**Weekly plan by person (18 Aug – 12 Sep 2025)**

| **Person** | **Week & Dates** | **Project** | **Activities (detailed)** | **Dependencies** | **Risks & Mitigations** | **Follow-ups / Owners** |
| --- | --- | --- | --- | --- | --- | --- |
| **Lucy** | **W1: 18–22 Aug** | **Guidewire Upgrade** | • Document & review **CDA** automation test coverage with team & Graham (identify gaps, prioritise high-risk flows). • **Monitor framework POC**: alert rules, runbook draft, sample dashboards. • Start code development (target **50%** of scoped modules); establish repo structure & CI trigger. • **KT to Mani** on Monitor & Delta validation frameworks (deck + demo scripts). • Fri: coordinate Dev on **prod pre-implementation** checklist & backout plan. | • Dev team for Databricks **workflow** & **views**. • Access to CDA repos/environments. | • Workflow/view delays → Mitigate by stubbing data & pairing with Paul; split scope into executable slices. • Time fragmentation → Block 2-hr focus windows. | • Track workflow & views with **Paul/McCornish**. • Share KT artefacts with **Mani**. |
|  |  | **Radar Live** | • KT with **Graham** & **Munish** (architecture, message taxonomy). • Align **E2E test-data scenarios** with Pricing/BICOE; produce initial matrix. • With **Oliver/Paul**, enable **interaction data** loads into **Event Hub** (namespace/topic, DLT landing). • Draft **Blue/Green test strategy** (health checks, smoke, rollback, parity checks). | • Graham/Munish availability. • Oliver/Paul for Event Hub & DLT. | • Cross-team availability → Pre-book 30-min slots; track actions in shared sheet. • Incomplete mappings → Use versioned assumptions, review with Vijay team. | • Send scenario matrix to **Vijay/E2E team** for review. • Env checkpoints with **Paul/Nate/Oliver**. |
|  | **W2–W4: 25 Aug–12 Sep** | Both | **Annual leave** (25 Aug – **15 Sep**). | — | Coverage gaps → Hand off open actions to Mani with owners/dates. | • Mani to own Lucy’s follow-ups during leave. |
| **Mani** | **W1: 18–22 Aug** | **Radar Live** | • Author **ingestion test automation strategy** (scope per layer, assertions, idempotency/re-runability). • Start framework scripts (bronze→silverish schema diffs, CDC checks, negative paths). • Define code standards & folder layout. | • Mapping docs & baseline samples. • Access to Event Hub streams/sample dumps. | • Changing mappings → Encapsulate checks with config; nightly sync with mappings owners. | • Align with **Rahul** on RAML-driven skeletons. |
|  | **W2: 25–29 Aug** | **Guidewire Upgrade** | • Begin **GW automation design** once workflow/views ready; spike on workflow invocation from tests; set up CI jobs. • Prepare **defect triage** flow (labels, SLAs). | • Dev completion of workflow & views. | • If Dev slips → Keep RL focus high; use stubs to validate harness. | • Coordinate with **Paul/McCornish** on workflow ETA. |
|  |  | **Radar Live** | • Support framework; **onboard Jeevitha** (KT, pairing). | • Jeevitha availability. | • **Leave 28–29 Aug** → Front-load reviews & merges. | • Assign backup reviewer (**Rahul**). |
|  | **W3: 1–5 Sep** | **Guidewire Upgrade** | • Implement priority scripts; execute on DEV; log defects with repro artefacts. | • Stable DEV env. | • Flaky env → Add retries & environment probes. | • Daily sync with **Dev/Platform**. |
|  |  | **Radar Live** | • Extend framework (message correlation, **time-travel** scenarios, replays). | • Access to replayable data. | • Replay constraints → Request seeded topics with TTL. | • Work with **Oliver** for replay windows. |
|  | **W4: 8–12 Sep** | **Guidewire Upgrade** | • Expand coverage; prepare **regression pack** & runbook. | • Test data set. | • Data gaps → Create synthetic generators. | • Confirm pack with **Graham**. |
|  |  | **Radar Live** | • Stabilise framework; write how-to docs; handoffs. | — | — | — |
