

**Prop Weekly Meeting Minutes 9**

**MEETING INFORMATION**

***Objective:*** update a GUI and ERD

***Date:*** 1/10/2019 ***Location:*** *Room* 2.75

***Start Time:*** 9:00 ***End time:*** 12:00

***Minutes Taker:*** Fadi Abboud

***Chairperson:*** Lokesh

***Attendees:*** Obaid, Lokesh, Fadi, wondimu could not attend because the cancelation of the train.

# ACTION ITEMS FROM PREVIOUS MEETING

**Previous meeting** Group meeting, client meeting

# Agenda items

|  |  |  |
| --- | --- | --- |
| **Nr** | **Agendas** | **Results** |
| 1 | Checking the setup document | We need to query the database to get better ERD\_diagram |
| 2 | Checking the project plan v3 | The Gantt chart we can use another app without water  Add the page numbers  Add the phase chart |
| 3 | Discuss the meeting with the client | We must talk to the client to make the agreements.  We should discuss with the client about the ticket  Duration(week or per day)  We can but the things in the MoSCoW table. |

**FEEDBACK FROM THE MEMEBERS**

1. We should focus on the design parts and get it done before the end of week 5.
2. Finalize the project plan and update it according to the tutor’s

# REQUESTS FROM THE MEMBERS

1. Schedule a meeting for next week.
2. Update the project plan.
3. Make the Gui’s.
4. Doing the website static part.
5. Make the found and lost page.
6. Update the ERD-diagram.

# NEXT MEETING

* + 8-10-2019 at 11:00.
  + Location: Not specified we will search for an empty class or it’s going to be in the common area again, we will specify that in the agenda for the next meeting.

# OTHER REMARKS

Keep working and win.