

**Prop Weekly Meeting Minutes 14**

**MEETING INFORMATION**

***Objective:*** Update static web and update process document

***Date:*** 12/10/2019 ***Location:*** *Room* 2.75

***Start Time:*** 11:00 ***End time:*** 12:00

***Minutes Taker:*** w.g woldeaarggiye

***Chairperson:*** W.G woldeaarggiye

***Attendees:*** Obaid, Lokesh, Fadi, wondimu could not attend because the cancelation of the train.

# ACTION ITEMS FROM PREVIOUS MEETING

**Previous meeting** Group meeting

# Agenda items

|  |  |  |
| --- | --- | --- |
| **Nr** | **Agendas** | **Results** |
| 3 | Update static web | Updated web pages |
| 4 | Update process document | Updated process document |

**FEEDBACK FROM THE MEMEBERS**

1. Finalize process document
2. Be creative in static document

# REQUESTS FROM THE MEMBERS

1. Schedule a meeting for next week.
2. Create more user-friendly web pages
3. Doing the website static part.
4. Create log in and sign up page

# NEXT MEETING

* + 22-10-2019 at 11:00.
  + Location: Not specified we will search for an empty class or it’s going to be in the common area again, we will specify that in the agenda for the next meeting.

# OTHER REMARKS

Keep working and win.