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Hiring Team
AIA Insurance

Application for Project Management Intern Position.

Dear Hiring Team,

I am excited to apply for the **Project Management Intern** position at AIA Insurance. As a Bachelor of Computer Science (Software Engineering) student at Edith Cowan University, Sri Lanka, I am passionate about leveraging my technical expertise, leadership abilities, and strong communication skills to contribute to impactful projects.

Throughout my academic journey, I have successfully led and participated in various projects that required exceptional interpersonal and communication abilities. For example:

- **President of the Debating Society:** Directed a team of 15 to win multiple championships, enhancing my ability to communicate ideas clearly, negotiate effectively, and inspire teams toward a shared goal.
- **Advanced Intelligent Room Booking System:** Collaborated with a cross-functional team to deliver a real-time room booking solution, ensuring seamless coordination and productive discussions to overcome challenges.

These experiences have honed my ability to communicate technical and non-technical ideas effectively, a skill I believe is essential in project management. Additionally, my proficiency in **MS Office applications (Word, Excel, PowerPoint)** and familiarity with tools like Jira and Agile methodologies further align with the requirements of this role.

I am particularly inspired by AIA's focus on innovation and excellence, and I am eager to bring my organizational, technical, and communication skills to support your team in achieving its objectives. I am available for a full-time internship for the next six months and am confident in my ability to contribute meaningfully to your projects.

Thank you for considering my application. I would welcome the opportunity to discuss my qualifications further and explore how I can contribute to AIA Insurance as a Project Management Intern.

Sincerely,
Chandupa Poorna Lokuliyana