TX 77469
Phone	(281) 342-3411
Department	Research/Resource Information

EXCESS PROCEEDS REPORT

Fort Bend County provides a downloadable "Excess Proceeds from Tax Sale" PDF document through the District Clerk's Research/Resource Information section.

Check this report first to identify potential claims.

DEADLINE TO FILE CLAIM

2 YEARS from the date of the tax foreclosure sale.

If no petition is filed within this timeframe, funds are distributed to the taxing units.

STEP-BY-STEP CLAIM PROCESS

Step 1: Request Excess Proceeds Report

- Call District Clerk's Office at (281) 342-3411
- Or visit fortbendcountytexas.gov for downloadable report
- Identify your property and available funds

Step 2: Gather Required Documentation

For Property Owners:

- Deed showing ownership before judgment date
- Government-issued photo ID

For Heirs:

- Proof of relationship
- Probate records
- Death certificate

For Lienholders:

- Recorded lien documentation

Step 3: Prepare Petition

- Draft petition for excess proceeds
- Include property details and cause number
- State your claim and relationship to property

Step 4: File with Court

- Submit to Fort Bend County District Court
- File under original cause number if available
- Pay required filing fees

Step 5: Serve All Parties

- Serve copy on all parties to underlying action
- Must serve at least 20 days before hearing
- Follow Texas Rules of Civil Procedure

Step 6: Attend Hearing

- Present your documentation and claim
- Court determines distribution priority
- Receive court order directing payment

REQUIRED DOCUMENTS

- [] Petition for Excess Proceeds
- [] Proof of ownership (deed from before judgment)