

Jeff Schultz

jeffschultz.js@gmail.com || 623-258-3640 || Phoenix, AZ

[Online Portfolio and Resume](#)

Focused and driven individual who loves to learn, seeking a full-time position doing data entry or web-development. Typing speed of 72 wpm, great knowledge of HTML5, CSS3, JavaScript, jQuery, Node JS, and Bootstrap, and have worked with Firebase, Mongo, and React. Also very proficient with office administration and taking leadership roles.

WORK EXPERIENCE

General Manager El Encanto Restaurants Phoenix, AZ February 2010 to Present

In charge of every aspect of store operations, including payroll, and administration, with up to 50 employees. I have created and implemented multiple programs for inventory and cash management company wide. Was also a server and bar manager for many years and held certifications in Sysco Management Food Safety and Arizona Liquor Laws.

General Manager Dominos Pizza of San Diego September 2006 to February 2010

Quickly moved up from Assistant Manager to G.M. I handled high volume stores in the greater San Diego Area and was in charge of every aspect of store operations, including marketing.

EDUCATION

Certificate in Full Stack Web and Software Development University of Arizona April 2017 to October 2017

High School Diploma Barry Goldwater High School June 2004

SKILLS

Over 10 years of Customer Service and Management. Payroll. Interviewing and Paperwork Administration. Cash Management. Inventory and Cost Controls. Full knowledge of the Microsoft Product Suit. Quick learner and master of Google Fu.

REFERENCES

Josh Liska	Robert Tan	Justin Burford
623-806-6010	808-443-1035	623-687-0241