| **Rahul** | **W1: 18–22 Aug** | **Radar Live** | **Leave 18–19 Aug**. • 20–22 Aug: Re-validate **LRTF NFR** defect fixes; document metrics baselines. • Design tests for **MQS core risk & rating** (req/resp) from baseline **RAML**; generate **skeleton scripts** for bronze/silverish/silver/gold. • With **Oliver/Paul**, enable **landing layer** ingestion for MQS & interaction. | • Baseline RAML & sample payloads. • Env readiness (topics, DLT). | • Early-week leave compresses time → Pre-prep templates; focus on highest-value paths first. | • Daily check-ins with **Oliver/Paul** on env blockers. |
|  | **W2: 25–29 Aug** | **Radar Live** | • Flesh out cases from skeletons; craft datasets; first E2E dry-runs across layers. • Pair with Mani on harness integration. | • Stable ingest pipeline. | • Pipeline instability → Add circuit-breakers & retries in tests. | • Log defects; notify **E2E** leads. |
|  | **W3: 1–5 Sep** | **Radar Live** | • Execute NFR runs (latency/throughput); capture evidence; tune thresholds. | • Observability hooks. | • Noisy neighbours → Run off-peak; tag runs for comparability. | • Share results with **Platform**. |
|  | **W4: 8–12 Sep** | **Radar Live** | • Hardening & reruns; finalise evidence packs. | — | — | • Prep summary for **E2E weekly**. |
| **Jeevitha** | **W1: 18–22 Aug** | **Radar Live** | • **KT from Mani**; set up local; run sample tests; PR 1 (basic schema checks). | • Access to repos & secrets. | • Onboarding delays → Checklist-driven setup. | • Schedule 2 pairing sessions with **Mani**. |
|  | **W2: 25–29 Aug** | **Radar Live** | • Integrate messages into framework (Precom, CachiId, core risk). • Draft **NFR** & **Data Quality** test design. | • Mapping docs completeness. | • Doc gaps → Raise assumptions; request clarifications. | • Review designs with **Graham**/**Vijay**. |
|  | **W3: 1–5 Sep** | **Radar Live** | • Execute integrated tests; track defects; **Leave 4–5 Sep** (front-load runs). | • Test data availability. | • Data delays → Use synthetic payloads where safe. | • Assign run monitor to **Rahul** while OOO. |
|  | **W4: 8–12 Sep** | **Radar Live** | • Close gaps; add DQ edge cases; contribute to docs. | — | — | — |
| **Shashi** | **W1: 18–22 Aug** | **Radar Live** | • Test design for **Raw** environment ingestion & **Raw Radar Rating** capture. • If **interaction→bronze** & **DLT** from Demo are connected by **Oliver**, start **COS** test design. | • **COS design** finalisation. • **Oliver** to wire interaction data & DLT load. | • COS design delay stalls main path → Mitigate by progressing Raw & rating capture; draft COS test templates. | • Check status with **Oliver**; request COS design ETA. |
|  | **W2–W4: 25 Aug–12 Sep** | **Radar Live** | • Continue Raw/Radar Rating design; begin COS design as soon as available; prepare datasets & queries. | • COS/mappings availability. | • Partial data availability → Use representative samples; track assumptions. | • Weekly ping to **COS owners**. |
| **Munish** | **W1: 18–22 Aug** | **Radar Live** | • Quick **KT with Lucy** (as available). • Ingestion test design for **Precom** & **CachiId** across bronze→gold using mapping docs; set up skeletons. | • KT slot with Lucy. • Mapping docs. | • Limited KT time → Use written notes; record open questions. | • Validate mapping with **E2E** docs. |
|  | **W2: 25–29 Aug** | **Radar Live** | • Continue design; start scripting & first validations; log deltas vs mapping. | • Stable dev topics. | • Mapping drift → Version control assumptions. | • Share diffs with **Vijay** team. |
|  | **W3: 1–5 Sep** | **Radar Live** | • Execute initial tests; capture evidence; raise defects. | • Env stability. | • Flaky runs → Add retries & seed data. | • Daily update in EOD note. |
|  | **W4: 8–12 Sep** | **Radar Live** | • Expand coverage; help build data sets for edge cases; assist DQ checks. | — | — | — |

