

Lokesh Yadav

Itarsi, Madhya Pradesh, India ✉ lokeshyadavofficial96@gmail.com ☎ 7999121753 🔗 linkedin.com/in/lokesh-yadav-208ab1308
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SUMMARY

Passionate data science enthusiast skilled in Python, transitioning from a different industry. Equipped with expertise in data analysis, python, and exploratory data analysis. Committed to leveraging analytical skills and innovative thinking to solve complex problems and drive data-driven insights in the IT field.

EXPERIENCE

Human Resources Administrator

9 Vite Digital Media

October 2022 – Present, Madhya Pradesh

- I am a dedicated HR admin with expertise in employee relations, recruitment, and benefits administration.
- Skilled in handling HR databases and ensuring compliance with labor laws.
- I excel at fostering a positive workplace culture and streamlining HR processes to support organizational goals and enhance employee satisfaction.

Data Entry Clerk

Bank of India

September 2021 – June 2022, Madhya Pradesh

- Was a Data entry clerk with strong attention to detail and accuracy.
- Proficient in managing and inputting large volumes of data, I have excellent organizational skills and a keen eye for identifying errors.
- Committed to maintaining data integrity and ensuring timely completion of tasks in fast-paced environments

Concurrent Auditor

CA Dinesh Yadav Company

August 2019 – September 2021, Madhya Pradesh

- Detail-oriented concurrent auditor with a keen eye for accuracy and compliance.
- Skilled in real-time auditing, identifying discrepancies, and ensuring adherence to financial regulations.
- Proficient in risk assessment and internal controls, I bring expertise in maintaining financial integrity and supporting organizational accountability.
- Eager to enhance audit processes and uphold standards.

Accountant

CA Dinesh Yadav Company

December 2017 – August 2019, Madhya Pradesh

- Was a dedicated accountant with a keen eye for detail and extensive experience in financial reporting, budgeting, and tax preparation.
- Proficient in using accounting software and ensuring compliance with regulatory standards.
- I excel in data analysis, financial planning, and delivering accurate, insightful financial information to support business decisions.

PROJECTS

Diwali Sales Data Analysis using Python

- Analyzed Diwali sales data using Python to identify trends and patterns.
- Leveraged Pandas for data manipulation, Matplotlib and Seaborn for visualization, and Scikit-learn for predictive modeling.
- The project provided insights into customer behavior, top-selling products, and sales forecasts, aiding strategic decision-making for future Diwali campaigns.

Stores Sale Data Analysis using Python

- In the "Stores Sale Data Analysis using Python" project, I analyzed sales data to identify trends, patterns, and insights. Using libraries like pandas, numpy, and matplotlib, I performed data cleaning, visualization, and statistical analysis, providing actionable recommendations to optimize sales strategies and improve store performance.

EDUCATION

Master of Business Administration – MBA in Finance & HR

Barkatullah University, Bhopal • Madhya Pradesh • 2020

Bachelor of Commerce – BCom in Economy

Barkatullah University, Bhopal • Madhya Pradesh • 2017

CERTIFICATIONS

Data Science

XLRI Jamshedpur • 2023

Tally ACE GST

Tally ERP 9 • 2017

SmartTalk English

ISO Certified SmartTalk Pvt. Ltd. • 2015

Basic Computer IT

TARAhats • 2012

SKILLS

Python

Data Cloud Compounding

R Studio

SQL

Human Resources(HR)

Data Analysis

Employee Payroll