**Global dependencies & owners**

| **Dependency** | **Needed By** | **Owner(s)** | **Relates To** | **Notes** |
| --- | --- | --- | --- | --- |
| Databricks **Workflow** for CDA processing | **25 Aug** | Paul, McCornish | GW Upgrade automation start (Mani) | Blocks CI-triggered runs. |
| **View table** development completion (GW) | **29 Aug** | Dev team | GW test execution & coverage growth | Provide table contracts + samples. |
| **Event Hub** ingestion (MQS & interaction) wired to DLT/landing | **22 Aug** (initial), **29 Aug** (stable) | Paul, Nate, Oliver | RL ingestion tests (Rahul, Mani, Jeevitha) | Provide replay window & topic ACLs. |
| **Test-data scenarios** finalised (BICOE & Pricing) | **27 Aug** | Vijay + E2E team | RL E2E orchestration | Review Lucy’s matrix; confirm edge cases. |
| Baseline **RAML** & mapping documents | **20 Aug** | Pricing/Integration | RL request/response design (Rahul) | Version and publish locations. |
| **COS design** issued | **1 Sep** | COS design owners | RL COS test design (Shashi) | Interim templates ready. |
| **Blue/Green** environment parity & switch plan | **2 Sep** | DevOps/Platform | RL release validation (Lucy/Mani) | Include rollback drills. |

**Risk register (focused for next 4 weeks)**

| **ID** | **Risk** | **Impact / Likelihood** | **Mitigation** | **Owner** | **Watch Window** |
| --- | --- | --- | --- | --- | --- |
| R1 | GW Databricks workflow/views slip | High / Medium | Use stubs; parallelise harness work; daily sync with Dev. | Mani | 18 Aug – 29 Aug |
| R2 | Event Hub ingestion not stable | High / Medium | Stage-gate to “stable”; retries; seed topics for replay. | Rahul / Oliver | 18 Aug – 29 Aug |
| R3 | Vacation gaps (Lucy; Mani 28–29 Aug; Rahul 18–19 Aug; Jeevitha 4–5 Sep) | Medium / High | Hand-offs, backup reviewers, pre-book merges; reorder tasks. | Each TL | 18 Aug – 12 Sep |
| R4 | Mapping/RAML drift | Medium / Medium | Versioned assumptions; weekly doc check; change log. | Rahul / Munish | Ongoing |
| R5 | COS design not available | Medium / Medium | Advance Raw/rating designs; template COS tests; escalate ETA. | Shashi | Until 1 Sep |
| R6 | Cross-team E2E schedule mismatch | Medium / Medium | Weekly E2E call; shared dependency tracker; explicit entry/exit criteria. | PM / E2E leads | Ongoing |

**Follow-ups while you’re away**

| **Area** | **What to follow up** | **Cadence** | **Primary Owner(s)** | **Backup** |
| --- | --- | --- | --- | --- |
| **Guidewire Upgrade** | Databricks **Workflow** creation & **view** readiness; post-switch **silver/gold regression monitor** approach | **Daily** until ready, then **twice weekly** | **Mani** with **Paul/McCornish** | Graham |
| **RL – Test-data scenarios** | Review & sign-off with **Vijay** (Athena) on BICOE/Pricing set | **Weekly E2E** + ad-hoc | Graham / Munish | Mani |
| **RL – Env setup** | Event Hub ingestion readiness for **MQS** & **interaction** (topics, ACLs, DLT jobs) | **Daily** stand-up check | Paul / Nate / Oliver | Rahul |
| **RL – E2E forum** | Attend E2E call (**Aderaine Vel, Jimmy Hedges, Vijay**) for dependencies/blockers | **Weekly** | Mani (primary) | Rahul |
| **Daily coordination** | Capture blockers/clarifications; maintain action log | **Daily** | Mani (chair), all | — |

**-Week Test Activities Plan (18 Aug – 15 Sep)**

| **Person** | **Project** | **Week** | **Activities** | **Dependencies** | **Risks** | **Follow-ups** |
| --- | --- | --- | --- | --- | --- | --- |
| **Lucy** | Guidewire Upgrade | 18–22 Aug | - Document & review CDA automation test coverage with team & Graham. - Complete POC for Monitor framework. - Start code development (target 50%). - KT to Mani on Monitor & Delta validation frameworks. - Coordinate with Dev team on Prod release pre-implementation steps. | - Graham for CDA review. - Dev team for Databricks workflow & view creation. | - Delay in workflow creation may impact code completion. - Limited time before vacation. | - Ensure handover of all progress to Mani before 22 Aug. - Keep Paul & McCornish updated on workflow creation. |
| **Lucy** | Radar Live | 18–22 Aug | - KT from Graham & Munish. - Coordinate with E2E team on BICOE test data finalization. - Work with Oliver & Paul on interaction data loads into Event Hub. - Draft Blue/Green deployment test strategy. | - Graham & Munish (KT). - Oliver & Paul (data loads). - E2E team (data scenario input). | - Multiple dependencies may slow task closure. - Vacation overlaps with critical data load readiness. | - Complete BICOE test data review before 22 Aug. - Share updates with Vijay’s team for follow-up. |
| **Mani** | Radar Live | 18–22 Aug | - Develop ingestion test automation strategy & framework scripts. - Support Lucy in KT handover for Monitor & Delta frameworks. | - CDA tasks blocked until GW Dev team finishes workflow. | - Delay in CDA readiness could stall full automation work. | - Keep progress logs for Lucy’s tasks during her vacation. |
| **Mani** | Guidewire Upgrade | 25 Aug–15 Sep | - Automation script design & execution. - Defect triage. - Support Radar Live automation framework. | - GW Dev team (workflow setup & views). | - Development delay may cause script execution slippage. | - Coordinate closely with GW Dev team on workflow readiness. |
| **Rahul** | Radar Live | 18–22 Aug | - Defect fix revalidation for LRTF NFR validation. - Test design for MQS core risk & rating request/response using baseline RAML. - Generate skeleton scripts from bronze → gold layers. - Work with Oliver & Paul for landing layer ingestion readiness. | - RAML file availability. - Oliver & Paul (environment readiness). | - Delay in environment setup could block testing. | - Coordinate daily with Oliver & Paul for ingestion readiness. |
| **Rahul** | Radar Live | 25 Aug–15 Sep | - Continue MQS test design refinement. - Support NFR scenario validation. - Begin execution of ready scenarios. | - Environment stability & data availability. | - Late environment issues may reduce execution window. | - Align test data with BICOE before execution start. |
| **Jeevitha** | Radar Live | 18–22 Aug | - KT from Mani on automation framework. | - Mani’s availability for KT. | - Delay in KT could delay framework integration. | - Confirm KT slot with Mani before mid-week. |
| **Jeevitha** | Radar Live | 25 Aug–15 Sep | - Integrate all messages into framework. - Work on NFR & data quality test cases. - Execute initial automation runs. | - Completion of framework setup. - Data quality standards finalization. | - If NFR/DQ requirements shift late, may cause rework. | - Weekly updates to ensure DQ/NFR scope lock. |
| **Shashi** | Radar Live | Ongoing | - Support MQS test design for Raw environment & rating data ingestion. - If interaction data is loaded in bronze + DLT tables from Demo env, proceed with COS test design. | - Oliver (interaction data load). - COS design completion. | - COS design delay may idle Shashi’s main task. | - Regular sync with Oliver for data load progress. |
| **Munish** | Radar Live | 18–22 Aug | - KT from Lucy (30 mins slots). - Ingestion test design for Precom & Cachi ID from bronze → gold using mapping docs. | - Lucy for KT. - Mapping doc completeness. | - Limited Lucy availability before vacation. | - Ensure mapping doc gaps are flagged early. |
| **Munish** | Radar Live | 25 Aug–15 Sep | - Continue Precom & Cachi ID test design. - Start basic execution where possible. | - Environment readiness. | - Execution blocked if ingestion incomplete. | - Work with Paul/Nate to confirm ingestion readiness. |